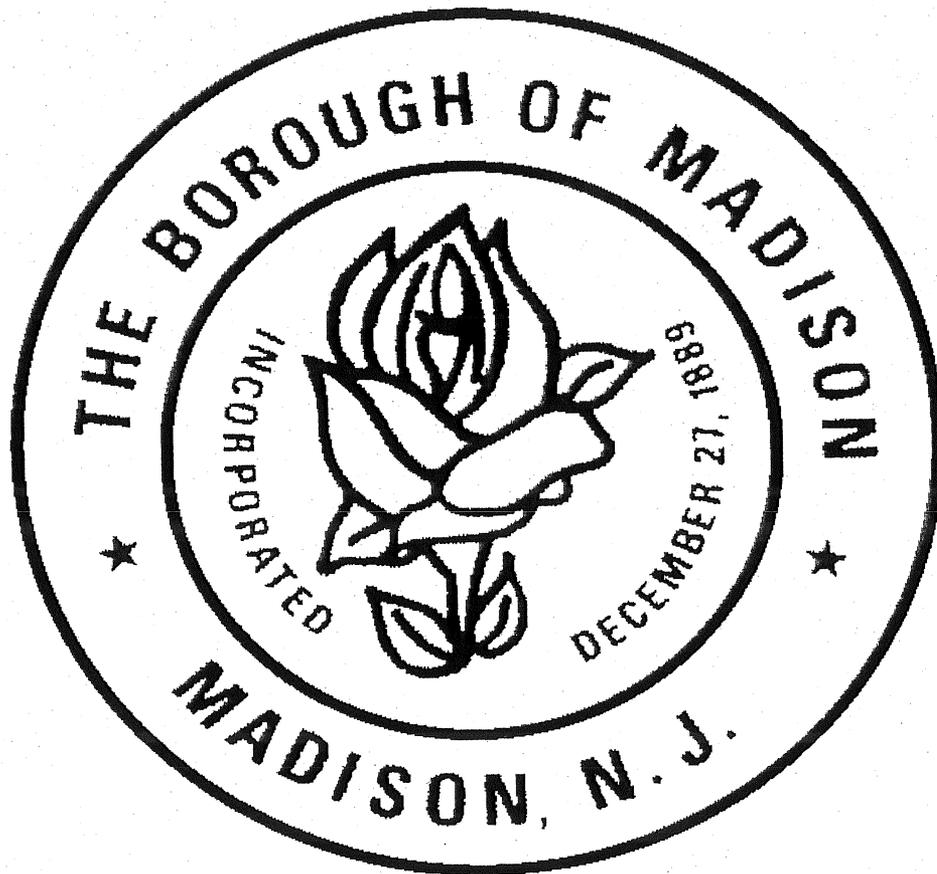


2009 BUDGET IN BRIEF



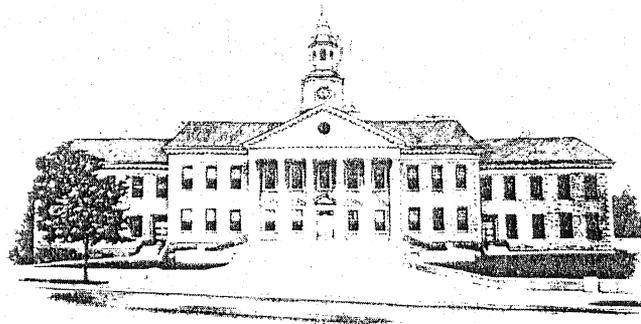
May 11, 2009

MAYOR
Mary-Anna Holden

COUNCIL MEMBERS
Astri J. Baillie
John M. Elias
Robert H. Conley
Jeannie Tsukamoto, Council President
Dr. Vincent A. Esposito
Carmela Vitale

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HARTLEY DODGE MEMORIAL
BOROUGH OF MADISON
MADISON, NEW JERSEY
07940

May 11, 2009

Dear Fellow Resident:

I invite you to review this summary of the 2009 Municipal Budget that will be introduced by the Governing Body.

This year we are deploying more cash reserves than ever before to defray the municipal portion of your tax bill to a proposed 2.3% increase, or for the average residential home assessed at \$409,500, an approximate \$90 rise.

The Governing Body crafted this Budget and restructured financial policies mindful of the constraints of the State levy cap; locked-in, local contractual- and State-imposed mandates and deficient electric-utility revenues that traditionally have reduced property taxes.

Among its 2009 agenda, the Borough will continue to aggressively address its capital infrastructure needs – sewers, roads and electric utility – while moving forward to implement design plans for the revitalization and scheduling of recreational facilities; begin construction and rehabilitation within the Hartley Dodge Memorial building; and acquire ten acres of established playing fields and open space on Madison Avenue.

A budget hearing will be held on Monday, June 22, 2009, at 8:00 p.m., 205 Madison Avenue, Room 320. The public is encouraged to attend.

