

REORGANIZATION MEETING
January 5, 2020 at 3:00 P.M.

ORDER OF BUSINESS

1. Call to Order and Reading of Open Public Meetings Act Statement
2. Roll Call by Borough Clerk

Mayor Robert H. Conley

Council Members:

Carmela Vitale

Astri J. Baillie

Patrick W. Rowe

Maureen Byrne

John F. Hoover

Debra J. Coen

3. Invocation - Rev. Kate Hillis, Lead Pastor, The United Methodist Church in Madison
4. Presentation of Colors by Madison Police Department Honor Guard
5. Pledge of Allegiance led by the Madison Patriotic Celebrations Committee
6. National Anthem, "The Star Spangled Banner" performed by Rose City Songsters
7. Presentations
Medallions are presented to volunteers for their Distinguished Service to the Borough for five years or more and who are no longer serving.

Brenda Catalanello
Recreation Advisory
2013-2019

Constance Stober
Board of Health
2014-2019

Jeffrey Pettitt
Patriotic Celebrations
2013-2019

Proclamation for outgoing Council Member Patrick W. Rowe is read and presented by Mayor Robert Conley. Presentation to and comments from outgoing Council Member Patrick Rowe

8. Oaths of Office administered by Governor Phil Murphy

Mayor Robert H. Conley
Council Member Maureen Byrne
Council Member Rachel F. Ehrlich

9. Roll Call by Borough Clerk

Mayor Robert. H. Conley

Council Members:

Carmela Vitale

Astri J. Baillie

Maureen Byrne

John F. Hoover

Debra J. Coen

Rachel F. Ehrlich

10. Mayor's Message to the Citizens of Madison
11. Election of Council President

12. Adoption of Council Bylaws for 2020

Council **PRESIDENT** moves that the Bylaws be adopted as the Bylaws of the Governing Body of the Borough of Madison for the year 2020. Council Member seconds the motion. The roll call vote is recorded.

13. Mayor's Announcement of Council Standing Committees for the Year 2020

<u>STANDING COMMITTEE</u>	<u>CHAIR/OTHER MEMBER</u>
Community Affairs	John F. Hoover/ Debra J. Coen
Finance and Borough Clerk	Carmela Vitale/Maureen Byrne
Health	Debra J. Coen/ Carmela Vitale
Public Safety	Astri J. Baillie/Rachel F. Ehrlich
Public Works and Engineering	Maureen Byrne/John F. Hoover
Utilities	Rachel F. Ehrlich/Astri J. Baillie

Council **PRESIDENT** moves confirmation of the foregoing appointments. Council Member seconds the motion. The roll call vote is recorded.

14. Appointment of Borough Officials

Mayor Conley nominates and appoints the following named persons to serve in the following official capacities, subject to Council confirmation:

Borough Administrator, Raymond M. Codey (January 1, 2020 – December 31, 2023)
Borough Attorney, Matthew J. Giacobbe, Esq. (Annual Appointment)
Housing Officer, Michael Fitzpatrick (Annual Appointment)
Zoning Officer, Frank Russo, (Annual Appointment)
Deputy Zoning Officer, Daniel Buckelew (Annual Appointment)

Council **PRESIDENT** moves confirmation of the foregoing appointments. Council Member seconds the motion. The roll call vote is recorded.

15. Mayor Conley appoints Members of Boards not subject to Council confirmation:

(1) **ENVIRONMENTAL COMMISSION**
Three-year term through December 31, 2022
Ellen Kranefuss, Regular Member

Two-year term through December 31, 2021
Nicole Wood, Alt. #2

One-year term through December 31, 2020
Claire Whitcomb, Chair
Ann Huber, Planning Board Rep.
Maureen Byrne, Council Liaison

(2) **HISTORIC PRESERVATION COMMISSION**
Four-year term through December 31, 2023
David Luber, Class B Regular
Mary Ellen Lenahan, Class C Regular

Two-year term through December 31, 2021
Jill Rhodes, Alt. #1

One-year term through December 31, 2020
Carmela Vitale, Council Liaison

(3) **PLANNING BOARD**

Four-year term through December 31, 2023
Peter R. Flemming, Jr., Class IV, Regular Member

Unexpired four-year term through December 31, 2021
Alfredo Garibay, Class IV, Regular Member

One-year term through December 31, 2020
John Forte, Class II, Official of the Borough other than Governing Body

Council Liaison to the Planning Board is appointed by Council

Council President moves the appointment of **Astri J. Baillie**, Council Liaison, Class III, to the Planning Board for a one-year term through December 31, 2020. Council Member seconds the motion. The roll call vote is recorded.

