

REORGANIZATION MEETING
January 1, 2016 at 1:00 P.M.

ORDER OF BUSINESS

1. Call to Order and Reading of Open Public Meetings Act Statement
2. Roll Call by Borough Clerk

Mayor Robert H. Conley

Council Members:

Robert G. Catalanello

Robert Landrigan

Carmela Vitale

Astri J. Baillie

Benjamin Wolkowitz

Patrick Rowe

3. Invocation – Rev. A. Craig Dunne, First Baptist Church of Madison
4. Presentation of Colors by Madison Police Department Honor Guard
5. Pledge of Allegiance led by Madison Boy Scouts, Troop 25
6. National Anthem, “The Star Spangled Banner” performed by Grace Episcopal Church Children’s Choir
7. Presentations
Medallions are presented to volunteers for their Distinguished Service to the Borough for five years or more and who are no longer serving.

Dan Baulig
Recreation Advisory Committee
2006 – 2015

Bill Mulcahy
Recreation Advisory Committee
2008 – 2015

Robert Boyle
Recreation Advisory Committee
2002 – 2015

Florence Rice
Senior Advisory Committee
2005-2015

Chuck Ellis
Recreation Advisory Committee
2000 – 2015

Ranjan Sinha
Recreation Advisory Committee
2010-2015

Marty Horn
Recreation Advisory Committee
2008 – 2015

Nick Spagnoletti
Recreation Advisory Committee
2009 – 2015

Dorina Martirano
Recreation Advisory Committee
2002 – 2015

Constance Stober
Board of Health
1980-1987

Carmela Vitale
Senior Advisory Committee
2011-2015

Mark Sweeney
Recreation Advisory Committee
2006-2015

Betsy Thomas Uhlman
Environmental Commission
1999-2015

8. Oath of Office

Oath of Mayor Robert H. Conley

Oath of Council Member Astri J. Baillie

Oath of Council Member Benjamin Wolkowitz

9. Roll Call by Borough Clerk

Mayor Robert. H. Conley

Council Members:

Robert G. Catalanello

Robert Landrigan

Carmela Vitale

Astri J. Baillie

Benjamin Wolkowitz

Patrick W. Rowe

10. Mayor's Message to the Citizens of Madison

11. Election of Council President

12. Adoption of Council Bylaws for 2016

Council **PRESIDENT** moves that the Bylaws be adopted as the Bylaws of the Governing Body of the Borough of Madison for the year 2016. Council Member seconds the motion. The roll call vote is recorded.

13. Mayor's Announcement of Council Standing Committees for the Year 2016

STANDING COMMITTEE

Finance and Borough Clerk

Public Safety

Public Works and Engineering

Utilities

Health

Community Affairs

CHAIR/OTHER MEMBER

Robert Landrigan/Benjamin Wolkowitz

Carmela Vitale/Astri Baillie

Patrick Rowe/Robert Catalanello

Benjamin Wolkowitz/Patrick Rowe

Robert Catalanello/Robert Landrigan

Astri Baillie/ Carmela Vitale

Council **PRESIDENT** moves confirmation of the foregoing appointments. Council Member seconds the motion. The roll call vote is recorded.

14. Appointment of Borough Officials

Mayor Conley nominates and appoints the following named persons to serve in the following official capacities, subject to Council confirmation:

Borough Administrator, Raymond M. Codey (January 1, 2016 – December 31, 2019)

Borough Attorney, Matthew J. Giacobbe, Esq. (Annual Appointment)

Borough Engineer, Robert A. Vogel (January 1, 2016 – December 31, 2019)

Housing Officer, Lisa Gulla (Annual Appointment)

Zoning Officer, Frank Russo, Omland Eng., Bowman Consulting Company (Annual)

Deputy Zoning Officer, Daniel Buckelew (Annual Appointment)

Fire Subcode Official, Louie E. DeRosa, III (Annual Appointment)

Council **PRESIDENT** moves confirmation of the foregoing appointments. Council Member seconds the motion. The roll call vote is recorded.

