

**MINUTES OF A REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF MADISON**

**January 13, 2020 – 6:30 p.m.**

**CALL TO ORDER**

The Regular Meeting of the Mayor and Council of the Borough of Madison was held on the 13<sup>th</sup> day of January, 2020. Mayor Conley called the meeting to order at 6:30 p.m. in the Committee Room of the Hartley Dodge Memorial, Kings Road, in the Borough of Madison.

**STATEMENT IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT**

The Borough Clerk read the statement pursuant to the Open Public Meetings Act:

“In compliance with the Open Public Meetings Act, adequate notice of this meeting of the Council was provided by transmitting a copy of the meeting notice to the Madison Eagle and Morris County Daily Record, posting a copy on the bulletin board at the main entrance of the Hartley Dodge Memorial, and filing a copy in the office of the Clerk, all on January 10, 2020. This Notice was made available to members of the general public.”

**ROLL CALL**

The Borough Clerk called the roll and the following acknowledged their presence:

Mayor Robert H. Conley

Council Members:

Carmela Vitale  
Astri J. Baillie  
Maureen Byrne  
John F. Hoover  
Debra J. Coen  
Rachel F. Ehrlich

Also Present:

Raymond M. Codey, Borough Administrator  
James E. Burnet, Assistant Borough Administrator  
Elizabeth Osborne, Borough Clerk  
Matthew J. Giacobbe, Esq. Borough Attorney

**AGENDA REVIEW**

There was approval of the Regular and Executive Agenda.

**READING OF CLOSED SESSION RESOLUTION**

Mrs. Vitale moved:

**RESOLVED**, that the meeting be adjourned to an Executive Session to consider the following matters:

MINUTES FOR APPROVAL (1)

December 9, 2019

Date of public disclosure 60 days after conclusion, if disclosure required.

CONTRACT MATTERS (3)

HDM PLAZA RESTORATION REBID

AFFORDABLE HOUSING TRUST FUND AND UPDATE

RADIO SYSTEM DESIGN CONSULTANT

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Date of public disclosure 60 days after conclusion, if disclosure required.

PERSONNEL MATTERS (6)  
MAYOR AND COUNCIL ORIENTATION  
DESIGNATED EMPLOYER REPRESENTATIVE  
DRUG AND ALCOHOL TESTING POLICY  
QUALIFIED PURCHASING AGENT/PERSONNEL DIRECTOR  
TEMPORARY PART-TIME METER READER  
P/T RECREATION DIRECTOR

Date of public disclosure 90 days after conclusion, if disclosure required.

Seconded: Ms. Baillie  
Vote: Approved by voice vote

**RECONVENE IN COUNCIL CHAMBER**

Mayor Conley reconvened the Regular Meeting at 8 p.m. in the Council Chamber with all members present. The Pledge of Allegiance was recited by all.

**APPROVAL OF MINUTES**

Ms. Baillie moved approval of the **Executive Minutes of December 9, 2019**. Ms. Byrne seconded the motion, which passed with a unanimous voice call vote recorded.

Ms. Baillie moved approval of the **Regular Meeting Minutes of December 9, 2019**. Ms. Byrne seconded the motion, which passed with a unanimous voice call vote recorded.

Ms. Baillie moved approval of the **Regular Meeting Minutes of December 19, 2019**. Ms. Byrne seconded the motion, which passed with a unanimous voice call vote recorded.

**GREETINGS TO PUBLIC**

Mayor Conley made the following comments:  
Mayor Conley wished the residents of Madison a Happy New Year and welcomed Councilmember Ehrlich to the table. Mayor Conley noted that Governor Phil Murphy administered the oath of office at this year's Reorganization Meeting, and thanked the Governor, and other elected officials present at the meeting. Mayor Conley also thanked the staff for organizing the Reorganization Meeting including Director of Public Works, Ken O'Brien, who played the bagpipes, and the Police Department Honor Guard. Mayor Conley noted an email from resident Yana Esrig regarding the Meeting. Mayor Conley announced that the Revised Scoping Hearing on proposed Affordable Housing at the Madison recreation Center, scheduled for January 23, 2020 has been postponed, due to a review from the State of New Jersey regarding jurisdiction. More information will be provided, once a new date is scheduled.

**EMPLOYEES OF THE MONTH FOR JANUARY:**

Kathleen Notine and Mary Vaccarello of the Borough Clerk's Office have been selected as Employees of the Month for January for the efficient system they created for processing requests for 2020 pet licensing renewals, which is an

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additional task due to the retirement of Joanne Grillo.