Very truly yours,

Mary-Anna Holden
Mayor

BUDGET RESPONSIBILITIES

Most municipal functions are under the direct policy making control of the Mayor and Council. In a few cases, such as the Public Library and the Board of Health, control lies with an autonomous appointed board which administers their functions within the limitations of the appropriation approved by the Mayor and Council. The Madison-Chatham Joint Meeting is an autonomous board comprised of the Mayor and Council members from both communities. The Joint Meeting relies on appropriations made by each of the towns in their municipal budgets to support the joint sewer facility.

The operation of the public schools is the responsibility of the elected Board of Education and is completely independent of the Mayor and Council. The Board of Education prepares its own budget and submits it directly to the citizens of Madison for approval by popular vote.

The Governing Body of the Borough of Madison consists of the Mayor and Council, elected by the Borough as a whole. The Mayor's term is four years. There are six Council Members, each elected for three years, with the terms arranged so that two are elected each year. The Mayor and Council serve without compensation.

Although the Council is primarily a legislative body, it also exercises some managerial functions through the Borough Administrator who coordinates the operations of the departments of the Borough. The Council has six standing committees appointed by the Mayor, who is an ex-officio member of each committee. Each Council Member is the chairperson of one committee and a member of one other. The standing committees for 2009 are as follows:

<u>Standing Committee</u>	<u>Chairperson</u>	<u>Alternate Member</u>
Utilities	Mr. Elias	Mr. Conley
Public Safety	Mrs. Baillie	Dr. Esposito
Public Works & Engineering	Mr. Conley	Mrs. Vitale
Health & Public Assistance	Mrs. Vitale	Mr. Elias
Finance & Borough Clerk	Mrs. Tsukamoto	Mrs. Baillie
Community Affairs	Dr. Esposito	Mrs. Tsukamoto

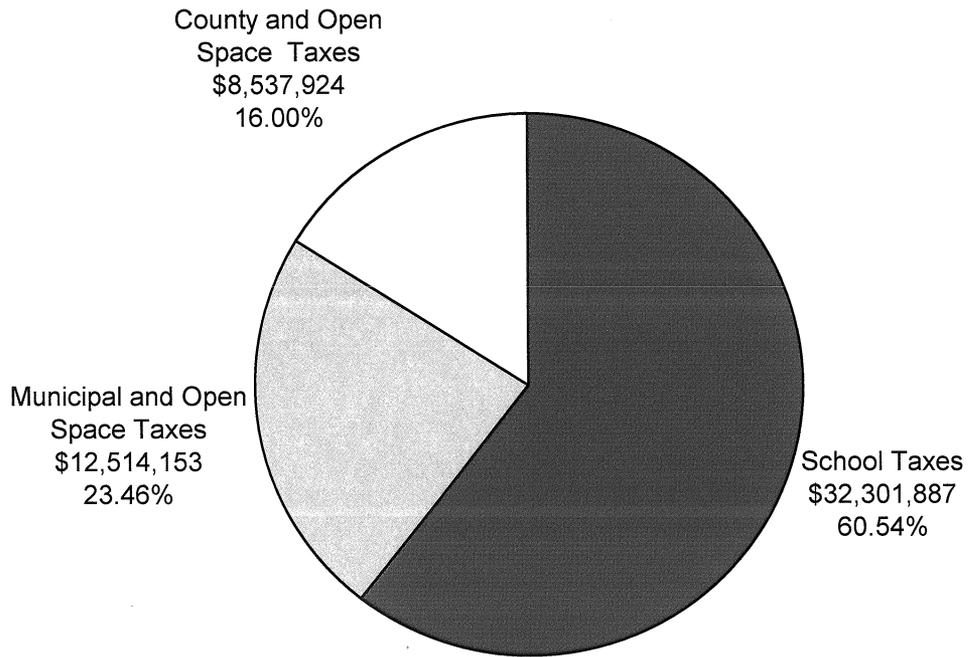
THE 2009 BUDGET PROCESS

The budget process begins in August of the year preceding the budget year. Department Heads forecast their needs and submit detailed Budget requests encompassing their department's goals and objectives. In addition, each Department Head reports on the extent to which they have met their proposals for the preceding year.

Each Budget request is reviewed by the Borough Administrator and the Department Head. The goals for the year are established. The Administrator makes detailed adjustments and submits a recommended Budget to the Mayor and Council in January. During the next several weeks the Mayor and Council review the Budget with the Administrator, the Chief Financial Officer and the applicable department heads and receives comments from the general public.

This year the Budget will be introduced on May 11th and will be published in the MADISON EAGLE on May 28th. The Council will conduct a public hearing of the 2009 Budget on June 22, 2009.

