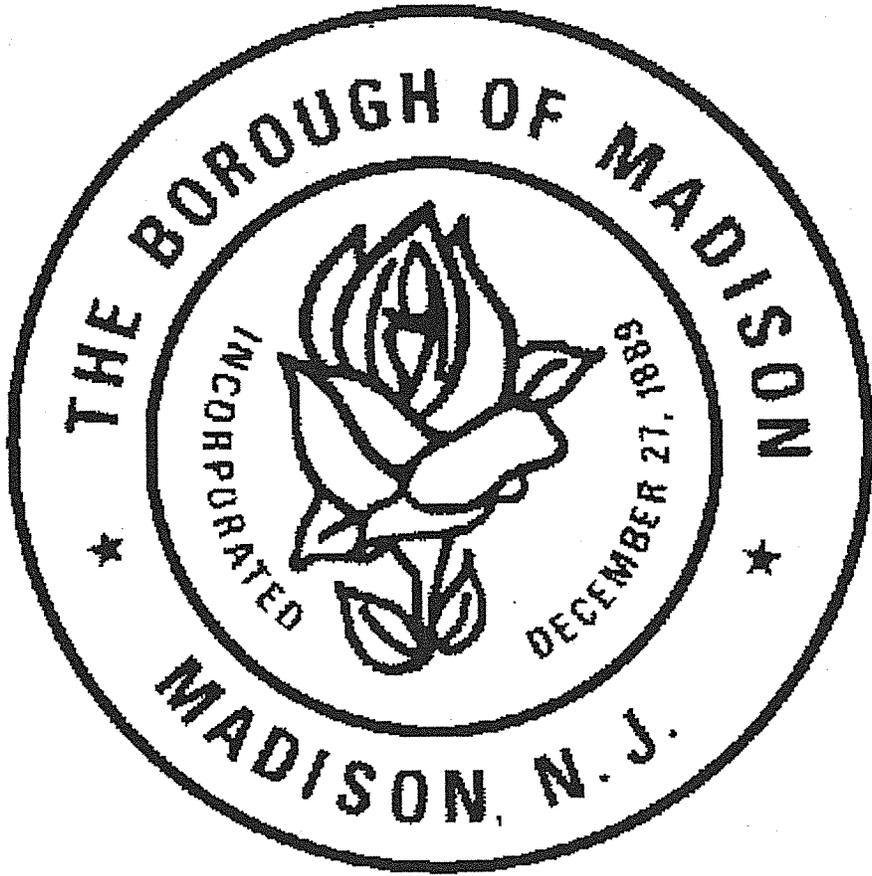


Robert

2001 BUDGET IN BRIEF



March 12, 2001

Prepared by:

Robert F. Kalafut, Chief Financial Officer

and

Kelly L. Gavin, Purchasing/Personnel Officer

INDEX

	<u>PAGE</u>
Mayor's Letter To Madison Residents.....	1
Borough Officials.....	2
Budget Responsibilities.....	3
2001 Budget Process.....	4
Total Tax Rate.....	5
Revenues and Appropriations Estimate.....	6
Average Property Tax Distribution.....	7
The 2001 Budget CAP Calculation.....	8
Revenues and Appropriations By Major Category.....	9
Tax Collection Results.....	10
Summary of Levies, Tax Rates and Assessed Valuation.....	11
Where Your Tax Dollar Goes.....	12
Water Utility Budget Comparison.....	13
Electric Utility Budget Comparison.....	14
The 2001 Capital Budget Program.....	15
Accomplishments For 2000.....	16-21
Goals For 2001.....	22-26



HARTLEY DODGE MEMORIAL
BOROUGH OF MADISON
MADISON, NEW JERSEY 07940

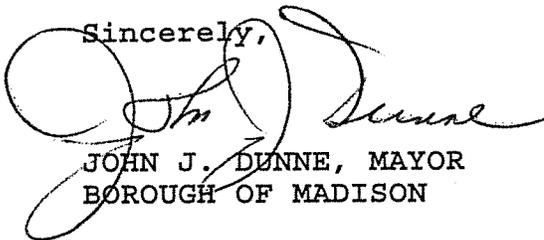
MARCH 12, 2001

Dear Madison Residents:

Enclosed for your review is a summary of the 2001 Municipal Budget. I am again pleased to inform you that the portion of your property taxes that will fund municipal services will slightly decrease from \$8,476,353 in 2000 to \$8,470,199 in 2001. This is the fifth time in the last seven years that the dollar amount of municipal taxes have been reduced. I am very proud of the administration of our municipality. The municipal property tax portion in 2001 is essentially the same dollar amount that was taxed in 1994, which was seven years ago.

The "Budget In Brief" summarizes the appropriations that support municipal services and also the various revenues that fund these services. There are also comparisons on prior year property taxes and the tax distribution for school, county and municipal property taxes. The Council and I will conduct a Budget hearing on Monday, April 9th at 8:00 PM and we invite you to attend.

Sincerely,



JOHN J. DUNNE, MAYOR
BOROUGH OF MADISON

DIRECTORY OF BOROUGH OFFICIALS

The following Borough Officials are responsible for preparing and expending their Year 2000 budgets in accordance with the appropriations approved by the Governing Body:

Borough Administrator	James R. Allison
Chief Financial Officer	Robert F. Kalafut
Tax Collector	Francine DeAngelis
Borough Clerk	Marilyn Schaefer
Deputy Borough Clerk	Patricia Graham
Purchasing/Personnel Officer	Kelly S. Gavin
Chief of Police	Tim Ehrenburg
Fire Chief	Douglas O. Atchison
Health Officer	John Theese
Borough Engineer	Vacant
Superintendent, Public Works	Vincent Falcone
Municipal Court Administrator	Emily Traversi
Recreation Director	Douglas L. Smith
Library Director	Nancy S. Adamczyk
Borough Attorney	Joseph Mezzacca, Jr.
Director of Welfare	Linda B. Durney
Senior Citizen Coordinator	Joan Holmes

BUDGET RESPONSIBILITIES

Most municipal functions are under the direct policy making control of the Mayor and Council. In a few cases, such as the Public Library and the Board of Health, control lies with an autonomous appointed board which administers their functions within the limitations of the appropriation approved by the Mayor and Council. The Madison-Chatham Joint Meeting is an autonomous board comprised of the Mayor and Council members from both communities. The Joint Meeting relies on appropriations made by each of the towns in the municipal budgets.