### **ANNIVERSARY FOR THE MONTH FOR JANUARY:**

Sgt. Lisa Esposito of the Madison Police Department – 25th Anniversary on January 5th.

### ***Oath of Office Volunteer Firefighters Michael Kitsppoulas and John Downs***

Mayor Conley called forward Volunteers Firefighters Michael Kitsppoulas and John Downs and their families to administer the Oaths of Office.

## **REPORTS OF COMMITTEES**

### **Finance and Borough Clerk**

Mrs. Vitale, Chair of the Committee, made the following comments:

The Finance Department is completing closing out 2019 and preparing for 2020. Payroll, purchasing, and the tax collection departments are busy. Mrs. Vitale reminded residents that property tax payments are due February 1<sup>st</sup>. This evening the CFO will discuss the 2020 municipal budget schedule and introduction of the capital funding for roads is also listed on the agenda.

All budget information is provided on the Borough website.

### **Public Safety**

Ms. Baillie, Chair of the Committee, made the following comments:

On Tuesday January 14, 2020 Madison Police Detective Kenneth Shannon, DEA Special Agent Tim McMahon in conjunction with the Madison Chatham Coalition will be presenting the Hidden in Plain Sight program, an interactive parent program outlining the signs of teen substance use in your home. The program will begin at 7:00 p.m. at Chatham High School Auditorium and is intended for adults and parents of teenagers. During the month of December, the Fire Department responded to seventeen General Alarms, seventeen, Still Alarms, investigated twenty-three alarms and responded to forty-six medical calls, for a total of 103 responses during the month of December. On Monday morning January 6th, the Fire Department responded to the Presbyterian Church on Green Avenue for an activated carbon monoxide (CO) alarm. Further investigation lead to the boiler room where It was then discovered the flue pipe for the boiler had come apart. After shutting off the boiler Fire Fighters spent about an hour ventilating the building of CO. On Sunday morning January 12th, the Fire Department responded to a residential structure fire at 191 Kings Road. There were no injuries and the fire was contained to an attached garage and to a car, which was parked in the driveway. Smoke filled the two story home, which was ventilated. Congratulations to Volunteer firefighter Santiago Lopez upon completion of his Firefighter 1 training and obtaining his Firefighter 1 certification issued by the NJ Division of Fire Safety.

### **Public Works and Engineering**

Ms. Byrne, Chair of the Committee, made the following comments:

Bids for the 2020 road reconstruction and milling and overlay projects are being prepared, as well as plans for new bathroom facilities at Dodge Field. Construction of the new recycling center at John Street is underway.

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### **Community Affairs**

Mr. Hoover, Chair of the Committee, made the following comments:

Mr. Hoover noted that the Senior Citizen Advisory Committee has completed materials for flyers to identify residents that would benefit from the program as well as recruit volunteers. The Downtown Development Commission will hold its annual reorganization meeting this Thursday, January 16<sup>th</sup> at 7:15 pm, in the 2nd Floor Committee Room of the Hartley Dodge Memorial Building. DDC meetings are held on the third Thursday of each month. These meetings are open to the public. The Chamber of Commerce has available the 2019 limited edition ornament/sun catcher for \$20 and can be purchased at the Madison Pharmacy, Stewart-Morris Awards, Gifts & Flags and The Museum of Early Trades & Crafts. The Chamber's Annual Holiday Party is Tuesday, January 14<sup>th</sup> at 6:00 p.m. at Rocco's. All are welcome. The Taste of Madison is Monday, March 23 at Brooklake Country Club. Ticket information will be released shortly. There are five concerts planned at the Madison Community Arts Center in February and Madison Arts and Cultural Alliance (MACA) has a new website.

### **Health**

Ms. Coen, Chair of the Committee, made the following comments:

The Borough will launch a newly redesigned rosenet.org website on Tuesday, January 21<sup>st</sup>. The Madison Health Department still has influenza vaccines available and the 2020 Pet licensing process is currently underway. Pet owners can fill out forms online and make payments in the Borough Clerk's Office, on the first floor of the Hartley Dodge Memorial.