**Borough of Madison
2009 Estimated Tax Levy Distribution**

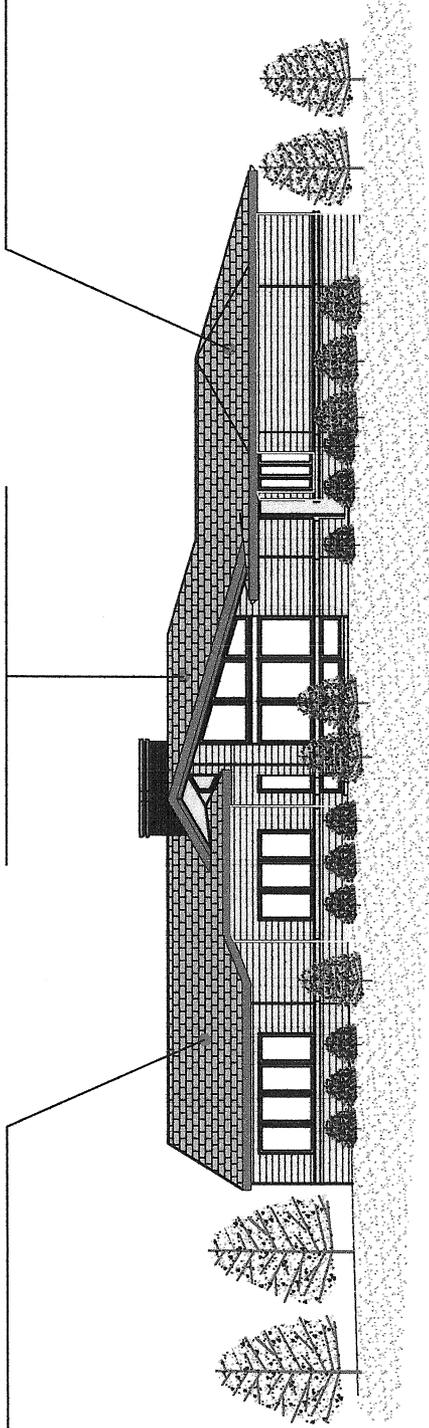


Total Estimated Tax Levy
\$53,353,964
100%

2009 AVERAGE PROPERTY TAX DISTRIBUTION

ESTIMATED TAXES ON HOME ASSESSED AT \$409,500

\$ 6,279	\$ 2,433	\$ 1,660
SCHOOLS	• MUNICIPAL	• COUNTY



AVERAGE PROPERTY TAXES AND TAX RATE PER \$100 OF ASSESSMENT

	<u>DOLLARS</u>	<u>RATE</u>	<u>PERCENT</u>
SCHOOLS	\$ 6,279	\$ 1.533	60.54%
• MUNICIPAL	2,433	0.594	23.46%
• COUNTY	1,660	0.406	16.00%
TOTAL:	\$ 10,372	\$ 2.533	100.0%

• - INCLUDES OPEN SPACE TAXES

BOROUGH OF MADISON
2009 BUDGET
TOTAL TAX RATE - ESTIMATE

RFK
"4/24/20009

	2009	2008	DIFFERENCE	%
REVENUES AND APPROPRIATIONS				
TOTAL SPENDING APPROPRIATIONS	\$23,683,685	\$23,640,935	\$42,750	0.2%
LESS: MUNICIPAL REVENUE	\$13,087,843	\$13,316,959	(\$229,116)	-1.7%
NET APPROPRIATIONS FOR TAXATION	\$10,595,842	\$10,323,976	\$271,866	2.6%
ADD: SCHOOL TAXES	\$32,301,887	\$31,903,062	\$398,825	1.3%
COUNTY TAXES	\$7,319,634	\$6,943,776	\$375,858	5.4%
COUNTY OPEN SPACE TAX	\$1,218,290	\$1,564,275	(\$345,985)	-22.1%
SUB-TOTAL TAXES	\$51,435,653	\$50,735,089	\$700,564	1.4%
RESERVE FOR UNCOLLECTED TAXES	\$1,497,009	\$1,496,686	\$323	0.0%
MUNICIPAL OPEN SPACE TAX	\$421,302	\$446,543	(\$25,241)	-5.7%
TOTAL AMOUNT TO BE RAISED BY TAXES	\$53,353,964	\$52,678,318	\$675,646	1.3%
ASSESSED VALUATION	\$2,098,082,200	\$2,117,510,300	(\$19,428,100)	-0.9%
PUBLIC UTILITY PERSONAL PROPERTY	\$8,427,766	\$8,884,041	(\$456,275)	-5.1%
TOTAL ASSESSED RATABLES	\$2,106,509,966	\$2,126,394,341	(\$19,884,375)	-0.9%
TOTAL APPROPRIATIONS- INCL. RESERVE	\$25,180,694	\$25,137,621	\$43,073	0.2%
LESS: MUNICIPAL REVENUE	\$13,087,843	\$13,316,959	(\$229,116)	-1.7%
MUNICIPAL TAX LEVY	\$12,092,851	\$11,820,662	\$272,189	2.3%
MUNICIPAL OPEN SPACE TAX	\$421,302	\$446,543	(\$25,241)	-5.7%
ESTIMATED TAX RATE				
MUNICIPAL TAX RATE	\$0.574	\$0.556	0.018	3.3%
MUNICIPAL OPEN SPACE TAX RATE	\$0.020	\$0.020	0.000	0.0%
SCHOOL TAX RATE	\$1.533	\$1.500	0.033	2.2%
COUNTY TAX RATE INCL. OPEN SPACE	\$0.405	\$0.400	0.005	1.3%
TOTAL ESTIMATED TAX RATE	\$2.533	\$2.476	0.056	2.3%
AVG. RESIDENTIAL ASSESSED VALUE	\$409,500	\$406,600	\$2,900	0.7%
TAXES ON AVERAGE RESIDENTIAL HOME				
MUNICIPAL TAXES	\$2,350.82	\$2,260.30	\$90.52	4.0%
MUNICIPAL OPEN SPACE TAXES	\$81.90	\$81.32	\$0.58	0.7%
SCHOOL TAXES	\$6,279.40	\$6,100.37	\$179.04	2.9%
COUNTY TAXES INCL. OPEN SPACE	\$1,659.75	\$1,626.87	\$32.88	2.0%
TOTAL ESTIMATED TAXES	\$10,371.87	\$10,068.86	\$303.01	3.0%