The operation of the public schools is the responsibility of the elected Board of Education and is completely independent of the Mayor and Council. The Board of Education prepares its own budget and submits it directly to the citizens of Madison for approval by popular vote. This report, therefore, does not contain any details of the school budget.

The Governing Body of the Borough of Madison consists of the Mayor and Council, elected by the Borough as a whole. The Mayor's term is four years. There are six Council Members, each elected for three years, with the terms arranged so that two are elected each year. The Mayor and Council serve without compensation.

Although the Council is primarily a legislative body, it also exercises some managerial functions through the Borough Administrator who coordinates the operations of the departments of the Borough. The Council has six standing committees appointed by the Mayor, who is an ex-officio member of each committee. Each Council Member is the chairperson of one committee and a member of one other. The standing committees for 2001 are as follows:

<u>Standing Committee</u>	<u>Chairperson</u>	<u>Other Member</u>
Utilities	Mr. Peck	Ms. Attonito
Public Safety	Mrs. Holden	Mr. Kerkeslager
Public Works & Engineering	Mr. Flemming, Sr.	Mrs. Holden
Health & Public Assistance	Mr. Hayman	Mr. Flemming, Sr
Finance & Borough Clerk	Mr. Kerkeslager	Mr. Peck
Community Affairs	Ms. Attonito	Mr. Hayman

THE 2001 BUDGET PROCESS

The budget process begins in October of the year preceding the budget year. Department Heads forecast their needs and submit detailed Budget requests encompassing their department's goals and objectives. In addition, each Department Head reports on the extent to which they have met their proposals of the preceding year.

Each Budget request is reviewed by the Borough Administrator and the Department Head. The goals for the year are established. The Administrator makes adjustments during January and submits a recommended Budget to the Mayor and Council by the end of the month. For the next three weeks Mayor and Council review the Budget with the Administrator and Department Heads.

This year the Budget will be introduced on March 12th and will be published in the MADISON EAGLE on March 29th. At the introduction of the Budget, the Council sets April 9th as the date for the public hearing.

BOROUGH OF MADISON
2001 BUDGET
TOTAL TAX RATE

RFK
2/28/01

	2001	2000	DIFFERENCE	% CHANGE
R E V E N U E S A N D A P P R O P R I A T I O N S				
TOTAL SPENDING APPROPRIATIONS	\$22,552,963	\$18,687,325	\$3,865,638	20.7%
LESS: MUNICIPAL REVENUE	\$15,222,104	\$11,300,312	\$3,921,792	34.7%
NET APPROPRIATIONS FOR TAXATION	\$7,330,859	\$7,387,013	(\$56,154)	-0.8%
ADD: SCHOOL TAXES	\$22,994,482	\$21,899,506	\$1,094,976	5.0%
COUNTY TAXES	\$5,651,923	\$5,640,641	\$11,282	0.2%
OPEN SPACE TAX	\$668,328	\$666,995	\$1,333	0.2%
TOTAL TAXES - EXCL. RESERVE	\$36,645,592	\$35,594,155	\$1,051,437	3.0%
BUDGETED TAX COLLECTION RATE	97%	97%		
RESERVE FOR UNCOLLECTED TAXES	\$1,139,340	\$1,089,340	\$50,000	4.6%
AMOUNT TO BE RAISED BY TAXATION	\$37,784,932	\$36,683,495	\$1,101,437	3.0%
ASSESSED VALUATION	\$2,157,884,200	\$2,153,011,600	\$4,872,600	0.2%
PUBLIC UTILITY PERSONAL PROPERTY	\$15,354,026	\$16,041,295	(\$687,269)	-4.3%
TOTAL ASSESSED RATABLES	\$2,173,238,226	\$2,169,052,895	\$4,185,331	0.2%
TOTAL APPROPRIATIONS- INCL. RESERVE	\$23,692,303	\$19,776,665	\$3,915,638	19.8%
LESS: MUNICIPAL REVENUE	\$15,222,104	\$11,300,312	\$3,921,792	34.7%
MUNICIPAL TAX LEVY	\$8,470,199	\$8,476,353	(\$6,154)	-0.1%
E S T I M A T E D T A X R A T E				
MUNICIPAL TAX RATE	\$0.390	\$0.391	-0.001	-0.3%
SCHOOL TAX RATE	\$1.058	\$1.010	0.048	4.8%
COUNTY TAX RATE	\$0.291	\$0.291	0.000	0.0%
TOTAL ESTIMATED TAX RATE	\$1.739	\$1.691	0.047	2.8%
ONE TAX POINT EQUALS	\$217,324	\$216,905	\$419	0.2%
AVG. RESIDENTIAL ASSESSED VALUE	\$394,200	\$393,700	\$500	0.1%
T A X E S O N A V E R A G E R E S I D E N T I A L				
MUNICIPAL TAXES	\$1,536.40	\$1,538.52	(\$2.13)	-0.1%
SCHOOL TAXES	\$4,170.93	\$3,974.93	\$196.00	4.9%
COUNTY TAXES	\$1,146.42	\$1,144.89	\$1.53	0.1%
TOTAL ESTIMATED TAXES	\$6,853.74	\$6,658.34	\$195.40	2.9%