### **Utilities**

Ms. Ehrlich, Chair of the Committee, made the following comments:

The Electric Department Stand-by Crew was called out on Sunday, January 12<sup>th</sup> for a power outage on Vinton Road. It was determined that a squirrel tripped the fuse and power was restored in one hour. The Electric Department is continuing to replace tornado damaged poles and make permanent electrical repairs. The Department has been performing underground maintenance in the transformer vaults. A new 8-inch Water Main for the 34 Walnut Street Condos passed the Bacteria and Pressure Test.

### ***COMMUNICATIONS AND PETITIONS***

The Borough Clerk announced receipt of the following communications:

Email dated January 6, 2020 from Yana Kane Esrig of Bedford Court regarding the Reorganization Meeting.

Email dated January 13, 2020 from Belleau Avenue residents regarding their letter to Housing Authority Director Louis Riccio objecting to proposed affordable housing development on Chateau Thierry.

### ***INVITATION FOR DISCUSSION (1 of 2)***

Mayor Conley opened the meeting to the public for their opportunity to ask questions and make comments on those items listed on the Agenda only. Mayor asked that, upon recognition by the Chair, the person shall proceed to the lectern and give his/her name and address in an audible tone of voice, and print the same

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on the sheet provided for the record. **He/she shall limit his/her statement to three (3) minutes or less.**

Since no member of the public wished to be heard, the invitation for discussion was closed.

### **AGENDA DISCUSSIONS**

#### **01/13/2020-1 OPEN SPACE AND CAPITAL REVIEW**

Mr. Burnet provided information on the annual budget process and schedule, noting three budgets, the current fund, the electric utility and water utility. Mr. Burnet also noted Open Space Trust Fund and Capital projects. Mr. Burnet provided the quarterly Open Space report noting the available balance as of December 31, 2019 of \$739,137. The capital plan will be funded without borrowing. Utility budgets will be discussed at the next Council meeting, as well as a discussion of surplus and Department Heads will present at the February 24<sup>th</sup> Council meeting. Introduction of the budget is scheduled for March 30<sup>th</sup>, and a hearing and adoption at the April 27<sup>th</sup> Council meeting.

#### **01/13/2020-2 MASTER PLAN**

Ms. Baillie noted that Council has approved a redo of the Borough's Master Plan, last completed in 1992. The process will require input from the public and an effective tool is to use an outside firm to collect data, as recommended by the Borough's Planner. Westfield use a similar site with good results. There was agreement to list a resolution allocating \$1,400.00 for public outreach tools for the Master Plan Update.

Resolution 39-2020 is listed on the Consent Agenda.

### **ADVERTISED HEARINGS – None**

#### **INVITATION FOR DISCUSSION (2 of 2)**

Mayor opened the meeting to the public for their opportunity to ask questions and make comments on any subject. Mayor asked that, upon recognition by the Chair, the person shall proceed to the lectern and give his/her name and address in an audible tone of voice, and print the same on the sheet provided for the record.

**He/she shall limit his/her statement to three (3) minutes or less.**

Since no member of the public wished to be heard, the invitation for discussion was closed.

### **INTRODUCTION OF ORDINANCES**

The Clerk made the following statement:

Ordinances scheduled for introduction and first reading tonight will have a hearing during the meeting of January 27, 2020 in the 2<sup>nd</sup> Floor Council Chamber of the Hartley Dodge Memorial Building, Kings Road, in the Borough of Madison at 8 p.m., or as soon thereafter as practical, for further consideration and final adoption. Said ordinances will be published in the Madison Eagle, be posted at the main entrance to the Borough offices and be made available to members of the public requesting same, as required by law.

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Mayor Conley called up Ordinances for first reading and asked the Clerk to read said ordinance by title:

ORDINANCE 1-2020 ORDINANCE OF THE BOROUGH OF MADISON  
APPROPRIATING \$1,610,000.00 FROM THE GENERAL CAPITAL  
IMPROVEMENT FUND FOR THE 2020 ROAD RECONSTRUCTION PROJECTS,  
RELATED WORK AND MISCELLANEOUS PROJECTS

**WHEREAS**, the Borough Engineer has recommended that the Borough appropriate \$1,610,000.00 from the General Capital Improvement Fund for 2020 Road Reconstruction Projects, including new pavement, traffic calming, curbing and pedestrian sidewalk improvements, related work and miscellaneous projects throughout the Borough; and

**WHEREAS**, the Chief Financial Officer has attested to the availability of the funds in the General Capital Improvement Fund in an amount not to exceed \$1,610,000.00 for this purpose; and

**WHEREAS**, the Borough Council has determined that the Borough should appropriate \$1,610,000.00 from the General Capital Improvement Fund for the 2020 Road Reconstruction Projects, related work and miscellaneous projects throughout the Borough.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, as follows:

**SECTION 1:** The amount of \$1,610,000.00 is hereby appropriated from the General Capital Improvement Fund for the 2020 Road Reconstruction Projects, related work and miscellaneous projects throughout the Borough.