15. Mayor Conley appoints Members of Boards not subject to Council confirmation:

(1) **ENVIRONMENTAL COMMISSION**

Three-year term through December 31, 2018

Judy Honohan, Regular

Stephen Stocker, Regular

Unexpired three-year term (Niculescu) through December 31, 2017

Mary Lewis, Regular

One-year term through December 31, 2016

Stephen Stocker, Chair

Jeff Gertler, Planning Board Rep.

Patrick Rowe, Council Liaison

(2) **HISTORIC PRESERVATION COMMISSION**

Four-year term through December 31, 2019

Joseph Longo, Class B Regular

Alberta Marcy, Class C Regular

Two-year term through December 31, 2017

Margaret Weisgerber, Alt. #1

One-year term through December 31, 2016

Patrick Rowe, Council Liaison

(3) **PLANNING BOARD**

Four-year term through December 31, 2019

Peter R. Flemming, Class IV

One-year term through December 31, 2016

John Forte, Class II, Official of the Borough other than Governing Body

Council Liaison to the Planning Board is appointed by Council

Council Member moves the appointment of **Astri Baillie**, Council Liaison, Class III, to the Planning Board for a one-year term through December 31, 2016. Council Member seconds the motion. The roll call vote is recorded.

16. Announcement of Appointments to Special Positions Requiring Council Confirmation

Mayor Conley announces the Mayor's appointments of the following individuals requiring Council confirmation, all for one-year terms through December 31, 2016:

(1) **BOARD OF EDUCATION**

Robert Landrigan, Council Liaison

(2) **CHAMBER OF COMMERCE**

Astri J. Baillie, Council Liaison

(3) **HISTORIAN**

Kay Leary

- (4) **HOUSING AUTHORITY**
Patrick Rowe, Council Liaison
- (5) **JOINT MEETING COUNCIL REPRESENTATIVES**
Robert Landrigan, Finance/ Personnel Committee Chair
Benjamin Wolkowitz, Finance/ Personnel Committee Member
- (6) **JOINT MUNICIPAL COURT**
Robert Landrigan, Member
Carmela Vitale, Member
- (7) **MUSEUM OF EARLY TRADES & CRAFTS**
Astri Baillie, Council Liaison
- (8) **PASSAIC VALLEY GROUNDWATER PROTECTION COMMITTEE**
Daniel Kelly
- (9) **PROJECT COMMUNITY PRIDE**
Carmela Vitale, Council Liaison
- (10) **WHIPPANY RIVER WATERSHED ACTION COMMITTEE**
Carmela Vitale, Council Liaison
- (11) **MADISON COMMUNITY POOL**
Patrick Rowe, Council Liaison

Council **PRESIDENT** moves approval of the foregoing appointments. Council Member seconds the motion. The roll call vote is recorded.

17. Appointment of Members of Boards and Committees Subject to Council Confirmation

Mayor Conley requests that the **Mr. Rowe** announce the Mayor's appointments of the following individuals requiring Council confirmation:

- (1) **BOARD OF HEALTH**
Four-year term through December 31, 2019
Marianne McConnell, Regular
Dr. Carmen Romano, Regular
Vivian Gil-Botero, Regular

Two-year term through December 31, 2017
Eric Range, Alt. #1

One-year term through December 31, 2016
Robert Catalanello, Council Liaison
- (2) **COMMUNITY GARDEN ADVISORY COMMITTEE**
Three-year term through December 31, 2018
Goeffrey Anderson, Regular
Mary Ellen Kapalo, Regular
Geoff Thomas, Regular
Charles Van Buskirk, Regular

Unexpired term (Casola) through December 31, 2016
Ursula Leonhardt, Regular

Unexpired term (Kellogg) through December 31, 2017
Lynn Macagnano, Regular

One-year term through December 31, 2016
Robert Catalanello, Council Liaison

(3) **COMPLETE STREETS COMMITTEE**

One-year term through December 31, 2016
Mayor, Ex-Officio, Robert H. Conley
Public Safety Council Liaison,
Engineering Council Liaison,
Borough Engineer, Robert Vogel
Public Works Superintendent, David Maines
Madison Police Reps, Sgt. Joseph Longo and PO Chad Rybka
Board of Education Representative, Mrs. Lisa Ellis
Resident, Mark Chiarolanza
Resident, Kirk Oakes

Council **PRESIDENT** moves approval of the foregoing appointments. Council Member seconds the motion. The roll call vote is recorded.