16. Announcement of Appointments to Special Positions Requiring Council Confirmation

Mayor Conley announces the Mayor's appointments of the following individuals requiring Council confirmation, all for one-year terms through December 31, 2020:

(1) **BOARD OF EDUCATION**
John Hoover, Council Liaison

(2) **CHAMBER OF COMMERCE**
John F. Hoover, Council Liaison

(3) **HISTORIAN**
Scott Spelker

(4) **HOUSING AUTHORITY**
Carmela Vitale, Council Liaison

(5) **JOINT MEETING COUNCIL REPRESENTATIVES**
Carmela Vitale, Finance/ Personnel Committee Chair
Rachel F. Ehrlich, Finance/ Personnel Committee Member

(6) **JOINT MUNICIPAL COURT**
Carmela Vitale, Member
Astri J. Baillie, Member

(7) **MUSEUM OF EARLY TRADES & CRAFTS**
John F. Hoover, Council Liaison

(8) **PROJECT COMMUNITY PRIDE**
Astri J. Baillie, Council Liaison

- (9) **WHIPPANY RIVER WATERSHED ACTION COMMITTEE**
John F. Hoover, Council Liaison
- (10) **MADISON COMMUNITY POOL**
Debra J. Coen, Council Liaison
- (11) **SHARED SERVICES – BOARD OF EDUCATION**
Mayor Robert Conley
John Hoover
Debra J. Coen

Council **PRESIDENT** moves approval of the foregoing appointments. Council Member seconds the motion. The roll call vote is recorded.

17. Appointment of Members of Boards and Committees Subject to Council Confirmation

Mayor Conley requests that **Ms. Coen** announce the Mayor's appointments of the following individuals requiring Council confirmation:

- (1) **BOARD OF HEALTH**
Four-year term through December 31, 2023
Marianne McConnell
Joann Burke
Joseph Balweirczak
- Unexpired four-year term through December 31, 2021
Sandra Lascari
- Two-year term through December 31, 2021
Robert Landrigan, Alt. #1
- One-year term through December 31, 2020
Debra J. Coen, Council Liaison
- (2) **COMMUNITY GARDEN ADVISORY COMMITTEE**
Three-year term through December 31, 2022
Ursula Leonhardt, Regular
Stephen McAuliffe, Regular
Brian Monaghan, Regular

One-year term through December 31, 2020
Maureen Byrne, Council Liaison

- (3) **COMPLETE STREETS COMMITTEE**
One-year term through December 31, 2020
Mayor, Ex-Officio, Robert H. Conley
Public Safety Council Liaison, Astri J. Baillie
Engineering Council Liaison, Maureen Byrne
Borough Engineer, Robert Vogel
Director of Public Works, Ken O'Brien
Madison Police Reps, Lt. Joseph Longo and Corporal Vincent DellaValle
Board of Education Representative Michael Zullo

Public School Representative Tom Piskula
Director of Business Development, Lisa Ellis
Resident, Mark Chiarolanza
Resident, Kirk Oakes

Council **PRESIDENT** moves approval of the foregoing appointments. Council Member seconds the motion. The roll call vote is recorded.

Mayor Conley requests that **Ms. Baillie** announce the Mayor's appointments of the following individuals requiring Council confirmation:

(1) **DOWNTOWN DEVELOPMENT COMMISSION**

Three-year term through December 31, 2022
Robert Rocco, Owner/Merchant/Landlord
Melanie Tomaszewski, Resident Representative
John Regan, Board of Education Representative
Eric Range, Higher Education Representative
Carla Brady, At Large Representative
Russell Stern, At Large Representative

One-year term through December 31, 2020
John F. Hoover, Council Liaison

(2) **LIBRARY TRUSTEES**

Five-year term through December 31, 2024
Kate Bartley, Trustee

(3) **LOCAL EMERGENCY PLANNING COUNCIL FOR 2020**

Mayor **Robert H. Conley**
Council Liaison, **Astri J. Baillie**
Administrator **Raymond M. Codey**
Assistant Borough Administrator/CFO **James Burnet**
Borough Engineer **Robert Vogel**
Construction Official **Russ Brown**
Director of Public Works **Kenneth O'Brien**
Electric Utility Superintendent **James Mattina**
Fire Chief **Louis DeRosa**
Health Officer **Michael Fitzpatrick**
Medical Representative **Marlene Dolan**
Board of Education Representative
Senior Citizens Advisory Rep. **Tom Honohan**
Auxiliary Police **Samuel DeMarzo**
Madison Eagle **Garry Herzog**
MCJM (Sewer) Superintendent **Chris Manak**
Drew University Rep, **Barbara Bresnahan or Designee**
OEM Coordinator **John Rafter**
OEM Coordinator **Police Chief Darren Dachisen**
OEM Deputy Coordinator/Public Info Officer **Lt. Joseph Longo**
OEM Assistant Coordinator **Mike Shugrue**
Pharmacist **Frank Iannarone**