**SECTION 2:** The budget of the Borough is hereby amended to conform with the provisions of this Ordinance.

**SECTION 3:** This Ordinance shall take effect as provided by law.

Ms. Byrne moved that Ordinance 1-2020, which the Borough Clerk read by title, be adopted. Mr. Hoover seconded the motion. There was no Council discussion, and the motion passed with the following roll call vote recorded:

Yeas: Mrs. Vitale, Ms. Baillie, Ms. Byrne,  
Mr. Hoover, Ms. Coen, Mrs. Ehrlich  
Nays: None

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**ORDINANCE 2-2020 ORDINANCE OF THE BOROUGH OF MADISON  
APPROPRIATING \$1,065,000.00 FROM THE GENERAL CAPITAL  
IMPROVEMENT FUND FOR 2020 MILLING AND OVERLAY PROJECTS**

**WHEREAS**, the Borough Engineer has recommended that the Borough appropriate \$1,065,000.00 from the General Capital Improvement Fund for 2020 Milling and Overlay projects, including mill, overlay, signage, striping, curb, sidewalk and crack sealing improvements, related work and miscellaneous projects throughout town; and

**WHEREAS**, the Chief Financial Officer has attested to the availability of the funds in the General Capital Improvement Fund in an amount not to exceed \$1,065,000.00 for this purpose; and

**WHEREAS**, the Borough Council has determined that the Borough should appropriate \$1,065,000.00 from the General Capital Improvement Fund for the 2020 Milling and Overlay projects, signage, striping, curb, sidewalk and crack sealing improvements, related work and miscellaneous projects throughout town.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, as follows:

**SECTION 1:** The amount of \$1,065,000.00 is hereby appropriated from the General Capital Improvement Fund for the 2020 Milling and Overlay projects, signage, striping, curb, sidewalk and crack sealing improvements, related work and miscellaneous projects throughout town.

**SECTION 2:** The budget of the Borough is hereby amended to conform with the provisions of this Ordinance.

**SECTION 3:** This Ordinance shall take effect as provided by law.

Ms. Byrne moved that Ordinance 2-2020, which the Borough Clerk read by title, be adopted. Mr. Hoover seconded the motion. There was no Council discussion, and the motion passed with the following roll call vote recorded:

Yeas: Mrs. Vitale, Ms. Baillie, Ms. Byrne,  
Mr. Hoover, Ms. Coen, Mrs. Ehrlich

Nays: None

**CONSENT AGENDA RESOLUTIONS**

**The Clerk made the following statement:**

Consent Agenda Resolutions will be enacted with a single motion; any Resolution requiring expenditure is supported by a Certification of Availability of Funds; any Resolution requiring discussion will be removed from the Consent Agenda; all Resolutions will be reflected in full in the minutes.

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Mrs. Vitale moved adoption of the Resolutions listed on the Consent Agenda. Ms. Baillie seconded the motion. There was no Council discussion and the motion passed with the following roll call vote recorded:

Yeas: Mrs. Vitale, Ms. Baillie, Ms. Byrne,  
Mr. Hoover, Ms. Coen, Mrs. Ehrlich

Nays: None

R 35-2020 RESOLUTION OF THE BOROUGH OF MADISON DESIGNATING AN EMPLOYER REPRESENTATIVE FOR CONTROLLED SUBSTANCES AND ALCOHOL USE AND TESTING POLICIES FOR COMMERCIAL DRIVERS LICENSES AS PER 49 CFR PART 382

**WHEREAS**, the United States Department of Transportation and the Federal Motor Carrier Safety Administration as mandated in 49 CFR Part 382, require every entity who employs employees with commercial driver's licenses appoint a Designated Employer Representative who will make formal decisions regarding the approved drug and alcohol testing policy and;

**WHEREAS**, The Morris County Municipal Joint Insurance Fund (JIF) and the Municipal Excess Liability Fund (MEL) require that the D.E.R. must be an employee of the municipality and must have a complete understanding of the commercial driver's license drug and alcohol testing procedures outlined by federal law as well as the employer's policies and procedures and;

**WHEREAS**, the D.E.R. must be authorized and empowered to take immediate action to remove employees from safety-sensitive duties if test results warrant such action and;

**WHEREAS**, the D.E.R. and secondary D.E.R. must be available 24 hours, 7 days a week in order to take immediate action.