Mayor Conley requests that **Mr. Wolkowitz** announce the Mayor's appointments of the following individuals requiring Council confirmation:

(1) **DOWNTOWN DEVELOPMENT COMMISSION**

Three-year term through December 31, 2018
Carla Brady, Not for Profit
Jim Hollenbach, Owner/Merchant/Landlord
Eric Range, at Large
Marsha Ann Zimmerman, Chamber of Commerce Rep
Susan Whitehorn, Owner/Merchant/Landlord

One-year term through December 31, 2016
Astri J. Baillie, Council Liaison

(2) **LIBRARY TRUSTEES**

Five-year term through December 31, 2020
Thomas Bintinger, Trustee
William Van Ryzin, Trustee

(3) **LOCAL EMERGENCY PLANNING COUNCIL FOR 2016**

Administrator, Assistant Borough Administrator
Borough Engineer
Construction Official
Electric Utility Superintendent

Fire Chief
Health Officer
Mayor
Superintendent of Public Works
Council Liaison, **Carmela Vitale**
Auxiliary Police **John Granato**
Board of Education Representative **John Connolly**
Madison Eagle **Garry Herzog**
MCJM (Sewer), Superintendent **Chris Manak**
Medical Representative, **Dr. Carmen Romano**
Drew University Rep, **Chief Robert C. Lucid**
OEM Coordinator **Robert Landrigan**
OEM Deputy Coordinator **Police Chief Darren Dachisen**
OEM Asst. Dep. Coordinator **James Cavezza**
Pharmacist **Frank Iannarone**
Public Information Officer **Joseph Longo**
R.A.C.E.S. **Lee Storm**
School Resource Officer **S.O. Adam Riley**
Secretary **Kristy Manion**
Senior Citizens Advisory Rep

Council **PRESIDENT** moves approval of the foregoing appointments. Council Member seconds the motion. The roll call vote is recorded.

Mayor Conley requests that **Mrs. Vitale** announce the Mayor's appointments of the following individuals requiring Council confirmation:

(1) **MADISON ALLIANCE ADDRESSING SUBSTANCE ABUSE**

Three-year term through December 31, 2018
Colette Crescas, School Nurse
Theresa Ziegler, At Large
Diane Fastiggi, At Large
Audra Toner, Drew Rep
Lisa Ellis, Resident Rep
Vanessa Morgenthaler, SAC Madison High School
Katherine Plunkett, St. Vincent School
Frank Iannarone, At Large

One-year term through December 31, 2016
Robert Catalanello, Council Liaison

(2) **MUNICIPAL AUDIT COMMITTEE**

Three-year term through December 31, 2018
Michael Soriano, Regular

One-year term through December 31, 2016
Robert Landrigan, Council Liaison

(3) **OPEN SPACE, RECREATION AND HISTORIC PRESERVATION ADVISORY COMMITTEE**

Three-year term through December 31, 2018
Chris Kellogg, Madison Resident (#3 of 4)
Lisa Ellis, Madison Resident (#4 of 4)

One-year term through December 31, 2016
Cathy Coultas, Parks Advisory Committee Representative
TBD, Planning Board Representative
Missy Durham, Environmental Commission Rep.
William Van Ryzin, Historic Preservation Commission Rep.
Peter Hiscano, Recreation Committee
Mayor Robert H. Conley, Ex-Officio
Astri J. Baillie, Council Liaison

(4) **PARKS ADVISORY COMMITTEE**

One-year term through December 31, 2016
Paul Allocco, Chair
Cathie Coultas, Secretary
Robert McDowell
John Pignataro
Jordan Stein
John Taylor
Geoffrey Thomas
Lois Wolkowitz
Patrick Rowe, Council Liaison

Council **PRESIDENT** moves approval of the foregoing appointments. Council Member seconds the motion. The roll call vote is recorded.

