

SHADE TREE MANAGEMENT BOARD
Borough of Madison
Madison, New Jersey 07940
Minutes of January 21, 2016 Reorganization Meeting

The Shade Tree Management Board held its Reorganization Meeting on January 21, 2016 in the second Floor Committee Room of Hartley Dodge Memorial, 50 Kings Road, Madison, New Jersey.

Call to Order

Alan Andreas called the Reorganization Meeting to order at 8 am and read the Sunshine Law for compliance with the Open Public Meetings Act.

Present: Alan Andreas, Christine Hammitt, Steve Miller, Nancy Bruce, Lauren Hagerstrom, Gene Cracovia, Penny Garman and Vince Licari.

Absent: Mike Kopas, Paul Allocco and David Maines.

Reorganization and Election of Officers

The Board voted to approve the following slate of officers for 2016:

Chair	Gene Cracovia
Vice-Chair	Nancy Bruce
Treasurer	Steve Miller
Secretary	Christine Hammitt

The Board approved the following 2016 schedule of regular monthly meetings at 8:00am, in the second floor Committee Room of Hartley Dodge Memorial, 50 Kings Road, Madison, NJ:

January 21 (Reorganization + Regular Meeting)
February 18
March 17
April 21
May 19
June 16
July 21
August 18
September 15
October 20
November 17
December 15

Gene organized a list of 2016 assignments:

- Chair: Gene Cracovia
- Vice Chair: Nancy Bruce
- Treasurer: Steve Miller
- Secretary: Christine Hammitt
- Arborists: Vince Licari and Mike Kopas
- Tree Inventory: Penny Garman and Steve Miller
- Technical Review Representative: Alan Andreas and Mike Kopas or Vince Licari
- Tree City/Growth Awards: Nancy Bruce
- Arbor Day Co-Chairs: Nancy Bruce, Steve Miller and Lauren Hagerstrom
- Windshield Surveys: Penny Garman and Quadrant Teams
- N J Forestry Annual Report: Christine Hammitt
- NJ Community Forestry Contact: Gene Cracovia and Nancy Bruce
- Community Forestry Management Plan: Gene Cracovia, Nancy Bruce and Board Members
- Tree Planting: Penny Garman and Quadrant Teams

- Tree Removals and Pruning: Penny Garman, Chris Hammitt, Vince Licari or Mike Kopas
- Articles for the paper: Nancy Bruce
- FMST Representatives: Gene Cracoia, Nancy Bruce, Christine Hammitt
- Sustainable NJ - Madison: Gene Cracovia
- Public Tree Protection Enforcement: Alana Andreas and Bob Vogel
- NJ Forestry Grant Writer (if available): TBD

The Board then held its regular monthly meeting.

Minutes submitted by Christine Hammitt.

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Call to Order

Alan Andreas called the meeting to order and read the Sunshine Law for compliance with the Open Public Meetings Act.

Present: Alan Andreas, Steve Miller, Christine Hammitt, Gene Cracovia, Nancy Bruce, Lauren Hagerstrom, Penny Garman and Vince Licari.

Absent: Mike Kopas, Paul Allocco and David Maines.

Pledge of Allegiance

Minutes

The Board approved the amended December 17, 2015 minutes.

The Board addressed the following items of business:

Budget Report

As of January 18, 2016, there are approximately \$6,000 remaining in 2015 budgeted encumbered maintenance services funds. The 2016 budget will increase \$2,000 to \$117,655.

Council Liaison Report

No report. Patrick Rowe will be sent the Community Forestry Management Plan - 2015 Annual Accomplishment Report.

Public Comments and Correspondence

The Borough Clerk's office reached out to STMB, asking if the tree and sidewalk at 92 Ridgedale Avenue, in particular, had been discussed within the wider discussion of the Ridgedale Avenue road reconstruction.

Borough Tree Maintenance Status

Honor won the tree trim contract.

Penny put out for bid the spring trees order. She will need 128 new door hangers by March 15.

Twenty-three redbuds will replace the removals on Ridgedale Avenue. Lauren, Mike and Alan will mark the placements.

TCC

One case was reviewed.

FMST

A line item was added in the budget for watering trees; FMST will design and install an educational display in the Coccia Realty window; Cathie Coultas is raising money to restore the shelter in Memorial Park.

Parks Advisory Committee

The replacement Park signs have been ordered.

Old Business

Alan, Vince and Gene will meet with Jeff Gertler of the Historic Preservation Commission to discuss the preservation of heritage properties and their trees.

Vince will evaluate the tree at 78 Samson to determine whether or not the tree will survive after construction. It may be necessary to instruct the builder to cut down and replace the tree.

Christine will complete and submit the Community Forestry Management Plan - Annual Accomplishment Report by February 15 to NJDEP.

The Board adjourned at 9:51 am.

Minutes submitted by Christine Hammitt.