**NOW THEREFORE BE IT RESOLVED**, by the Madison Mayor and Council that Director of Public Works Kenneth O'Brien and Personnel Director/QPA Linda Sawyer have completed the required training as outlined by the JIF and MEL and prescribed by the USDOT, FMCSA, and federal law 49 CFR Part 382.

**BE IT FURTHER RESOLVED**, that Kenneth O'Brien will serve as the primary D.E.R. and Linda Sawyer as the secondary D.E.R. as the Director of Public Works and Personnel Director/QPA respectively as part of their current job duties and responsibilities without additional compensation.

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**R 36-2020 RESOLUTION OF THE BOROUGH OF MADISON AMENDING THE EMPLOYEES POLICIES AND PROCEDURES MANUAL**

**WHEREAS**, the Borough of Madison adopted the Employee Policies and Procedures Manual and Employee Handbook by Resolution 313-2018, and;

**WHEREAS**, the policies and procedures manual from time to time will need to be amended based on recommendations by the Morris County Municipal Joint Insurance Fund along with the Borough Attorney and Borough Administrator and;

**WHEREAS**, Section One, Drug and Alcohol Policy in the Employee Policies and Procedures Manual and Employee Handbook must be amended for those employees whose employment requires a Commercial Driver's License in order to be compliant with the United States Department of Transportation, the Federal Motor Carrier Safety Administration, and federal law 49 CFR Part 382 and;

**WHEREAS**, this new Drug and Alcohol Policy for Employees with Commercial Drivers License's will be entitled "Substances and Alcohol Use and Testing Policies for Commercial Drivers Licenses for the Borough of Madison" and;

**WHEREAS**, the "Substances and Alcohol Use and Testing Policies for the Borough of Madison" will be a separate manual to the "Policies and Procedures Manual and Employee Handbook" and will be considered an appendage thereto.

**NOW THEREFORE BE IT RESOLVED**, by the Madison Mayor and Council that the policies and procedures manual of the Borough of Madison above referenced section, Section One, Drug and Alcohol Policy in the Employee Policies and Procedures Manual and Employee Handbook, will include an appendage for employees with commercial driver's licenses entitled "Substances and Alcohol Use and Testing Policies for Commercial Drivers Licenses for the Borough of Madison" be and is hereby amended and adopted.

**BE IT FURTHER RESOLVED**, that the amended section(s) will become part of the permanent policies and procedures manual and employee handbook said appendage will be distributed to all staff and personnel accordingly.

**R 37-2020 RESOLUTION OF THE BOROUGH OF MADISON APPOINTING TREVOR GULINO TO THE POSITION OF TEMPORARY PART-TIME METER READER**

**WHEREAS**, the QPA/Personnel Director has recommended the appointment of Trevor Gulino to the position of temporary part-time meter reader.

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**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the Borough of Madison, County of Morris, and State of New Jersey, that Trevor Gulino is hereby appointed to the position of temporary part-time meter reader.

**BE IT FURTHER RESOLVED**, that Trevor Gulino shall be compensated at a salary in the amount of \$14.00 per hour, with no benefits.

**R 38-2020 RESOLUTION OF THE BOROUGH OF MADISON REJECTING ALL BIDS FOR THE HARTLEY DODGE MEMORIAL PLAZA RESTORATION REBID AND AUTHORIZING NEGOTIATIONS**

**WHEREAS**, the Borough of Madison publicly advertised for bids for the Hartley Dodge Memorial Plaza Restoration Rebid project in accordance with Local Public Contracts Law N.J.S.A. 40A:11-1 et seq.; and

**WHEREAS**, the Borough received two (2) bids of which the lowest bid had a base price of \$1,794,242.00 which exceeds the appropriation ordinance and architect estimate; and

**WHEREAS**, the Borough Attorney has opined that rejection of the bids is appropriate pursuant to statutory authority.

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the Borough of Madison in the County of Morris and State of New Jersey that all bids for the Hartley Dodge Memorial Plaza Restoration Rebid are hereby rejected for the reasons set forth herein and the Qualified Purchasing Agent/Personnel Director, Borough Administrator and Borough Engineer is hereby authorized to engage in negotiations for the project.