Public Information **Michael Pellessier**
School Resource Officer **S.O. Vincent Galgano**
Secretary **Kristy Kiehl**

Council **PRESIDENT** moves approval of the foregoing appointments. Council Member seconds the motion. The roll call vote is recorded.

Mayor Conley requests that **Ms. Byrne** announce the Mayor's appointments of the following individuals requiring Council confirmation:

(1) **MADISON ALLIANCE ADDRESSING SUBSTANCE ABUSE**

Three-year term through December 31, 2022

Libby Marotta, Madison Jr. School Rep
Lisa Sprague, Project Pride Representative
Thomas Downs, At Large

One-year term through December 31, 2020

Debra J. Coen, Council Liaison

(2) **MUNICIPAL AUDIT COMMITTEE**

Three-year term through December 31, 2022

Arthur Powell, Regular
Patrick Rowe, Regular

One-year term through December 31, 2020

Carmela Vitale, Council Liaison

(3) **OPEN SPACE, RECREATION AND HISTORIC PRESERVATION ADVISORY COMMITTEE**

One-year term through December 31, 2020

Cathie Coultas, Parks Advisory Committee Representative
George Limbach, Planning Board Representative
Jill Rhodes, Historic Preservation Commission Rep.
Ross Snyder, Recreation Committee Rep
Nancy Bruce, STMB Representative
Joan Maccari, Environmental Comm Rep
Mayor Robert H. Conley, Ex-Officio
Astri J. Baillie, Council Liaison

(4) **PARKS ADVISORY COMMITTEE**

One-year term through December 31, 2020

Thomas Salaki, Chair
Cathie Coultas, Secretary
Paul Allocco
Patrick Davis
Debbie Mantone
David Miller
Michelle Mitterer
John Taylor
Geoffrey Thomas
Maureen Byrne, Council Liaison

Council **PRESIDENT** moves approval of the foregoing appointments. Council Member seconds the motion. The roll call vote is recorded.

Mayor Conley requests that **Mr. Hoover** announce the Mayor's appointments of the following individuals requiring Council confirmation:

- (1) **PATRIOTIC CELEBRATIONS COMMITTEE**
One-year term through December 31, 2020
Ron DeBiasse
James Emaus
Peter R. Flemming, Sr.
Thomas J. Granato
Wayne Henderson
Ann Lawless
Thomas Matyus
Michael Piano
James Savage
Victor Schumacher
Joseph Nester, Post Commander, American Legion Post 43
Carmela Vitale, Council Liaison

- (2) **PROPERTY MAINTENANCE EMERGENCY COMMITTEE**
One-year term through December 31, 2020
Construction Code Official
Health Officer
Board of Health President (1 of 2 required)
Board of Health Member (2 of 2 required)
Debra J. Coen, Council Liaison and Chair

- (3) **RECREATION ADVISORY COMMITTEE**
One-year term through December 31, 2020
Stephanie Berk - Little League Baseball Rep
Dave Carver - Softball
Nino Coviello - Football Rep
Zach Ellis - Ex-Officio, Recreation Director
Meghan Garrity - Field Hockey Rep
Tony Gero - Ice Hockey Rep
Christopher Holland - Basketball Rep
David Irwin, Board of Education Rep, Ex Officio
Bob Macagnano - Soccer Club Rep
John Poitowsky - Wrestling Rep
Shannon Salamon - Girls Lacrosse Rep
Chris Lutz - Boys Lacrosse Rep
Suzanne Whitehorn, ADA/PPEC Rep
Ross Snyder, At Large
John F. Hoover, Council Liaison

Council **PRESIDENT** moves approval of the foregoing appointments. Council Member seconds the motion. The roll call vote is recorded.