BOROUGH OF MADISON
MUNICIPAL BUDGET

FINAL

2/27/01
RFK

REVENUE AND APPROPRIATIONS ESTIMATE
2001 VS. 2000

REVENUE	2001	2000	INCREASE (DECREASE)	PERCENTAGE CHANGE
PRIOR YR. SURPLUS-OPERAT.	2,800,000	2,550,000	250,000	9.8%
PRIOR YR. SURPLUS-CAPITAL	0	295,000	(295,000)	NA
MUNICIPAL SOURCES	2,253,000	2,057,000	196,000	9.5%
STATE AID & GRANTS	1,169,104	1,164,780	4,324	0.4%
PERSONAL PROPERTY AID	0	233,532	(233,532)	NA
ELECTRIC SURPLUS-OPERAT.	3,000,000	3,000,000	0	0.0%
ELECTRIC SURPLUS-CAPITAL	6,000,000	2,000,000	4,000,000	200.0%
TOTAL MUNICIPAL REVENUE	15,222,104	11,300,312	3,921,792	34.7%
PROPERTY TAXES	8,470,199	8,476,353	(6,154)	-0.1%
TOTAL REVENUE	23,692,303	19,776,665	3,915,638	19.8%
<hr/>				
APPROPRIATIONS				
SALARIES & WAGES	7,113,496	6,827,870	285,626	4.2%
HEALTH INSURANCE	944,000	872,000	72,000	8.3%
PENSION & SOCIAL SECURITY	918,000	978,000	(60,000)	-6.1%
SUB-TOTAL	8,975,496	8,677,870	297,626	3.4%
REVALUATION	0	100,000	(100,000)	-100.0%
OPERATING EXPENSES	2,268,910	2,162,900	106,010	4.9%
WASTE REMOVAL	1,322,561	1,308,982	13,579	1.0%
LIABILITY INSURANCE	262,800	275,900	(13,100)	-4.7%
SUB-TOTAL	3,854,271	3,847,782	6,489	0.2%
CAPITAL - ELEC. SURPLUS	6,000,000	2,000,000	4,000,000	200.0%
CAPITAL IMPROVEMENT FUND	100,000	100,000	0	NA
DEBT SERVICE	1,721,418	1,794,970	(73,552)	-4.1%
PAYMENT OF ASSESS. NOTE	0	295,000	(295,000)	NA
SUB-TOTAL	7,821,418	4,189,970	3,631,448	86.7%
MADISON-CHATHAM JOINT MTG	1,002,064	1,116,211	(114,147)	-10.2%
PUBLIC LIBRARY	899,714	855,492	44,222	5.2%
TOTAL SPENDING	22,552,963	18,687,325	3,865,638	20.7%
RESERVE FOR UNCOLL.	1,139,340	1,089,340	50,000	4.6%
TOTAL APPROPRIATIONS	23,692,303	19,776,665	3,915,638	19.8%

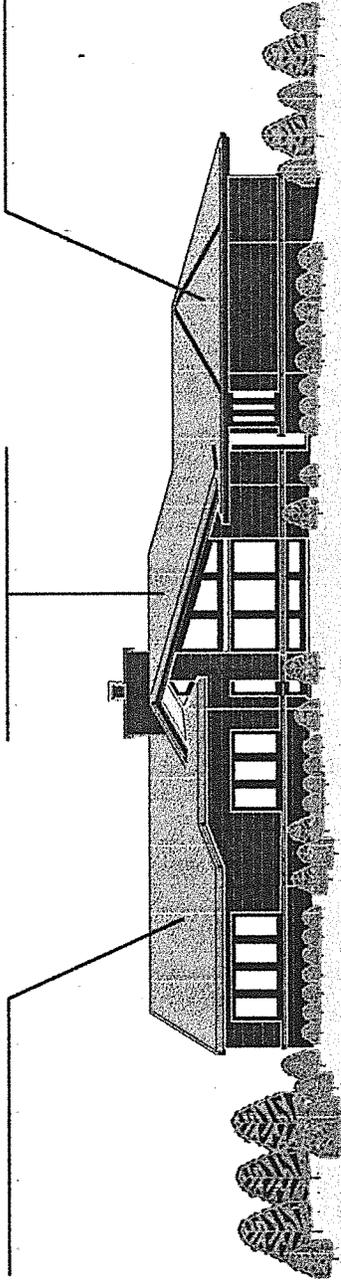
2001 AVERAGE PROPERTY TAX DISTRIBUTION

TAXES ON HOME ASSESSED AT \$394,200

\$ 1,146.42
COUNTY

\$ 4,170.93
SCHOOLS

\$ 1,536.40
BOROUGH



AVERAGE PROPERTY TAXES AND TAX RATE PER \$100 OF ASSESSMENT

SCHOOLS	\$ 4,170.93	\$ 1.058
BOROUGH	1,536.40	0.390
COUNTY	<u>1,146.42</u>	<u>0.291</u>
TOTAL	<u>\$ 6,853.74</u>	<u>\$ 1.739</u>

MADISON MUNICIPAL BUDGET
2001 " CAP CALCULATION "

2/27/01

Below are the calculations for the 2001 CAP appropriation limit utilizing the index rate ordinance of 4.0%

Total adopted appropriations for 2000.....	19,776,665.00
Deductions :	
Reserve for Uncollected Taxes	1,089,340.00
Other Operations	1,578,526.00
Capital Improvement Fund	2,100,000.00
Public Library	855,492.00
Debt Service	2,089,970.00
Municipal Court	161,249.00

Total Modifications.....	7,874,577.00
Amount on which Cap is Applied.....	11,902,088.00
4.0% "Cap" Authorized by Ordinance.....	476,083.00
Additions to "Cap" Assessed Value of New Construction \$4,711,700 at the Local Purpose Tax Rate of \$0.392 per \$100.....	18,469.00
UTILIZATION OF CAP BANK	0.00