MUNICIPAL BUDGET
SUMMARY OF REVENUE AND APPROPRIATIONS
PRELIMINARY ESTIMATE

RFK
4/24/2009

INCLUDES FULL PENSION FUNDING

REVENUE	2009	2008	INCREASE (DECREASE)	PERCENT CHANGE
PRIOR YR. SURPLUS-OPERATING	5,200,000	5,000,000	200,000	4.00%
ASSESSMENT TRUST FUND	382,098	0	382,098	NA
MUNICIPAL SOURCES	2,924,788	2,632,353	292,435	11.11%
STATE AID & GRANTS	1,130,957	1,204,982	(74,025)	-6.14%
SALE OF PROPERTY	0	1,029,624	(1,029,624)	NA
ELECTRIC SURPLUS - OPER.	3,450,000	3,450,000	0	0.00%
ELECTRIC SURPLUS - CAPITAL	0	0	0	0.00%
TOTAL MUNICIPAL REVENUES	13,087,843	13,316,959	(229,116)	-1.72%
PROPERTY TAXES	12,092,851	11,820,662	272,189	2.30%
TOTAL REVENUES	25,180,694	25,137,621	43,073	0.17%
APPROPRIATIONS				
SALARIES & WAGES	10,037,828	10,079,724	(41,896)	-0.42%
HEALTH INSURANCE	1,872,000	1,506,000	366,000	24.30%
PENSION & SOCIAL SECURITY	1,596,000	1,509,000	87,000	5.77%
SUB-TOTAL	13,505,828	13,094,724	411,104	3.14%
LEGAL	195,000	189,000	6,000	3.17%
DEPARTMENT OPERATING EXP.	2,228,091	2,116,166	111,925	5.29%
UTILITIES	447,000	609,500	(162,500)	-26.66%
WASTE REMOVAL	1,620,486	1,564,310	56,176	3.59%
LIABILITY INSURANCE	441,000	414,000	27,000	6.52%
SUB-TOTAL	4,931,577	4,892,976	38,601	0.79%
CAPITAL - ELEC. SURPLUS	0	0	0	0.00%
CAPITAL IMPROVEMENT FUND	500,000	500,000	0	0.00%
DEBT SERVICE	2,241,976	1,571,916	670,060	42.63%
SALE OF PROPERTY	0	1,029,624	(1,029,624)	NA
SUB-TOTAL	2,741,976	3,101,540	(359,564)	-11.59%
MADISON-CHATHAM JOINT MTG.	1,280,103	1,211,149	68,954	5.69%
PUBLIC LIBRARY**	1,224,201	1,340,546	(116,345)	-8.68%
TOTAL SPENDING	23,683,685	23,640,935	42,750	0.18%
RESERVE FOR UNCOLL. TAXES	1,497,009	1,496,686	323	0.02%
TOTAL APPROPRIATIONS	25,180,694	25,137,621	43,073	0.17%

**The proposed 2009 funding for the library does not reflect the elimination of the electric and water bills for the borough-owned library building effective 6/1/09 which will result in net funding consistent with 2008 and in excess of the statutory funding formula.

MUNICIPAL BUDGET
REVENUE AND APPROPRIATIONS
BY MAJOR CATEGORY
2008 vs 2009

REVENUE	2008	%	2009	%
PRIOR YEAR'S SURPLUS	\$5,000,000	19.9%	\$5,200,000	20.7%
MUNICIPAL REVENUE	\$2,632,353	10.5%	\$3,306,886	13.1%
STATE AID & GRANTS	\$1,204,982	4.8%	\$1,130,957	4.5%
SALE OF PROPERTY	\$1,029,624	4.1%	\$0	
ELECTRIC SURPLUS - OPER.	\$3,450,000	13.7%	\$3,450,000	13.7%
ELECTRIC SURPLUS - CAPITAL	\$0	0.0%	\$0	0.0%
* MUNICIPAL PROPERTY TAXES	\$11,820,662	47.0%	\$12,092,851	48.0%
TOTAL REVENUE	\$25,137,621	100.0%	\$25,180,694	100.0%