Mayor Conley requests that **Ms. Ehrlich** announce the Mayor's appointments of the following individuals requiring Council confirmation:

(1) **SAFETY COMMITTEE**

One-year term through December 31, 2020
Borough Administrator
Borough Engineer
Chief Financial Officer / Assistant Borough Administrator
Electric Utility Superintendent
Fire Chief
Health Officer
Madison-Chatham Joint Meeting Superintendent
Police Chief
Qualified Purchasing Agent/Personnel
Recreation Director
Director of Public Works
Astri J. Baillie, Council Liaison

(2) **SENIOR CITIZENS ADVISORY COMMITTEE**

One-year term through December 31, 2020
Joan Finelli, At Large
Grace Papayiannis, Rexford S. Tucker Apartments Rep.
Marlene Dolan, Madison Health Department
Thomas Honohan, DDC Rep
Sara Keffer, Senior Citizen Coordinator
Ellwood Kerkeslager, MACA Rep
Doris Costello, Thursday Morning Club Rep.
Kaye Shaler, RSVP
Phyllis Flemming, At Large Rep
Christian Esola, YMCA Representative
Madison Library Rep.
John F. Hoover, Council Liaison

(3) **SHADE TREE MANAGEMENT BOARD**

Five-year term through December 31, 2024
Nancy Bruce, Regular
Tom Salaki, Regular
Stephen Miller, Regular

One-year term through December 31, 2020
Maureen Byrne, Council Liaison

Council **PRESIDENT** moves approval of the foregoing appointments. Council Member seconds the motion. The roll call vote is recorded.

Mayor Conley requests that **Mrs. Vitale** announce the Mayor's appointments of the following individuals requiring Council confirmation:

(1) **SUSTAINABLE MADISON ADVISORY COMMITTEE**

Three-year term through December 31, 2021
Joan Maccari, MEC Representative

One-year term through December 31, 2020
Board of Education Representative
Environmental Commission Representative
Ken O'Brien, Director of Public Works
Maureen Byrne, Council Liaison

(2) **UTILITIES ADVISORY COMMITTEE**

Three-year term through December 31, 2022
Katherine Dailey, Regular
Patrick Rowe, Regular
Peter Teshima, Regular

One-year term through December 31, 2020
Rachel F. Ehrlich, Council Liaison

(3) **ZONING BOARD OF ADJUSTMENT**

Four-year term through December 31, 2023
Helen Kaar, Regular
Dr. Roger Paetzell, Regular

Two-year term through December 31, 2021
Anthony Dilonno, Alt. #1 Member

Unexpired two-year term through December 31, 2020
James Foster, Alt. #2 Member

Council **PRESIDENT** moves approval of the foregoing appointments. Council Member seconds the motion. The roll call vote is recorded.

18. Communications
19. Invitation for Discussion
20. Consent Agenda Resolutions

The Clerk makes the following statement:

Consent Agenda Resolutions will be enacted with a single motion; any Resolution requiring expenditure is supported by a Certification of Availability of Funds; any Resolution requiring discussion will be removed from the Consent Agenda; all Resolutions will be reflected in full in the Minutes.

Council **PRESIDENT** moves adoption of Resolutions listed on the Consent Agenda. Council Member seconds the motion.

Discussion
Vote

R 1-2020 RESOLUTION OF THE BOROUGH OF MADISON ESTABLISHING ANNUAL SCHEDULE OF MEETINGS FOR 2020 AND OTHER REQUIREMENTS PURSUANT TO THE OPEN PUBLIC MEETINGS ACT

R 2-2020 RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING THE AWARD OF CERTAIN NON-FAIR AND OPEN CONTRACTS

R 3-2020 RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING TAX COLLECTOR TO EXAMINE RECORDS FOR UNPAID MUNICIPAL LIENS

R 4-2020 RESOLUTION OF THE BOROUGH OF MADISON DESIGNATING LINDA SAWYER AS PURCHASING OFFICER

R 5-2020 RESOLUTION OF THE BOROUGH OF MADISON APPOINTING INDIVIDUALS TO MAKE OFFICIAL SEARCHES AS TO FUTURE ASSESSMENTS

R 6-2020 RESOLUTION OF THE BOROUGH OF MADISON DESIGNATING OFFICIAL NEWSPAPERS OF THE BOROUGH OF MADISON FOR PUBLICATION OF LEGAL NOTICES

R 7-2020 RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING SIGNATURES FOR PURCHASE ORDER REQUISITIONS

R 8-2020 RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING SIGNATURES ON BOROUGH CHECKS

R 9-2020 RESOLUTION OF THE BOROUGH OF MADISON DESIGNATING BANKS FOR BOROUGH FUNDS

R 10-2020 RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING CANCELLATION OF TAX AND UTILITY OVERPAYMENTS AND UNDERPAYMENTS OF \$10.00 OR LESS TO GENERAL SURPLUS