Total General Appropriations "Cap" Limitation for 2001	12,396,640.00
Less 2001 Appropriations Within "Cap"	(12,330,683.00)
Unused "Cap" Amount	65,957.00

	Inside Cap	Outside Cap
	-----	-----
Salaries & Wages	6,708,434.00	405,062.52
Other Expenses	4,704,249.00	1,995,800.00
Statutory Expenditures	918,000.00	0.00
Deferred Charges	0.00	0.00
Capital Improvement Fund	0.00	6,100,000.00
Debt Service	0.00	1,721,418.00
Reserve For Uncollected Taxes	0.00	1,139,340.00
	-----	-----
Total Inside & Outside	12,330,683.00	11,361,620.52
Total Appropriations for 2001		23,692,303.52

M U N I C I P A L B U D G E T

RFK
3/6/01

REVENUE AND APPROPRIATIONS
BY MAJOR CATEGORY
2000 vs. 2001

REVENUE	2000	%	2001	%
PRIOR YEAR'S SURPLUS	\$2,845,000	14.4%	\$2,800,000	11.8%
MUNICIPAL REVENUE	\$2,057,000	10.4%	\$2,253,000	9.5%
STATE AID & GRANTS	\$1,164,780	5.9%	\$1,169,104	4.9%
PERSONAL PROPERTY AID	\$233,532	1.2%	\$0	0.0%
ELECTRIC SURPLUS - OPER.	\$3,000,000	15.2%	\$3,000,000	12.7%
ELECTRIC SURPLUS - CAPITAL	\$2,000,000	10.1%	\$6,000,000	25.3%
MUNICIPAL PROPERTY TAXES	\$8,476,353	42.9%	\$8,470,199	35.8%
TOTAL REVENUE	\$19,776,665	100.0%	\$23,692,303	100.0%

APPROPRIATIONS	2000	%	2001	%
SALARIES & WAGES	\$6,827,870	34.5%	\$7,113,496	30.0%
OTHER EXPENSES & REVALUATION	\$2,262,900	11.4%	\$2,268,910	9.6%
WASTE REMOVAL	\$1,308,982	6.6%	\$1,322,561	5.6%
MADISON-CHATHAM JOINT MTG.	\$1,116,211	5.6%	\$1,002,064	4.2%
HEALTH & LIAB. INSURANCE	\$1,147,900	5.8%	\$1,206,800	5.1%
PENSION & SOCIAL SECURITY	\$978,000	4.9%	\$918,000	3.9%
CAPITAL IMPROVEMENTS	\$2,100,000	10.6%	\$6,100,000	25.7%
DEBT SERVICE	\$2,089,970	10.6%	\$1,721,418	7.3%
PUBLIC LIBRARY	\$855,492	4.3%	\$899,714	3.8%
TOTAL SPENDING	\$18,687,325	94.5%	\$22,552,963	95.2%
RESERVE FOR UNCOLL. TAXES	\$1,089,340	5.5%	\$1,139,340	4.8%
TOTAL APPROPRIATIONS	\$19,776,665	100.0%	\$23,692,303	100.0%

BOROUGH OF MADISON TAX COLLECTION RESULTS

	1999	2000
TAX LEVY	\$34,356,658	\$36,876,419
ADDED TAXES	55,793	46,601
<hr/>		
TOTAL TAX LEVY	34,412,451	36,923,020
CURRENT YEAR COLLECTIONS	34,142,292	36,414,065
PRIOR YEAR COLLECTIONS		129,084
TRANSFERS & CANCELLATIONS	10,732	115,103
	<hr/>	<hr/>
TOTAL COLLECTIONS	34,153,024	36,658,252
OUTSTANDING BALANCE	<u>\$259,427</u>	<u>\$264,768</u>
PERCENTAGE OF COLLECTIONS	99.21%	98.97%
<hr/>		
BALANCE OF DELINQUENT TAXES & TAX TITLE LIENS-JAN. 1	\$332,280	\$317,491
ADDED TAXES	3,768	500
INTEREST, COSTS, & TRANSFERS	6,036	11,969
	<hr/>	<hr/>
TOTAL OUTSTANDING	342,084	329,960
DELINQUENT COLLECTIONS	284,015	252,857
CANCELLATIONS	4	4597
	<hr/>	<hr/>
TOTAL COLLECTIONS	284,019	257,454
OUTSTANDING BALANCE	<u>\$58,065</u>	<u>\$72,506</u>
PERCENTAGE OF COLLECTIONS	83.02%	76.63%

SUMMARY OF CURRENT AND DELINQUENT TAXES RECEIVABLE

CURRENT YEAR	\$259,427	\$264,768
DELINQUENT TAXES & TAX TITLE LIENS	58,065	72,506
	<hr/>	<hr/>
TOTAL	<u>\$317,492</u>	<u>\$337,274</u>

SUMMARY OF TAX LEVY AND RATES
2001 - 2000 - 1999

3/6/01
RFK

	2001 ESTIMATED			2000 ACTUAL			
	TAX LEVY	TAX RATE	TAX DOLLAR	TAX LEVY	TAX RATE	TAX DOLLAR	INCREASE
SCHOOL TAX	\$22,994,482	1.058	\$0.61	\$21,899,506	1.010	\$0.60	\$1,094,976
COUNTY TAX	\$6,320,251	0.291	\$0.17	\$6,307,636	0.291	\$0.17	\$12,615
BOROUGH TAX	\$8,470,199	0.390	\$0.22	\$8,476,353	0.391	\$0.23	(\$6,154)
TOTAL TAX LEVY	\$37,784,932	1.739	\$1.00	\$36,683,495	1.691	\$1.00	\$1,101,437