**R 39-2020 RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING THE USE OF UP TO \$1,400.00 IN MUNICIPAL FUNDS FOR PUBLIC OUTREACH TOOLS FOR THE MASTER PLAN UPDATE**

**WHEREAS**, the Planning Board has requested funding for public outreach tools for the Master Plan Update; and

**WHEREAS**, the Borough Planner has recommended that up to \$1,400.00 be disbursed for public outreach tools and a website to support the Master Plan initiative; and

**WHEREAS**, the Chief Financial Officer has attested to the availability of the funds in the 2020 Municipal budget in Planning Board Account 180/25 (Professional Services) in an amount not to exceed \$1,400.00 for this purpose.

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**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, that up to \$1,400.00 is hereby authorized to be allocated from the above referenced funding source for public outreach tools for the Master Plan Update.

**R 40-2020 RESOLUTION OF THE BOROUGH OF MADISON APPROVING RENEWAL APPLICATION FOR A BOWLING ALLEY LICENSE FOR NJ ENTERTAINMENT, LLC TRADING AS STRYXE**

**WHEREAS**, in compliance with the provisions of Chapter 70 of the Borough Code, application has been made by NJ Entertainment, LLC, trading as Stryxe, for annual bowling alley license; and

**WHEREAS**, the above applicant has complied with all requirements of the State Law and the above mentioned Ordinance.

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the Borough of Madison, County of Morris, State of New Jersey, that the following Bowling Alley License be renewed for 2020:

Company Name: NJ Entertainment LLC

Name of Bowling Alley: Stryxe

Location of Bowling Alley: 53 Madison Plaza  
306 Main Street, Unit 6  
Madison, New Jersey

**R 41-2020 RESOLUTION OF THE BOROUGH OF MADISON APPROVING RENEWAL APPLICATION FOR AMUSEMENT DEVICE LICENSE AND PERMITS FOR YEAR 2020 FOR NJ ENTERTAINMENT, LLC D/B/A STRYXE**

**WHEREAS**, in compliance with the provisions of Chapter 58 of the Borough Code, application for amusement device premise license and twenty-nine (29) amusement device permits has been made by NJ Entertainment LLC d/b/a Stryxe; and

**WHEREAS**, the above applicant has complied with all requirements of the State Law and above-mentioned Ordinance;

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the Borough of Madison, County of Morris, State of New Jersey, that the following Amusement Device Premise License be issued to:

NJ Entertainment LLC d/b/a Stryxe  
53 Madison Plaza, 306 Main Street, Unit 6  
Madison, NJ 07940

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**BE IT FURTHER RESOLVED**, that this License will permit the operation of twenty-nine amusement device machines at the above mentioned location.

R 42-2020 RESOLUTION OF THE BOROUGH OF MADISON APPROVING THE ANNUAL LITTLE LEAGUE PARADE TO BE HELD ON SATURDAY, APRIL 18, 2020

**WHEREAS**, the Madison Little League has requested permission to hold its annual Little League Parade on Saturday, April 18, 2020 to officially start their 2020 season; and

**WHEREAS**, the parade will begin at 12:00 Noon, and proceed on a route approved by the Madison Borough Police Chief, said route beginning at the intersection of Wilmer Street and Green Village Road, and it will continue down Green Village Road to Main Street, continuing east on Main Street and turn left onto Greenwood Avenue, continuing down Greenwood Avenue where it will conclude at Dodge Field where there will be a brief ceremony at the conclusion of the parade; and

**WHEREAS**, Police Chief Dachisen recommends approval of this request.

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the Borough of Madison, County of Morris, State of New Jersey, that the request of the Madison Little League to hold its annual Little League Parade in Madison on Saturday, April 18, 2020, as described herein is hereby approved, subject to any safety requirements imposed by the Madison Police Department.

R 43-2020 RESOLUTION OF THE BOROUGH OF MADISON APPROVING RAFFLE LICENSE APPLICATIONS SUBMITTED BY PTSO MADISON HIGH SCHOOL

**BE IT RESOLVED** by the Council of the Borough of Madison, County of Morris, State of New Jersey, that the following application for Raffle Licenses, to be held as listed below, be and the same is hereby approved:

PTSO MADISON HIGH SCHOOL  
I.D. NO. 274-5-33795  
R.A. No. 1498 Off-premise 50/50  
R.A. No. 1499 On-premise merchandise  
March 12, 2020

R 44-2020 RESOLUTION OF THE BOROUGH OF MADISON APPROVING RENEWAL OF LIVERY OWNER'S LICENSE FOR MADISON LIMOUSINE SERVICE FOR 2020

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**BE IT RESOLVED**, by the Council of the Borough of Madison, County of Morris, State of New Jersey, that the following Livery Owner's License renewal be approved for the year 2020.

