

## 2019 Madison Community Garden Application and Contract

Gardener: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Best Phone Number(s) to Reach You: \_\_\_\_\_

E-mail: \_\_\_\_\_

Type: \_\_\_\_\_ New Application \_\_\_\_\_ Renewal (Plot Number \_\_\_\_\_)

Plot Size: \_\_\_\_\_ Full Plot \_\_\_\_\_ Half Plot  
\_\_\_\_\_ (20ft x 10ft, \$60 Annual Fee) \_\_\_\_\_ (10ft x 10ft, \$30 Annual Fee)

Please contact us with any questions by e-mail at [madisonnjcommunitygarden@gmail.com](mailto:madisonnjcommunitygarden@gmail.com). If you have any requests, or special needs regarding your plot, please let us know. We will try to accommodate you.

The Borough of Madison, the Madison Community Garden Advisory Committee and their agents, employees, and officers, or any landowner 1) shall not be held liable for failure to perform or fulfill their contractual obligation for any reason within or beyond their control, 2) shall not be held liable for damages, loss or injury for any reason within or beyond their control and 3) shall not be liable for any theft, damage to, loss of, or replacement of any belongings, equipment, materials, tools, or plantings. Insurance for such loss, damages or injury shall be the sole responsibility of each Gardener at their own expense. The Gardener shall indemnify and hold harmless the Borough of Madison, the Madison Community Garden Advisory Committee and their respective agents, employees, and officers, and/or any landowner whose land is being utilized from and against all claims, damages, losses and expenses that may result or arise in regard to the Gardener participation in the Madison Community Garden.

**I, the undersigned applicant, have read, understand, initialed, and agree to comply with the Madison Community Garden Rules and Responsibilities (reverse/attached). I agree that failure to comply with these rules may result in termination of plot usage rights.** I expressly release the Borough of Madison, the Madison Community Garden Advisory Committee and their agents, employees, and officers, or any landowner whose land is utilized, from any and all liability for any damage, injury or loss to any person or good which may arise from participation.

**Applications without initialed rules will not be accepted.**

Signature(s) \_\_\_\_\_ Date \_\_\_\_\_

**Mail this completed application and an initialed copy of the Madison Community Garden Rules and Responsibilities with your annual plot fee (payable to "Borough of Madison," marked "Madison Community Garden") to:**

Madison Borough Clerk  
Attn: Madison Community Garden  
Hartley Dodge Memorial Building  
50 Kings Road  
Madison, New Jersey 07940

If no plots are currently available, the applicant will be notified and placed on a waiting list, and fee payment will be refunded, until a plot becomes available.

## Madison Community Garden Rules and Responsibilities

These rules are intended to help all gardeners grow fresh, healthy plants in a thriving garden, to help create a sense of community among gardeners, and to help the Madison Community Garden (the "Garden") be a good neighbor in the Borough of Madison. These rules are subject to change at any time as deemed necessary or beneficial by the Madison Community Garden Advisory Committee (the "Committee").

1. Plots/Season: Full plots measure twenty feet by ten feet. Half plots measure ten feet by ten feet. The garden season coincides with the calendar year and gardeners will have the right to garden their plots for the year in compliance with these Rules and Responsibilities. Household and family members may garden with the gardener.
2. Applications:
  - A. Renewals: Garden plot renewal applications will be accepted between October 1<sup>st</sup> and December 31<sup>th</sup>. Existing gardeners who do not submit completed renewal applications with payment for the following season during this period are subject to the loss of their plot. To the extent possible, gardeners will maintain their rights to plant their same plot year after year.
  - B. New Applicants: Madison residents may submit new applications for plots from January 1<sup>st</sup> through May 15<sup>th</sup>. Applications open to all will be accepted starting May 16<sup>st</sup> for the current season. Up to 10% of the plots will be available to non-residents with preference given to Madison residents at time of application. In the event plots are not available, applicants will be maintained on a waiting list for plots.
3. Fees: A fee payment of \$60 for full plots and \$30 for half plots, payable to "Borough of Madison," and marked "Madison Community Garden" will be made with the application. This fee will be refunded in the event that no plots are available. In no other event will this fee or any other expenses incurred by the gardener be refunded or reimbursed.
4. No Transfers: Gardeners may not transfer plot gardening rights to others without the written consent of the Committee.
5. Utilization: Gardens will be planted promptly. Plots not planted to at least twenty percent usage by June 1<sup>st</sup> are subject to reassignment. At any time during the season, plots that appear abandoned in the opinion of the Committee are subject to corrective action and/or reassignment if not corrected within two weeks of notice. Commercial operations are prohibited.
6. Plantings: Trees are not permitted. Any plants that extend beyond the edges of the plot area, and any plantings which in the opinion of the Committee grow so tall as to cast significant shade on other plots may be subject to removal within two weeks of notice from the Committee. Invasive species

such as mint, comfrey and others which may spread to other areas of the Garden as determined by the Committee are prohibited.