	2000 ACTUAL			1999 ACTUAL			
	TAX LEVY	TAX RATE	TAX DOLLAR	TAX LEVY	TAX RATE	TAX DOLLAR	INCREASE
SCHOOL TAX	\$21,899,506	1.010	\$0.60	\$20,295,789	2.252	\$0.59	\$1,603,717
COUNTY TAX	\$6,307,636	0.291	\$0.17	\$5,505,078	0.611	\$0.16	\$802,558
BOROUGH TAX	\$8,476,353	0.391	\$0.23	\$8,550,474	0.949	\$0.25	(\$74,121)
TOTAL TAX LEVY	\$36,683,495	1.691	\$1.00	\$34,351,341	3.812	\$1.00	\$2,332,154

SUMMARY OF ASSESSED VALUATION	2001 ACTUAL	2000 ACTUAL	1999 ACTUAL
TAX RATABLES:			
REAL PROPERTY (LAND AND IMPROVEMENTS)	\$2,157,884,200	\$2,153,011,600	\$886,861,002
TELEPHONE & TELEGRAPH (BUSINESS PERSONAL PROPERTY)	\$15,354,026	\$16,041,295	\$14,257,016
TOTAL ASSESSED VALUATION	\$2,173,238,226	\$2,169,052,895	\$901,118,018

BOROUGH OF MADISON

Where Your 2001 Tax Dollar Goes:



Madison Schools

Morris
County

Borough of
Madison

60.9%

16.7%

22.4%

**WATER UTILITY BUDGET
REVENUE AND APPROPRIATIONS
FOR 2000 AND 2001**

3/1/01
RFK

REVENUES	2000	%	2001	%
	-----	--	-----	--
PRIOR YEAR'S SURPLUS	339,546	21.2%	341,946	21.4%
WATER RENTS	1,100,000	68.8%	1,100,000	68.7%
FIRE HYDRANT SERVICE	58,600	3.7%	58,600	3.7%
INTEREST INCOME	100,000	6.3%	100,000	6.2%
TOTAL	----- 1,598,146	----- 100.0%	----- 1,600,546	----- 100.0%
	=====	=====	=====	=====

APPROPRIATIONS	2000	%	2001	%
	-----	--	-----	--
SALARIES & WAGES	380,525	23.8%	394,300	24.6%
OTHER EXPENSES	509,775	31.9%	499,890	31.2%
CAPITAL IMPROVEMENT FUND	600,000	37.5%	600,000	37.5%
DEBT SERVICE	46,246	2.9%	44,356	2.8%
PENSION & SOCIAL SECURITY	61,600	3.9%	62,000	3.9%
TOTAL	----- 1,598,146	----- 100.0%	----- 1,600,546	----- 100.0%
	=====	=====	=====	=====

**ELECTRIC UTILITY BUDGET
REVENUES & APPROPRIATIONS
2000 AND 2001**

3/1/01
RFK

REVENUES	2000	%	2001	%
ELECTRIC TARIFFS	7,219,359	94.8%	7,356,512	94.8%
STREET LIGHTING	125,875	1.7%	125,875	1.6%
INTEREST INCOME	274,125	3.6%	274,125	3.5%
TOTAL REVENUES	7,619,359	100.0%	7,756,512	100.0%

APPROPRIATIONS	2000	%	2001	%
SALARIES & WAGES	942,784	12.4%	975,987	12.6%
OTHER EXPENSES	891,575	11.7%	864,525	11.1%
PURCHASED POWER	5,170,000	67.9%	5,300,000	68.3%
CAPITAL IMPROVEMENT FUND	500,000	6.6%	500,000	6.4%
PENSION & SOCIAL SECURITY	115,000	1.5%	116,000	1.5%
TOTAL APPROPRIATIONS	7,619,359	100.0%	7,756,512	100.0%

THE 2001 CAPITAL BUDGET PROGRAM

A Capital Budget for the Borough is prepared in accordance with regulations promulgated by the Division of Local Government Services and the Local Finance Board.

Every year department heads and boards submit proposed Capital Budgets to the Borough Administrator with their Operating Budget. After review, the Capital Budget is submitted to the Council separately to determine the priorities for the year.

There is one important difference between the Operating and Capital Budget. Unlike the Operating Budget, the Capital Budget does not give the authority to spend. The Capital Budget is a plan, not the actual appropriation of funds. Each project listed must be reviewed again, introduced by ordinance and a public hearing held before any spending can take place. Once the ordinance is adopted, the project can be started.

The Housing Authority and Board of Education are the only two local agencies that have separate bonding authority and can adopt their own bonding ordinances without the approval of the Mayor and Council.

The following major projects will be reviewed by the Mayor and Council in 2001 and considered for approval.

MUNICIPAL CAPITAL PROJECTS

AMOUNT

Road Improvements	\$550,000
Public Works Equipment	184,000
Police & Fire Equipment	151,000
Library Improvements	174,000
Hartley Dodge Office Upgrades	90,000
Drainage Improvements	150,000
Telephone System	200,000
Main Street Sidewalks	100,000
Memorial Park Improvements	84,000
Green Village Road Lighting	105,000
Dodge Field Improvements	114,000

WATER UTILITY CAPITAL PROJECTS

Water Main Replacements	515,000
Well Alarm System	100,000

ELECTRIC UTILITY CAPITAL PROJECTS

Tap Changer Repairs	130,000
James Park Substation Lighting	175,000

ACCOMPLISHMENTS - 2000

I. PUBLIC SAFETY – Court, Fire, Police

Court:

- The nine-month statistical summary of receipts to the Borough of Madison has increased 18% over last year.
- The Court has successfully disposed of all DWI cases in accordance with the “60 day” rule mandated by the Administrative Office of the Court.
- Both the Administrative Office of the Court annual audit and the Borough of Madison annual audit were favorable. The Court has maintained the records and the financial data in compliance with the state rules.
- The Court has trained a new violation clerk who has successfully completed probation.
- The Court collected over \$388,000 in fines; of this amount, over \$213,000 was payable to the Borough of Madison.