<u>LICENSE NO.</u>	<u>NAME</u>	<u>Vehicles</u>
2020-1	Michael Lekas	5 Liveries
2020-2	Madison Limousine Service	
2020-3	340 Main Street, Madison	
2020-4		
2020-5		

R 45-2020 RESOLUTION OF THE BOROUGH OF MADISON RATIFYING THE AWARD OF A PURCHASE ORDER/CONTRACT FOR SALT TO ATLANTIC SALT OF LOWELL, MA, UNDER THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL PROGRAM

**WHEREAS**, the Borough of Madison desires to ratify an award of a purchase/order contract for salt to an authorized vendor under the Morris County Co-Operative Pricing Council program; and

**WHEREAS**, the purchase of goods and services by a local contracting unit is authorized by the Local Public Contracts Law, N.J.S.A. 40A:11-10, et seq.; and

**WHEREAS**, Atlantic Salt of Lowell, MA, has been awarded Morris County Co-Operative Pricing Council Contract # 3 for the purchase of salt; and

**WHEREAS**, the Director of Public Works has recommended that the Borough Council utilize this contract for the purchase of salt in an amount not to exceed \$120,000.00; and

**WHEREAS**, the Chief Financial Officer has attested that funds are available in an amount not to exceed \$120,000.00 for this purpose, which is in the 2020. Public Works Department #300, account 435. This is contingent upon the adoption of the 2020 Municipal Budget.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, that a purchase order/contract be awarded to Atlantic Salt of Lowell, MA for the purchase of salt at a total price not to exceed \$120,000.00 under the Morris County Co-Operative Pricing Council Contract #3 and same is hereby ratified and approved.

R 46-2020 RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING CONTRACT FOR MOTOR GASOLINE THROUGH THE MORRIS COUNTY CO-OPERATIVE PRICING COUNCIL

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**WHEREAS**, the Borough of Madison desires to enter into a contract for motor gasoline from an authorized vendor under the Morris County Co-Operative Pricing Council program; and

**WHEREAS**, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Law, N.J.S.A. 40A:11-10, et seq.; and

**WHEREAS**, Griffith –Allied Trucking, LLC dba Allied Oil, LLC, of Hillsborough, New Jersey has been awarded Morris County Co-Operative Pricing Council contract #1 Motor Gasoline; and

**WHEREAS**, the Director of Public Works has recommended that the Borough Council utilize this contract for motor gasoline in an amount not to exceed \$150,000.00; and

**WHEREAS**, the Chief Financial Officer has attested that funds will be available in an amount not to exceed \$150,000.00 for this purpose, which funds will be available upon adoption of the 2020 Operating Budget.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, as follows:

1. A contract for motor gasoline from Allied Oil, LLC, of Hillsborough, New Jersey, at a total price not to exceed \$150,000.00 is hereby approved under the Morris County Co-Operative Pricing Council contract #1 Motor Gasoline.

2. The Mayor and Borough Clerk are hereby authorized and directed on behalf of the Borough to execute a purchase order and contract to Griffith –Allied Trucking, LLC dba Allied Oil, LLC, of Hillsborough, New Jersey, for motor gasoline at a total price not to exceed \$150,000.00, in a form acceptable to the Borough Attorney.

**R 47-2020 RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING CONTRACT FOR DIESEL FUEL THROUGH THE MORRIS COUNTY CO-OPERATIVE PRICING COUNCIL**

**WHEREAS**, the Borough of Madison desires to enter into a contract for ultra low sulfur diesel fuel from an authorized vendor under the Morris County Co-Operative Pricing Council program; and

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**WHEREAS**, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Law, N.J.S.A. 40A:11-10, et seq.; and

**WHEREAS**, Griffith-Allied Trucking, LLC, dba Allied Oil, LLC of Hillsborough, New Jersey has been awarded Morris County Co-Operative Pricing Council contract #12 #2 Ultra Low Sulfur Diesel Fuel; and

**WHEREAS**, the Director of Public Works has recommended that the Borough Council utilize this contract for ultra low sulfur diesel fuel in an amount not to exceed \$60,000.00; and

**WHEREAS**, the Chief Financial Officer has attested that funds will be available in an amount not to exceed \$60,000.00 for this purpose, which funds will be available upon adoption of the 2019 Operating Budget.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, as follows:

1. A contract for ultra low sulfur diesel fuel from Allied Oil, LLC of Hillsborough, New Jersey, at a total price not to exceed \$60,000.00 is hereby approved under the Morris County Co-Operative Pricing Council contract #12 #2 Ultra Low Sulfur Diesel Fuel.