Mayor Conley requests that **Mr. Landrigan** announce the Mayor's appointments of the following individuals requiring Council confirmation:

(1) **PATRIOTIC CELEBRATIONS COMMITTEE**

One-year term through December 31, 2016
Ron DeBiasse
Peter R. Flemming, Sr.
Thomas J. Granato
Wayne Henderson
James Kemp
Sam Mantone
Jeffrey Pettitt
Michael Piano
Victor Schumacher
Patrick Sherwood
Carmela Vitale, Council Liaison

(2) **PROPERTY MAINTENANCE EMERGENCY COMMITTEE**

One-year term through December 31, 2016
Construction Code Official
Health Officer
Board of Health President (1 of 2 required)

Board of Health Member (2 of 2 required)
Robert Catalanello, Council Liaison and Chair

- (3) **RECREATION ADVISORY COMMITTEE**
One-year term through December 31, 2016
Harvey Allen, Community Pool Rep.
Bill Beaman
Dave Carver
Colleen Castellano
Brenda Catalanello
Nino Coviello
Kathy Cowan
Zach Ellis, Ex-Officio, Recreation Director
Lisa Ellis, Board of Education Rep.
Tony Gero
Tom Haralampoudis
Peter Hiscano
Christopher Holland
Vito Lupino
Tara Spagnoletti
Kenneth Waer
Bill Wilt
Astri J. Baillie, Council Liaison

Council **PRESIDENT** moves approval of the foregoing appointments. Council Member seconds the motion. The roll call vote is recorded.

Mayor Conley requests that **Mr. Catalanello** announce the Mayor's appointments of the following individuals requiring Council confirmation:

- (1) **SAFETY COMMITTEE**
One-year term through December 31, 2016
Borough Administrator
Assistant Borough Administrator
Borough Engineer
Chief Financial Officer
Electric Utility Superintendent
Fire Chief
Health Officer
Madison-Chatham Joint Meeting Superintendent
Police Chief
Qualified Purchasing Agent/Personnel
Recreation Director
Superintendent of Public Works
Carmela Vitale, Council Liaison
- (2) **SENIOR CITIZENS ADVISORY COMMITTEE**
One-year term through December 31, 2016
Ruth Barrett, AARP Rep
Dennis Callahan, Rotary Club Rep

Lena Crasto, Rexford S. Tucker Apartments Rep.
Marlene Dolan, Madison Health Department
Peggy Donnelly, Rose City Steppers
Phyllis Flemming, at Large
Sandra Fielo, Stay Healthy Program
Lou Gaburo, Friends of the Seniors
John Hoover, DDC Rep
Edna Ierley-Byrne, Senior Citizen Coordinator
Kay Leary, Thursday Morning Club Rep.
Kay Shaler, RSVP
Susan Sheeley, YMCA Rep.
Jeffrey Payton, Madison Library Rep.
Astri J. Baillie, Council Liaison

(3) **SHADE TREE MANAGEMENT BOARD**

Five-year term through December 31, 2020
Alan Andreas, Alt. #2
Eugene Cracovia, Regular
Lauren Hagerstrom, Alt. #1

One-year term through December 31, 2016
Patrick Rowe, Council Liaison

Council **PRESIDENT** moves approval of the foregoing appointments. Council Member seconds the motion. The roll call vote is recorded.