Fire:

- The Madison Fire Department tested all ladders as per National Fire Protection Association’s requirements.
- All ladder truck aerial platforms were tested.
- The fire incident reporting system was transferred over to a new national for incident reporting system.
- Two additional firefighters were hired and trained in fire prevention inspections.
- All personnel in the Fire Department were trained in a state mandated Incident Management System.
- A new pick-up truck and two computers were purchased for the Department.
- As a result of inspections, a 24-foot ladder was replaced.

Police:

- The Police Department answered over 15,000 calls for service.
- The crime rate for the Borough of Madison dropped for a fourth consecutive year.
- The Department completed installation of a new alarm board system and an upgrade to the RACES radio system.
- A new emergency traffic management routing system for alternate emergency routing was developed for the Borough of Madison. In addition, traffic control devices and signage were upgraded within the Borough.
- Using a radar stalker system, the Department has expanded traffic enforcement.
- Alternate parking plans were developed and negotiated with Presbyterian Church whereby they will rent 30 parking spaces to accommodate citizens.
- Purchased defibrillators for the Patrol Unit to assist in medical calls.
- Completed reconstruction of the intersection of Kings Road and Green Avenue.
- Successfully conducted the National Night Out Crime Prevention Program. Implemented the Community Policing Program within the local schools.

II. PUBLIC WORKS AND ENGINEERING

Public Works:

- The Department of Public Works repaired and painted all Borough of Madison street and traffic signs.
- The Department repaired sidewalks after tree removal. Sidewalks on Borough property were also repaired.
- Spring tree planting was completed by Public Works.
- Deteriorating streets were repaired by the Road Department.
- The Sewer Department maintained all the catch basins and manholes.
- The ball fields and parks in the Borough were kept up by the Parks Department.
- Mechanical Service Department provided all Borough-owned vehicles with daily maintenance.
- Training for all staff was completed in various departments.

Engineering - Construction Code Enforcement, Building/ Zoning:

- Completion and occupancy at Seven Giralda Farms by Global Crossing.
- Completion of the mini shopping mall at 307-309 Main Street.
- Completion of the new Heller building on 181 Main Street.
- Renovation and addition to the Burger King at 137 Main Street.
- Renovation and alterations to the Madison Veterinary Hospital at 262 Main Street.
- Upgrading Drew University dormitories for life safety compliance.
- Completion of the Technical Assistant to the Construction Official program by December 2000.

III. UTILITIES – Electric, Water

Electric:

- Complete installation of the Kings Road buss duct and switchgear. All control wiring has been completed, switchgear and buss work were tested and energized in June 2000.
- Installed a three-phase primary feeder on Green Village Road.
- Began installation of a three-phase primary feeder on Woodland Road from Green Village Road to Loantaka Way.
- Reconstructed the primary riser poles in front of the Kings Road Substation.
- Installed warning stickers on all pad-mounted transformers throughout Madison.
- Cleared lines of any potential hazards (i.e. tree branches).
- The Electric Department continues to re-enforce the system, repairing and upgrading many areas of the distribution system.
- Continuing to install new feeder cable for Bayley Ellard High School.
- Installed cut-out boxes on (large customer) feeder lines.
- A new circuit for the Reckson Building is being installed.

Water:

- The Water Department Field Operations routinely monitors the five wells and treatment plants. Inspections and water samples are done and the Department installs and/or removes different size water meters as needed.
- The Department has repaired curb boxes and valves as problems arise with the current condition while performing the flushing program.
- Broken meters are either repaired or parts are salvaged from those that are not repairable.
- The Water Department has repaired or replaced hydrants as they became defective through vehicular accident, vandalism or age.

IV. PUBLIC SERVICES – Borough Clerk, Finance, Purchasing/Personnel, Tax Assessor, Tax Collector**Borough Clerk/Mayor Council:**

- Transferred Borough of Madison resolutions and backup documentation to binders for easy access. Successfully transferred documents back to 1955.
- Borough Clerk completed training in FrontPage 2000.
- Twenty-six Mayor and Borough Council meetings were supported with the preparation of meeting agenda and supporting documentation, and the publication and filing of 45 adopted ordinances and 156 resolutions in accordance with State Statutes.
- The Borough Clerk's Office, serving as Licensing Official, issued **14** Amusement Device Machine Permits, **2** Amusement Device Premise permits, **1** Bowling Alley License, **33** Raffles Licenses, **1** Recreation Vehicle Parking permit, **6** Sidewalk Dining Licenses, **7** Street Opening Permits, **1** Theater License, **33** Taxi/Livery Vehicle Licenses, **14** Taxi/Livery Driver Permits, **2** Soil Moving Permits, **90** Tennis Permits and **2** Towing and Storage Permits.
- The Clerk's Office issued **20** Consumption/Distribution/Club Liquor Licenses.
- The Clerk's Office processed payment for **209** sales of Books, maps, photocopies, and collected payments for **415** White Goods, air conditioners/refrigerators.
- The Borough Clerk, as Election Official, conducted the School, Primary and General Elections.
- Prepared for and supported the annual Reorganization Meeting, with new appointments, oaths of office, ethics forms filing.
- Team member:
 - Y2K Committee
 - E-Commerce Project
 - Government Electronic Commerce (GEC) prototype
 - Municipal RoseNet Management Committee
 - Search Committee for interview/hire Personnel/Purchasing Officer

Finance:

- The Department of Financial Administration and the Tax Collection Department has converted the financial reporting systems from the Morris County system to Edmunds & Associates Inc.
- Beginning 1/1/00 the Borough implemented the municipal-wide property revaluation; this was the first revaluation since 1985.
- The municipal portion of the Borough of Madison property taxes decreased by a full 1.0%

Purchasing/Personnel:

- The Department of Purchasing processed approximately 1,400 Requisitions for Purchase Orders, 1,200 as regular Purchase Orders and 200 as Blanket Orders. The Department also processed approximately 1,400 Receiving and Inspection Forms (R&I's).
- A public auction was conducted resulting in the sale of 13 municipal vehicles raising \$25,255.
- Twenty-three Worker's Compensation claims/cases were processed and handled.
- The Department responded to six violations from the New Jersey Department of Labor and filed P.E.O.S.H. 200 Log forms dating back to 1996.
- The Purchasing Agent and Purchasing Assistant successfully completed the Purchasing I course administered by Rutgers University.
- Thirty-five General Liability claims were processed and handled by the Department in 2000.
- A new Purchasing/Personnel Officer was hired and trained.