APPROPRIATIONS	2008	%	2009	%
** SALAIRES & WAGES	\$10,079,724	40.1%	\$10,037,828	39.9%
HEALTH & LIAB. INSURANCE	\$1,920,000	7.6%	\$2,313,000	9.2%
PENSION & SOCIAL SECURITY	\$1,509,000	6.0%	\$1,596,000	6.3%
EMERGENCY APPROPRIATION	\$0	0.0%	\$0	0.0%
LEGAL EXPENSES	\$189,000	0.8%	\$195,000	0.8%
DEPARTMENT OPERATING EXPENSES	\$2,116,166	8.4%	\$2,228,091	8.8%
UTILITIES	\$609,500	2.4%	\$447,000	1.8%
WASTE REMOVAL	\$1,564,310	6.2%	\$1,620,486	6.4%
MADISON-CHATHAM JOINT MEETING	\$1,211,149	4.8%	\$1,280,103	5.1%
CAPITAL IMPROVEMENTS	\$1,529,624	6.1%	\$500,000	2.0%
DEBT SERVICE	\$1,571,916	6.3%	\$2,241,976	8.9%
PUBLIC LIBRARY	\$1,340,546	5.3%	\$1,224,201	4.9%
TOTAL SPENDING	\$23,640,935	94.0%	\$23,683,685	94.1%
*** RESERVE FOR UNCOLLECTED TAXES	\$1,496,686	6.0%	\$1,497,009	5.9%
TOTAL APPROPRIATIONS	\$25,137,621	100.0%	\$25,180,694	100.0%

* Only 48% of total revenue comes from property taxes

** In 2009, the total salaries and wages appropriation is lower than 2008.

*** Maintained the Reserve for Uncollected Taxes

BOROUGH OF MADISON TAX COLLECTION RESULTS
FOR THE YEARS ENDED 12/31/07 AND 12/31/08

	<u>2007</u>	<u>2008</u>
TAX LEVY	\$50,086,475	\$52,691,052
ADDED TAXES	273,470	253,482
<hr/>		
TOTAL TAX LEVY	\$50,359,945	\$52,944,534
CURRENT YEAR COLLECTIONS	49,578,069	51,991,341
PRIOR YEAR COLLECTIONS	288,062	616,024
TRANSFERS & CANCELLATIONS	253,257	21,650
<hr/>		
TOTAL COLLECTIONS	50,119,388	52,629,015
OUTSTANDING BALANCE	<u>\$240,557</u>	<u>\$315,519</u>

PERCENTAGE OF COLLECTIONS	99.02%	99.36%
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BALANCE OF DELINQUENT TAXES & TAX TITLE LIENS - JAN. 1	\$242,712	\$263,896
ADDED TAXES	1,966	92,182
INTEREST, COSTS & TRANSFERS	1,701	1,794
<hr/>		
TOTAL OUTSTANDING	246,379	357,872
DELINQUENT COLLECTIONS	185,015	238,529
CANCELLATIONS	38,025	84,671
<hr/>		
TOTAL COLLECTIONS	223,040	323,200
OUTSTANDING BALANCE	<u>\$23,339</u>	<u>\$34,672</u>
PERCENTAGE OF COLLECTIONS	75.09%	66.65%

SUMMARY OF CURRENT AND DELINQUENT TAXES RECEIVABLE

TAX YEAR	\$240,557	\$315,519
DELINQUENT TAXES & TAX TITLE LIENS	23,339	34,672
<hr/>		
TOTAL	<u>\$263,896</u>	<u>\$350,191</u>

WATER UTILITY BUDGET
REVENUE AND APPROPRIATIONS
FOR 2009 AND 2008

REVENUES	2009	%	2008	%
PRIOR YEAR'S SURPLUS	100,000	4.9%	295,848	16.1%
WATER RENTS	1,851,741	91.1%	1,460,000	79.5%
FIRE HYDRANT SERVICE	0	0.0%	0	0.0%
INTEREST INCOME AND OTHER	80,000	3.9%	80,000	4.4%
TOTAL	2,031,741	100.0%	1,835,848	100.0%

APPROPRIATIONS	2009	%	2008	%
SALARIES & WAGES	617,041	30.4%	594,448	32.4%
OTHER EXPENSES	958,700	47.2%	915,400	49.9%
CAPITAL IMPROVEMENT FUND	300,000	14.8%	200,000	10.9%
DEBT SERVICE	0	0.0%	0	0.0%
EMERGENCY APPROPRIATION	0	0.0%	0	0.0%
PENSION & SOCIAL SECURITY	156,000	7.7%	126,000	6.9%
TOTAL	2,031,741	100.0%	1,835,848	100.0%

*2009 Budget reflects an additional \$100,000 allocation to the Capital Improvement Fund to maintain and repair the water utility infrastructure.