R 11-2020 RESOLUTION OF THE BOROUGH OF MADISON ADOPTING 2020 TEMPORARY APPROPRIATIONS FOR OPERATING PURPOSES PURSUANT TO N.J.S.A. 40:4-20

R 12-2020 RESOLUTION OF THE BOROUGH OF MADISON SETTING INTEREST RATES ON DELINQUENT TAXES

R 13-2020 RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING THE ESTABLISHMENT OF PETTY CASH FUNDS FOR USE BY BOROUGH CUSTODIANS

R 14-2020 RESOLUTION OF THE BOROUGH OF MADISON APPOINTING COMMISSIONERS TO MORRIS COUNTY MUNICIPAL JOINT INSURANCE FUND

R 15-2020 RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING SIGNATURES ON ADMINISTRATIVE CERTIFICATES

R 16-2020 RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING INVESTMENT OF IDLE FUNDS AND WIRE TRANSFERS

R 17-2020 RESOLUTION OF THE BOROUGH OF MADISON DESIGNATING LINDA SAWYER AS PUBLIC AGENCY COMPLIANCE OFFICER

R 18-2020 RESOLUTION OF THE BOROUGH OF MADISON APPROVING CASH MANAGEMENT PLAN FOR THE YEAR 2020

R 19-2020 RESOLUTION OF THE BOROUGH OF MADISON APPOINTING BOROUGH REPRESENTATIVES TO SERVE ON THE NEW JERSEY PUBLIC POWER AUTHORITY BOARD OF DIRECTORS

R 20-2020 RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING THE COLLECTOR OF TAXES TO CONDUCT THE ANNUAL SALE OF DELINQUENT TAXES FOR THE CALENDAR YEAR 2020

R 21-2020 RESOLUTION OF THE BOROUGH OF MADISON APPOINTING MEMBERS TO COMMUNITY DEVELOPMENT REVENUE SHARING COMMITTEE

R 22-2020 RESOLUTION OF THE BOROUGH OF MADISON APPOINTING HEALTH OFFICER MICHAEL FITZPATRICK AS RELOCATION OFFICER FOR THE BOROUGH OF MADISON IN CONJUNCTION WITH THE RELOCATION ASSISTANCE PROGRAM ADMINISTERED BY THE DIVISION OF CODES AND STANDARDS OF THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS

R 23-2020 RESOLUTION OF THE BOROUGH OF MADISON RECOGNIZING THE MANY MADISON RECREATIONAL ORGANIZATIONS FOR CALENDAR YEAR 2020

R 24-2020 RESOLUTION OF THE BOROUGH OF MADISON APPOINTING ANDREW CLARKE AS PROFESSIONAL LAND SURVEYOR FOR TAX MAPS

R 25-2020 RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING SIGNATURE AND ACCEPTANCE OF A GRANT AGREEMENT WITH THE MADISON MAIN STREET FOUNDATION

R 26-2020 RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING EXECUTION WITH PHOENIX ADVISORS, LLC FOR CONTINUING DISCLOSURE AGENT SERVICES AND APPOINTMENT OF INDEPENDENT REGISTERED MUNICIPAL ADVISOR OF RECORD

R 27-2020 RESOLUTION OF THE BOROUGH OF MADISON APPOINTING BOROUGH REPRESENTATIVES TO SERVE ON THE PUBLIC POWER ASSOCIATION OF NEW JERSEY BOARD OF DIRECTORS

R 28-2020 RESOLUTION OF THE BOROUGH OF MADISON, COUNTY OF MORRIS, STATE OF NEW JERSEY, UTILIZING MUNICIPAL PROFESSIONALS FOR THE REVIEW OF DEVELOPMENT APPLICATIONS

R 29-2020 RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"

R 30-2020 RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING EXECUTION OF MASTER POWER PURCHASE AND SALE AGREEMENTS AND CONFIRMATION TRANSACTIONS THEREUNDER BETWEEN THE BOROUGH AND VARIOUS SUPPLIERS

R 31-2020 RESOLUTION OF THE BOROUGH OF MADISON SETTING SALARIES FOR FULL-TIME NON-UNION PERSONNEL

R 32-2019 RESOLUTION OF THE BOROUGH OF MADISON SETTING SALARIES FOR PART-TIME NON-UNION PERSONNEL

R 33-2019 RESOLUTION OF THE BOROUGH OF MADISON REAPPOINTING THE CHIEF FINANCIAL OFFICER

R 34-2019 RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING A SHARED SERVICE AGREEMENT WITH THE CITY OF SUMMIT TO PROVIDE INFORMATION TECHNOLOGY SERVICES

21. Adjournment