Tax Assessor:

- Successfully implemented a complete municipal-wide revaluation.

Tax Collector:

- All forms and reports were printed through the Edmunds Tax Program, including the tax bills, tax searches, PD-5 forms, and the homestead rebate report.
- When there has been a change in ownership, the Office of the Tax Collector has sent a new bill to the new owner, minimizing problems in the past because the seller did not forward the bill to the new owner.
- A Deputy Tax Collector was named within the department.
- The office fielded many questions and concerns regarding the revaluation.
- The collection rate was 98.97% for the year, despite the appeals that were granted.

V. COMMUNITY AFFAIRS – Downtown Development Commission, Recreation, Senior Center

Downtown Development Commission:

- A successful May Day
- Added planters and decorative grasses in the Waverly Green alleyway as a demonstration project.
- The DDC worked with the Borough and the Planning Board to improve the procedures for the Sign and Façade applications.
- One Welcome to Madison sign was put in place.
- The DDC held a joint (breakfast meeting) with the Chamber of Commerce regarding use of the RoseNet, and purchased a computer for the Downtown Manager.
- As a gift to the community the Commission discussed the possibility of another demonstration project, this time in the alleyway between Main and the Elmer Street parking lot.
- The DDC sponsored a historical plaque designating the site of the original Children's Library.
- Shared the expense of a downtown parking map with the Chamber of Commerce.
- The University Relations Committee ran a successful a sweater drive.
- The Commission organized and supported Bottle Hill Day and the Farmer's Market.
- The DDC continued to publish the Community Calendar.

Recreation:

- The ice skating rink area at Memorial Park was reopened for the skating season following the renovation work in the area.
- The field area at Memorial Park is now used for practices in the Spring by the Boys Lacrosse and Spring Soccer programs, and in the Fall by the Junior Football and Fall Soccer programs.
- Work began on the Memorial Park skating field area for a new in-line skating oval.
- Games were played on one of the new Green Village Road baseball fields.
- Work has been done on a second field at Green Village Road and also at the field at the Madison Baptist Church.
- The Madison Summer Theater Program received two \$3,000 grants to financially support the program. The newest grant received was from the Fatzler Foundation.

Senior Center:

- The Senior Center observed Older Americans Month during the month of May with a Photo ID Day, recognition of Rose City Songsters by nomination to Governor's Volunteer award and Patricia Dow, Board of Trustees President, received a Volunteers of Morris County Award.
- Celebrated the 20th anniversary year of the Madison Senior Center with a reception hosted by the Board of Trustees in May, overnight trip to Newport, Rhode Island and special recognition events of each activity group.

- Worked with senior leaders and Mayor and Council in planning the designated space for a new Senior Center at the Madison Civic Center. Helped with the painting of the exterior of the building with volunteers.
- Co-sponsored an intergenerational program at Madison Junior School in March.
- Cooperated with Borough Council and Senior Leaders to seek county funding for improved transportation and the Civic Center. Transportation extended trips to Frelinghuysen Arboretum, day outings at the New Jersey Shore and the Madison's Farmer's Market Mid-Season Event.

VI. HEALTH

Health:

- The Health Department has held various clinics throughout the year such as: child health conferences, influenza immunization clinics, hypertension clinics, adult health clinics (SMAC), and various adult cancer screenings.
- The environmental concerns are addresses by a regular inspection schedule of the retail food establishments in Madison, investigating and abating all sanitary complaints in a timely manner, inspecting and monitoring all public recreational swimming sites, investigating animal bites, and investigating complaints associated with the Borough's housing stock.
- Multiple dwellings, which are housing structures containing three or more individual units, undergo a comprehensive inspection on a regular cycle.
- The Health Department conducts a broad health education program, and topics included in the programs are: heart disease cancer, sexually transmitted diseases, substance abuse, auto passenger safety, poisoning prevention, AIDS/HIV, Lyme disease, rabies, teenage tobacco use, and nutrition.

GOALS - 2001

I. PUBLIC SAFETY – Court, Fire, Police

Court:

- The Municipal Court will comply with the New Jersey Court Rules as promulgated by the New Jersey Supreme Court, as well as local vicinage rules.
- It is the goal of the Borough of Madison Municipal Court to perform the duties in accordance with these rules and laws and to fulfill the responsibilities within the areas of: Parking and Traffic, Local Ordinances and Weights and Measures and Criminal Law.

Fire:

- The Fire Department will replace all existing Self-Contained Breathing Apparatus. The bottles on this new apparatus are lighter and will not have to be tested as often.
- Engine #1 and Tower #1 are in need of bodywork repairs, as they are the two oldest trucks in the Department.
- Incorporate a pen-based, hand-held computer into our fire prevention inspections. This computer will be carried in the field.
- A review of Department guidelines and procedures will be conducted.
- Existing pre-connected lines on engine #2 will be retrofitted, in order to include compressed air foam.