ELECTRIC UTILITY BUDGET
REVENUE AND APPROPRIATIONS
FOR 2009 AND 2008

REVENUES	2009	%	2008	%
ELECTRIC TARIFFS	19,172,380	99.0%	15,300,000	80.8%
PRIOR YEAR'S SURPLUS	0	0.0%	3,428,190	18.1%
INTEREST INCOME AND OTHER	200,000	1.0%	200,000	1.1%
TOTAL	19,372,380	100.0%	18,928,190	100.0%

APPROPRIATIONS	2009	%	2008	%
SALARIES & WAGES	1,459,810	7.5%	1,379,803	7.3%
OTHER EXPENSES	1,435,020	7.4%	1,328,387	7.0%
PURCHASED POWER	16,200,000	83.6%	16,000,000	84.5%
EMERGENCY APPROPRIATION	0	0.0%	0	0.0%
PENSION & SOCIAL SECURITY	278,000	1.4%	220,000	1.2%
TOTAL	19,372,830	100.0%	18,928,190	100.0%

THE 2009 CAPITAL BUDGET PROGRAM

A Capital Budget for the Borough of Madison is prepared in accordance with regulations promulgated by the Division of Local Government Services and the Local Finance Board.

Every year department heads and boards submit proposed Capital Budgets to the Borough Administrator with their Operating Budget. After review, the Capital Budget is submitted to the Council separately to determine the priorities for the year.

There is one difference between the Operating and Capital Budget. Unlike the Operating Budget, the Capital Budget does not give the authority to spend. The Capital Budget is a plan, not the actual appropriation of funds. Each project listed must be reviewed again, introduced by ordinance and a public hearing held before any spending can take place. Once the ordinance is adopted, the project can be started.

The Housing Authority and Board of Education are the only two local agencies that have separate bonding authority and can adopt their own bonding ordinances without the approval of the Mayor and Council.

The following large projects will be reviewed by the Mayor and Council for 2009 and considered for approval.

<u>MUNICIPAL CAPITAL PROJECTS</u>	<u>AMOUNT</u>
Purchase of Bayley-Ellard Athletic Fields	\$2,800,000
Road Projects	1,624,000
Sewer Projects	500,000
Civic Center Elevator	285,000
Upgrade School Zone Flashing Lights to Solar-Based System	50,000
 <u>WATER UTILITY CAPITAL PROJECTS</u>	
Water Main Replacements	\$815,000
 <u>ELECTRIC UTILITY CAPITAL PROJECTS</u>	
Transformer Repairs at Kings Road Substation	\$120,000

2008 ACCOMPLISHMENTS

I. PUBLIC SAFETY – Court, Fire, Police

Court:

- Scheduled and disposed all DWI cases that were stayed on appeal because of the Chun Alcostest ruling (38 cases).
- Coordinated the relocation of the Court's offices to new facilities at Bayley Ellard and the new Court location in Florham Park.
- Successfully implemented new processes and procedures to circumvent the shortcomings of the State's ATS/ACS system to allow the Municipal Court to operate in Florham Park.

Fire:

- Facilitated the move into the new Fire Headquarters
- Incorporated large diameter hose (LDH) into operations.
- Took delivery of Engine 1.

Police:

- Completed I.C.S. (Incident Command System) 400 & 700 for all personnel.
- Added additional Neighborhood Watch Captains and neighborhoods.
- Standardized S.O.P. Emergency Action Plan with Drew University and Madison Board of Education.

II. PUBLIC WORKS AND ENGINEERING

Public Works:

- Managed and directed the Department of Roads, Buildings and Grounds, and Sewer.
- Provided 54 miles of safe and clean roadway for vehicular travel within the town throughout the year.
- Maintained 70 vehicles and 50 pieces of equipment in house and serviced Police cars and Fire Department vehicles.

Shade Tree Management Board:

- Awarded Tree City USA (23rd Year); awarded 1st Tree City USA Growth Award.
- Arbor Day Celebration on May Day; Initiated Reforestation Program (Water Tower).
- Tree inventory software revised; inventory utilized to assess resident requests.

Engineering:

- Managed outside hired services and consultants
- Awarded and managed in-house construction projects.
- Continued GIS and analytical improvements.

III. UTILITIES – Electric

Electric:

- Electric Department crews installed all new underground cable, terminal pedestals, core drilled manhole tops and other related equipment at Madison Commons at a savings of approximately \$200,000.00.
- Updated Borough Ordinance 25-79 to reflect changes in electric utility industry.
- Installed or upgraded 19 transformers for new work or heat related overloads.

IV. PUBLIC SERVICES – Borough Clerk, Finance, Tax Collector, Tax Assessor, Library, Purchasing/Personnel

Borough Clerk:

- Presided over School, Presidential Primary, June Primary and General Elections, coordinating board workers for 14 voting districts, visiting polling places on Election Day, resolving problems and questions; worked with County to provide compliance with ADA regulations.
- Prepared for move out of the HDM.
- As Borough Government Webmaster, updated RoseNet webs for boards, committees and departments as necessary, posted agenda, Regular Meeting minutes, ordinances and resolutions, meeting schedules, notices.

Finance:

- Adopted the 2008 Municipal Budget that resulted in 4.96% tax increase, but more importantly was \$594,292 below the new tax levy cap law.
- Received a AAA Bond rating from the Standard & Poor's Agency for the planned bond sale.
- Successfully sold \$26.3 million in General Obligation Bonds at 4.88% during October when the credit markets were very tight.