Mayor Conley requests that **Ms. Baillie** announce the Mayor's appointments of the following individuals requiring Council confirmation:

(1) **SUSTAINABLE MADISON ADVISORY COMMITTEE**

Three-year term through December 31, 2018
Harriet Honigfeld, Regular
Kathleen Caccavale, Regular
Stephen Eget, Regular
Marilyn Musielski, Regular

One-year term through December 31, 2016
Stephen Stocker, MEC Rep.
Wayne Desjadon, Board of Education Rep.
David Maines, Superintendent of Public Works
Patrick Rowe, Council Liaison

(2) **UTILITIES ADVISORY COMMITTEE**

Three-year term through December 31, 2018
Alan Sawyer, Regular
Kevin Williams, Regular
Herbert C. Worthington, Regular

Unexpired term (Poeter) through December 31, 2016
Michael Soriano, Regular

Unexpired term (Moniz) through December 31, 2017
Ellwood (Woody) R. Kerkeslager, Regular

One-year term through December 31, 2016
Benjamin Wolkowitz, Council Liaison

(3) **ZONING BOARD OF ADJUSTMENT**

Four-year term through December 31, 2019
Dr. Rodger Paetzell, Regular
Helen Kaar, Regular

Two-year term through December 31, 2017

Mary Sue Salko, Alt # 1

Unexpired two-year term through December 31, 2016

Anne Lawless, Alt # 2

Council **PRESIDENT** moves approval of the foregoing appointments. Council Member seconds the motion. The roll call vote is recorded.

18. Communications
19. Invitation for Discussion
20. Consent Agenda Resolutions

The Clerk makes the following statement:

Consent Agenda Resolutions will be enacted with a single motion; any Resolution requiring expenditure is supported by a Certification of Availability of Funds; any Resolution requiring discussion will be removed from the Consent Agenda; all Resolutions will be reflected in full in the minutes.

Council **PRESIDENT** moves adoption of Resolutions listed on the Consent Agenda. Council Member seconds the motion.

Discussion

Vote

R 1-2016 RESOLUTION OF THE BOROUGH OF MADISON ESTABLISHING ANNUAL SCHEDULE OF MEETINGS FOR 2016 AND OTHER REQUIREMENTS PURSUANT TO THE OPEN PUBLIC MEETINGS ACT

R 2-2016 RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING THE AWARD OF CERTAIN NON-FAIR AND OPEN CONTRACTS

R 3-2016 RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING TAX COLLECTOR TO EXAMINE RECORDS FOR UNPAID MUNICIPAL LIENS

R 4-2016 RESOLUTION OF THE BOROUGH OF MADISON DESIGNATING LINDA SAWYER AS PURCHASING OFFICER

R 5-2016 RESOLUTION OF THE BOROUGH OF MADISON APPOINTING INDIVIDUALS TO MAKE OFFICIAL SEARCHES AS TO FUTURE ASSESSMENTS

R 6-2016 RESOLUTION OF THE BOROUGH OF MADISON DESIGNATING OFFICIAL NEWSPAPERS OF THE BOROUGH OF MADISON FOR PUBLICATION OF LEGAL NOTICES

R 7-2016 RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING SIGNATURES FOR PURCHASE ORDER REQUISITIONS

R 8-2016 RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING SIGNATURES ON BOROUGH CHECKS

R 9-2016 RESOLUTION OF THE BOROUGH OF MADISON DESIGNATING BANKS FOR BOROUGH FUNDS

R 10-2016 RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING CANCELLATION OF TAX AND UTILITY OVERPAYMENTS AND UNDERPAYMENTS OF \$10.00 OR LESS TO GENERAL SURPLUS

R 11-2016 RESOLUTION OF THE BOROUGH OF MADISON ADOPTING 2016 TEMPORARY APPROPRIATIONS FOR OPERATING PURPOSES PURSUANT TO N.J.S.A. 40:4-19

R 12-2016 RESOLUTION OF THE BOROUGH OF MADISON SETTING INTEREST RATES ON DELINQUENT TAXES

R 13-2016 RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING THE ESTABLISHMENT OF PETTY CASH FUNDS FOR USE BY BOROUGH CUSTODIANS