7. Maintenance: Plots which are excessively weedy in the opinion of the Committee are subject to reassignment if not corrected within two weeks of notice from the Committee. All gardeners are responsible for maintaining their plot's surrounding pathways free of weeds and adequately covered with wood chips. Diseased and pest-infested plants must be addressed or removed from the Garden premises upon discovery and identification. Tools, stones, and other materials will not be stored or allowed to collect in the pathways between plots. Gardeners will not allow standing water to collect in any structures or fixtures within their plot. Gardeners will tidy their plots for winter removing any loose structures, plantings, tools or materials.
8. Garden Care: At least three Garden maintenance events will be held. Two hours of total attendance is required for each plot-holder. Gardeners unable to meet this requirement can make other arrangements with the Committee. Failure to meet the work requirement will result in loss of plot renewal rights.
9. Harvest: Crops must be harvested when mature. Upon notice from the Committee, unharvested crops will be collected and donated.
10. Children/Pets: Pets or other animals may not be brought into the Garden. All children brought into the Garden must be closely supervised.
11. Waste Removal: Suitable organic plant material may be composted in the appropriate compost bins at the Garden site. All other waste materials must be carried out of the Garden site by the gardener.
12. Water: When hoses are used for watering, the gardener must ensure that the hose does not intrude upon or damage any other plots. Unattended watering is not permitted. All hoses must be promptly disconnected after use.
13. Chemicals: The use of synthetic chemical herbicides, pesticides and fertilizers is strictly prohibited. Chemically-treated and pressure-treated lumber products are prohibited. If you have any questions regarding the suitability of any products, please contact the Committee.
14. Structures/Fixtures: Structures and fixtures taller than four feet from grade which in the opinion of the Committee significantly restrict light and airflow are prohibited except by written consent of the Committee. All structures and fixtures must be removed on abandonment or termination.
15. Tobacco: Tobacco products and smoking are prohibited in the Garden.
16. Compliance with the Law: Gardeners will comply with all applicable laws and governmental regulations in all activities relating to the Garden.
17. **Failure to Comply/Termination: Failure to comply with these rules may result in termination of plot usage rights.**

Gardener Initials and Date: \_\_\_\_\_

# Madison Community Garden Information

The Madison Community Garden provides an area where individuals and families can grow vegetable and flower gardens organically, share and expand gardening skills and build community friendships. Located in the Madison Recreation Complex off Ridgedale Avenue, the Garden offers a very sunny plot, water facilities, deer and rodent fencing, and plenty of community.

In return, we ask our Gardeners to:

## Be Organic

- Organic methods are strongly encouraged.
- Use of synthetic herbicides and pesticides is prohibited.
- Pressure or chemically treated wood may not be used.

## Be Tidy

- Spend a little maintenance time weekly to keep plots productive and attractive.
- Keep plot and adjacent paths tidy and weeded at all times, including the winter season.
- Harvest crops when mature. Excess crops can be donated to food banks.
- Carry out all garbage and discard unwanted plant material in the designated compost piles.

## Be Considerate

- Plants and structures should not block the sun from other plots.
- Pests and diseased plants should be dealt with quickly to prevent spreading.
- Invasive or proliferating plants (such as mint, comfrey) are not allowed.
- Smoking is prohibited within the Community Garden.
- Pets are not allowed within the Community Garden.
- Commercial operations are prohibited.
- Standing water may not collect within a plot, e.g. containers should be kept upside down; raised beds should drain.
- Untended plots should be given back to the Community so others may participate.

## Be Safe

- Keep tools, stones and other materials off paths.
- Keep plants within the plot boundaries.
- Supervise children.

## Volunteer

- The Madison Community Garden would not exist without the effort and enthusiasm of our volunteers!
- Share your special skills and enjoy the fun of Community work crews.

Feel free to contact us at [madisonnjcommunitygarden@gmail.com](mailto:madisonnjcommunitygarden@gmail.com) with any questions or suggestions.

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