Tax Collector:

- Percentage of Collections to Total Levy during 2008 was 99.36%.
- Taxes collected during 2008 were \$51,991,340.64.
- Collection of Water and Electric Charges in 2008 was \$1,753,008.73.

Tax Assessor:

- Compiled the 200 foot list used for variance and sub-division applications.
- Reviewed applications for Veteran, Widow of Veteran, Senior Citizen, Disabled Person and 100% Disabled Veteran.
- Reconciled the preliminary tax book at year end to assure all additions, deletions and changes have been made before final printing of the new Tax Duplicate.

Library:

- Library provided public service 68 hours per week during the school year, 65 during the summer months.

- The Library began offering downloadable books through the OverDrive subscription purchased jointly with the MAIN libraries.
- The Adult Services staff established a regular schedule of book displays that have proven very popular with the public.

Purchasing/Personnel:

- Consolidated and bid janitorial services, saving \$12,331.
- Implemented on-line auction process with Property Room.com which netted \$12,013.11 for sale of surplus property (including vehicles).
- Set-up Performance Evaluation Workshop for Supervisors.

V. COMMUNITY AFFAIRS – Recreation, Senior Center, Teen Center

Recreation:

- Expanded the winter youth basketball program with the use of the Bayley-Ellard gymnasium and the newly renovated Junior High School gymnasium.
- With the availability of the Bayley Ellard gym, was able to have pre-season use of the gym in March-early April, prior to the outdoor fields being available for youth sports programs including baseball, girls softball, boys lacrosse, girls lacrosse and youth soccer.
- Selling of golf permits to Madison residents for the Millburn par 3 golf course.

Senior Center:

- Madison Senior Center “Stay Healthy” program awarded first place in NCOA/CVS Prescription for Better Health national competition at ASA/NCOA conference in Washington DC.
- Collaborated with Madison Rotary in developing and funding a senior fitness trail adjacent to the Chateau Thierry senior housing complex.
- Informational insert about the Friends of the Madison Senior Center in Borough electric bill yielded over \$1700 in donations.

Teen Center

- Increased overall attendance.
- Increased parent/adult membership on our Board.
- Created new Teen Council.

Museum of Early Trades & Crafts:

- Museum provided educational programs to over 7,000 children and teachers.
- Partnered with the broader community through festivals, teacher workshops, and community fundraisers.
- Offered a diverse calendar of programs linked to the museum’s exhibits and collections as well as individual ‘stand-alone’ programs for adults, families and children.

VI. HEALTH AND PUBLIC ASSISTANCE – Department of Health, Welfare

Department of Health:

- The Health Officer oversaw the development of the Morris County Nutrition Resources Directory.
- The Health Department used Phase III CDC Pandemic Influenza Supplement Funding to share operation plans and review specific roles with local community stakeholder so that preparations for a pandemic flu outbreak will be enhanced.
- MAASA has strengthened its collaboration with the Madison Public Schools by supporting exciting new prevention initiatives in the Junior School and High School.

Welfare:

- Acted as a facilitator between the Local Assistance Board and the Madison Affordable Housing Corporation to effectuate a Perkins Fund donation of \$175,000 to be used toward construction of affordable Senior Housing in Madison.
- Maintained the capacity to respond to community emergent social service requests including food and transportation.
- Responded to all Madison holiday requests by coordinating with local churches and organizations, as well as county agencies and private donors.

VII. INFORMATION TECHNOLOGY

- Moved all appropriate Tech Assets to Public Safety Complex and Bayley-Ellard.
- Enhanced security for and increase diversity of all Web accessible informational assets.
- Payment of Property Taxes over the Internet was implemented.

VIII. ADMINISTRATION

- Negotiated a lease agreement with the Paterson Diocese for the Bayley-Ellard complex and coordinated the relocation of Borough offices to that site.
- Assisted in securing \$7.6m in grant funding to facilitate the acquisition of the Madison Recreation Center site.
- Negotiated a new five (5) year electric Purchase Power contract.

2009 GOALS

I. PUBLIC SAFETY – Court, Fire, Police

Court:

- Reduce the current DWI backlog to zero by the end of the first quarter. Backlog has been created due to issues brought about by the Chun court decision.
- Develop a going forward plan should the Borough take over other municipal courts. This plan would include processes, systems, procedures and personnel necessary to implement a combined court.
- Continue the education process of all court personnel by requiring attendance at State of New Jersey training classes.

Fire:

- Upgrade pre-plan information for Target Hazard Buildings.
- Add Fire Safety Education to the High School and Junior School.
- Research Protective Clothing Upgrade.

Police:

- Ensure MPD is meeting all mandatory training standards.
- Increase MPD discretionary training to enhance police services to the community and bolster officer confidence by increasing their knowledge base.
- Begin a career development program to identify leaders and future leaders within the ranks of the police department.

Project Community Pride:

- Continue to provide individual and family therapy to children and families in the community.
- Create more of a presence in Chatham Borough and Florham Park.
- Begin to gather statistics of recidivism to evaluate the program's effectiveness.