R 14-2016 RESOLUTION OF THE BOROUGH OF MADISON APPOINTING COMMISSIONERS TO MORRIS COUNTY MUNICIPAL JOINT INSURANCE FUND

R 15-2016 RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING SIGNATURES ON ADMINISTRATIVE CERTIFICATES

R 16-2016 RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING INVESTMENT OF IDLE FUNDS AND WIRE TRANSFERS

R 17-2016 RESOLUTION OF THE BOROUGH OF MADISON DESIGNATING LINDA SAWYER AS PUBLIC AGENCY COMPLIANCE OFFICER

R 18-2016 RESOLUTION OF THE BOROUGH OF MADISON APPROVING CASH MANAGEMENT PLAN FOR THE YEAR 2016

R 19-2016 RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING RENEWAL OF AN AGREEMENT WITH MADISON AREA YMCA REGARDING A TEEN PROGRAM FOR LOCAL YOUTHS

R 20-2016 RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING THE COLLECTOR OF TAXES TO CONDUCT THE ANNUAL SALE OF DELINQUENT TAXES FOR THE CALENDAR YEAR 2016

R 21-2016 RESOLUTION OF THE BOROUGH OF MADISON APPOINTING MEMBERS TO COMMUNITY DEVELOPMENT REVENUE SHARING COMMITTEE

R 22-2016 RESOLUTION OF THE BOROUGH OF MADISON APPOINTING LISA GULLA AS RELOCATION OFFICER FOR THE BOROUGH OF MADISON

IN CONJUNCTION WITH THE RELOCATION ASSISTANCE PROGRAM ADMINISTERED BY THE DIVISION OF CODES AND STANDARDS OF THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS

R 23-2016 RESOLUTION OF THE BOROUGH OF MADISON RECOGNIZING THE MANY MADISON RECREATIONAL ORGANIZATIONS FOR CALENDAR YEAR 2016

R 24-2016 RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING EXECUTION OF A MASTER POWER PURCHASE AND SALES AGREEMENT AND CONFIRMATION TRANSACTIONS THEREUNDER BETWEEN THE BOROUGH AND VARIOUS SUPPLIERS

R 25-2016 RESOLUTION OF THE BOROUGH OF MADISON ACCEPTING IRREVOCABLE RESIGNATION OF TAX COLLECTOR/CHIEF ACCOUNTANT KIMBERLY KIENTZ EFFECTIVE JANUARY 26, 2016

R 26-2016 RESOLUTION OF THE BOROUGH OF MADISON APPROVING THE MADISON HEALTH DEPARTMENT APPLICATION FOR A PUBLIC HEALTH ACCREDITATION MINI-GRANT FROM LOCAL HEALTH DEPARTMENTS PILOT PROJECT IN THE AMOUNT OF \$10,000.00 FROM JANUARY 28, 2016 THROUGH JUNE 30, 2016

R 27-2016 RESOLUTION OF THE BOROUGH OF MADISON APPOINTING ANDREW CLARKE AS PROFESSIONAL LAND SURVEYOR FOR TAX MAPS

R 28-2016 RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING SIGNATURE AND ACCEPTANCE OF A GRANT AGREEMENT WITH THE MADISON MAIN STREET FOUNDATION

R 29-2016 RESOLUTION OF THE BOROUGH OF MADISON APPOINTING JOSEPH MITTERMAIER TO THE POSITION OF POLICE OFFICER

R 30-2016 RESOLUTION OF THE BOROUGH OF MADISON APPOINTING MARY TESTORI TO THE POSITION OF TAX COLLECTOR

R 31-2016 RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING EXECUTION WITH PHOENIX ADVISORS, LLC FOR CONTINUING DISCLOSURE AGENT SERVICES AND APPOINTMENT OF INDEPENDENT REGISTERED MUNICIPAL ADVISOR OF RECORD

R 32-2016 RESOLUTION OF THE BOROUGH OF MADISON AWARDED A CONTRACT TO LARACY ASSOCIATES, LLC FOR VARIOUS ACCOUNTING SERVICES

R 33-2016 RESOLUTION OF THE BOROUGH OF MADISON APPOINTING JAMES E. BURNET, IV TO THE POSITION OF CHIEF FINANCIAL OFFICER

21. Adjournment