Police:

- The Madison Police Department will initiate and implement a community policing program, creating partnerships with the community. The Department will seek funding from grant sources.
- The Department will expand the School Community Program Resource Officer by rotating various officers.
- The second phase of the Department's radio system on Madison Avenue will be completed.
- A CAD system will be installed and the officers will be trained to operate the new system.
- The Department will seek funding from the Office of Emergency Management in order to expand training in the area of incident command. Tabletop and full exercises will be done with all borough departments.
- The Department will continue to research and apply for alternate methods for financing programs and equipment for the needs of the department.
- In fields such as sex crimes, white collar crimes, fugitive and all major crimes, there will be expended cross training with the Morris County Prosecutor's Office.

II. PUBLIC WORKS AND ENGINEERING

Public Works:

- The Road Department is purchasing a new sweeper to keep the roads clean and clear without any additional breakdowns of the old one.
- The Department will complete a Spring tree planting.
- The Road Department will continue to repair the deteriorating roads with daily and annual paving and patching.
- New pump station alarms will be purchased for the Sewer Department in order to keep stations running efficiently.
- The Parks Department will line and mow all of the ball fields and parks in the Borough of Madison.
- A new hydraulic chain repair machine will be purchased to speed up chain repair during the winter months.

Engineering - Construction Code Enforcement, Building/ Zoning:

- The Department will be moving and reorganizing the offices across the hall due to the elevator installation.
- The residents of the Borough of Madison will continue to be assisted with building applications and zoning permits.
- Approximately 700 certificates of occupancy/approval will be issued in 2001.
- The Department will continue with the development of the Reckson Building at Giralda Farms.
- The current UCCARS system will be upgraded for System II and a new track feed printer will be purchased.

III. UTILITIES – Electric, Water

Electric:

- Over the next five years, the Electric Department aims to replace all underground switches, procure hazardous substance storage locker (old transformer storage), and construct a new storage facility.
- The Department plans to re-build transformer tap changers at James Park Substation, replace vacuum bottles in tap changers at Kings Road Substation and complete installation of a three-phase primary on Woodland Road.
- The feeders at Kings Road Substation will be reworked and the installation of the new circuit for the Reckson Building will be continued.
- The transformer at the Madison Avenue water tank will be upgraded.

Water:

- The Department aims to install outside registers to all houses in a particular section of town.
- Valves and services will be updated on streets that are under construction.
- All the outdated hydrants will be replaced.

**IV. PUBLIC SERVICES – Borough Clerk, Finance, Library,
Purchasing/Personnel, Tax Assessor, Tax Collector****Borough Clerk/Mayor Council:**

- Continue project of transferring resolutions and backup documentation into binders for easy access
- Implement Internet access, email access for all Council Members at home

Finance:

- The municipal portion of Borough of Madison property taxes will slightly decrease by .1%, which is the fifth time in the last seven years that municipal property taxes have decreased.
- The Chief Financial Officer will re-evaluate our banking relationships and issue a request for proposal (RFP).
- The Chief Financial Officer and the Purchasing/Personnel Officer will evaluate the State Benefits Health Plan as a potential replacement for the current health insurance carrier.

Library:

- The Madison Public Library will work more cooperatively with the Madison schools, especially to provide programs of appeal to the interests and reading levels of children (pre-school through sixth grade).
- Provide programs of cultural, literary and educational interest for adults.
- The Public Library aims to study and implement recommendations from the Northeast Document Conservation Center.
- The Library will enhance its collection by using grant funds received from the Geraldine R. Dodge Foundation and New Jersey State Library.
- The Madison Public Library will enhance the equipment and staff expertise necessary in making the services of the Morris Automated Information Network available to the public.
- The Library would like to offer the Geographic Information System in the Library.

Purchasing/Personnel:

- The Purchasing Department will review the Purchasing Policies and Procedures and will seek to revise the current Purchasing Manual.
- The Department will work with all Borough departments to successfully implement the transition from hard copy purchase orders to the Edmunds & Associates Inc. Requisition System.
- The Purchasing Officer and Purchasing Assistant hope to successfully complete Purchasing II and Purchasing III courses administered by Rutgers University.
- Install/Create a Human Resource Management program/software.
- Review and revise the Employee Performance Evaluation process.

Tax Assessor:

- The department will continue to discuss assessments with various Madison taxpayers due to the revaluation, and will defend the 34 pending State tax appeals in Superior Court.

Tax Collector:

- The Department wishes to continue to learn and use the Edmunds Tax Program to its fullest.
- The Office Assistant will continue to take tax collection courses.
- The Department aims to maintain the high collection rate that it has achieved in the past years and to continue to assist and serve the taxpayers.

V. COMMUNITY AFFAIRS – Downtown Development Commission, Recreation, Senior Center**Downtown Development Commission:**

- The DDC would like to add two additional “Welcome to Madison” signs.
- The Commission will be reviewing and adding to the list of items farmers can sell at the Farmer’s Market.
- Use RoseNet as a tool for recruitment and retention of the merchants.
- The DDC will support the repair of the central business district sidewalks.

Recreation:

- The Recreation Department will continue offering a variety of recreation programs and to work cooperatively with the various recreation volunteers and organizations in providing these programs.
- The Department will continue to work cooperatively with the Public Works Department in the maintenance of the Borough of Madison recreation facilities.
- The improvements that are being

Senior Center:

- The Senior Citizen Program will strive to provide organized programs for the benefit of older adults of the community, giving special attention to their special needs for education, recreation, health, transportation, safety and housing.
- The Program will encourage the seniors to participate in public service projects and activities and will cooperate with appropriate agencies at local, state and federal levels to secure needed funding for programs.
- Seniors and their families will be assisted to make use of available community facilities and resources.

VI. HEALTH**Health:**

- The Madison Health Department would like to seek out and enter into as many inter-municipal contracts as necessary to achieve an ideal balance between contractual public health responsibilities and the public health resources to satisfy those responsibilities.
- The Department will aim to reach more residents through the media, the Internet and the borough government.
- The Health Department will continue to offer non-mandated services, and will continue to administer the NJ KidCare program.
- The public health needs of the community will be reviewed and new programs will be developed to address the needs.