II. PUBLIC WORKS AND ENGINEERING

Public Works:

- Maintain all park grounds and ball fields so they continue to be safe & clean.
- Maintain the 54 miles of sewerage system, supplying 4,200 homes and businesses with uninterrupted, leak free, sewage removal service.
- Maintain all Borough equipment.

Shade Tree Management Board:

- Remove 100% of all trees needing removal.
- Prune all trees requested by residents or identified in windshield surveys.
- Meet requirements for Tree City USA & Tree City USA Growth Awards.

Engineering:

- Apply for various grants and awards.
- Provide contract administration on capital project work.
- Perform Technical reviews and Residential Site reviews.

III. Utilities – Electric**Electric:**

- Continue substation testing and maintenance.
- Cable installation and removal-install new cable and energize and transfer all services to new cable; remove all old cable and hardware.
- Perform emergency work that requires immediate attention-downed wires, storm damage, car pole accidents, equipment failure, no power, partial power, flickering lights, etc. (during and after hours).

IV. PUBLIC SERVICES – Borough Clerk, Finance, Tax Collector, Tax Assessor, Library, Purchasing/Personnel**Borough Clerk:**

- Accept and review applications for licenses and permits.
- Receive/respond to/track for timely response, all OPRA requests.
- Meet with Administrator and Mayor to prepare agenda; distribute copies of adopted ordinances and resolutions to appropriate individuals; attest and file minutes, ordinances, resolutions to vault permanent file.

Finance:

- Adopt the 2009 Municipal Budget with a slight increase of only 2.3%.
- Maintain Madison's electric rates below JCP&L and PSE&G.
- Maintain Madison's rates well below other municipalities' water rates.

Tax Collector:

- Give the residents of Madison the assistance they deserve in a courteous and efficient manner.
- Achieve a high percentage of Collections to Total Levy as in past years.
- Continue to get work done in a timely manner.

Tax Assessor:

- Inspect properties for which there are outstanding building permits.
- Maintain and update the Borough's tax map.
- Assist the public, taxpayers, realtors, appraisers, attorneys, etc. in requests for information.

Library:

- Service the educational, informational, cultural and recreational needs of the approximately 150,000 people who use the Library's services annually.
- Support the summer reading requirements of schools attended by Madison children and teens by preparing bibliographies and displays of assigned materials and purchasing specific titles.
- Prepare an expanded plan of service for the Local History Center working in conjunction with the Madison Historical Society.

Purchasing/Personnel:

- Process Purchase Orders; approximately 2750 per year.
- Process and administer Worker's Compensation claims/cases in cooperation with the Morris County Joint Insurance Fund.
- Review all purchases and try to consolidate services and items where possible.

V. COMMUNITY AFFAIRS – Recreation, Senior Center, Teen Center, DDC**Recreation:**

- Continue to provide a variety of recreation programs.
- Work cooperatively with the various youth sports organizations in providing quality programs.
- Continue to work cooperatively with the Public Works Department in the maintenance of the various recreation sites.

DDC:

- Regularly connect with the merchants and landlords keeping them informed of important topics.
- Produce various marketing materials including regular e-newsletters to help promote Main Street to customers.
- Work with governing body, stakeholders and developers to fill vacant lots and storefronts (i.e. CVS, Exxon and Napa locations).

Senior Center:

- Work with Mayors' Wellness Campaign in developing web site component for RoseNet.
- Participate in Rosen Group's facilities survey for re-allocation of existing space.
- Take additional courses at Rutgers University to support Senior Services Management Certification.

Teen Center:

- Empower the Teen Council to help make event and schedule decisions.
- Provide a vehicle for teen-based community awareness and involvement.
- Grow the incentive for teens to come by improving the existing facilities.

VI. HEALTH AND PUBLIC ASSISTANCE – Department of Health, Welfare

Department of Health:

- Conduct various personal health clinics such as child health conferences, influenza immunization clinics, hypertension clinics, adult health clinics, and various adult cancer screenings.
- Maintain a regular inspection schedule of the retail food establishments in Madison.
- Conduct a broad health education program, which includes issues such as nutrition and fitness, substance abuse prevention and osteoporosis, Lyme disease, Swine flu, rabies, and bioterrorism response.

Welfare:

- Complete all General Assistance determinations/investigations within 30 days.
- Register and monitor all employable clients with the One Stop Career Center utilizing the AOSOS system.
- Submit timely monthly, quarterly and annual financial reports to the Division of Family Development Financial Reporting Unit.

VII. INFORMATION TECHNOLOGY

- Create and implement complete redesign of the Borough Web Site.
- Expand the palette of fees and registrations that may be addressed online.
- Increase the array of information available through online resources.

VIII. ADMINISTRATION

- Negotiate new affordable collective bargaining agreements with the entire Borough work force.
- Coordinate the renovation of the Hartley Dodge Memorial and the relocation of Borough offices from Bayley-Ellard.
- Implement Shared Service opportunities with neighboring municipalities for a Joint Municipal Court, regional emergency dispatch, tax assessment, public health and Construction Code services.