2. The Mayor and Borough Clerk are hereby authorized and directed on behalf of the Borough to execute a purchase order and contract to Griffith –Allied Trucking, LLC dba Allied Oil, LLC of Hillsborough, New Jersey, for ultra low sulfur diesel fuel at a total price not to exceed \$60,000.00, in a form acceptable to the Borough Attorney.

R 48-2020 RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING RELEASE OF RESTORATION BOND TO 9-19 GREENWOOD AVENUE AND 122 MAIN STREET, BLOCK1803, LOTS 11 AND 12

**WHEREAS**, the Assistant Borough Engineer has recommended that the Restoration Bond for 9-19 Greenwood Avenue and 122 Main Street, Block 1803, Lots 11 and 12 in the amount of \$5,033.88, and any accrued interest, in connection with site improvements completed at 9-19 Greenwood Avenue and 122 Main Street, Block 1803, Lots 11 and 12 be released; and

**WHEREAS**, the Assistant Borough Engineer advises that compliance with approved site plans has been completed.

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**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, that the Restoration Bond described herein, plus accrued interest, be reduced and released to 9-19 Greenwood Avenue and 122 Main Street, Block 1803, Lots 11 and 12.

R 49-2020 RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING PAYMENT #2 TO CIFELLI & SON GENERAL CONTRACTING, INC., IN THE AMOUNT OF \$121,662.49 FOR THE COMMUNITY PLACE RECONSTRUCTION PROJECT

**WHEREAS**, a contract for the Reconstruction of Community Place, in an amount not to exceed \$199,235.00 was awarded to Cifelli & Son, Inc., of Nutley, New Jersey, by Resolution 198-2019; and

**WHEREAS**, the Assistant Borough Engineer has recommended approval of a second payment to the contractor for work completed to date; and

**WHEREAS**, the Chief Financial Officer has attested to the availability of funds for this purpose, which funds were appropriated by Ordinance 18-2018.

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the Borough of Madison, in the County of Morris and State of New Jersey that payment #2 in the amount of 121,662.49 to Cifelli & Son General Contracting, Inc. of Nutley, New Jersey, for the Reconstruction of Community Place is hereby authorized.

R 50-2020 RESOLUTION OF THE BOROUGH OF MADISON RATIFYING APPOINTMENT OF INTERN HALEY LIU AS PART-TIME, UNPAID INTERN FOR THE FINANCE DEPARTMENT

**WHEREAS**, the Borough Administrator has recommended the appointment of Haley Liu as part-time unpaid Intern for the Finance Department; and

**WHEREAS**, the Borough Council agrees with this recommendation.

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, that the appointment of Haley Liu, as part-time unpaid Intern for the Finance Department, is hereby approved.

R 51-2020 RESOLUTION OF THE BOROUGH OF MADISON AMENDING RESOLUTION 32-2020 SETTING SALARIES FOR PART-TIME NON-UNION PERSONNEL

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**WHEREAS**, Resolution 32-2020 authorizes the 2020 part-time non-union personnel salaries; and

**WHEREAS**, the Council has reconsidered the hourly salary of the Recreation Director Zach Ellis.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, that resolution 32-2020 is hereby amended to reflect the 2020 part-time non-union hourly salary for Recreation Director Zach Ellis as \$33.00 per hour.

**R 52-2020 RESOLUTION OF THE BOROUGH OF MADISON SUPPORTING THE MADISON ENVIRONMENTAL COMMISSION THIRD ANNUAL GREEN VISION FORUM**

**WHEREAS**, the Madison Environmental Commission wishes to hold a Green Vision Forum at the Madison Community Arts Center on Thursday, March 19, 2020 to facilitate a dialogue on sustainability and green practices with community members and Borough representatives; and

**WHEREAS**, a Green Vision Forum, consisting of a panel of active youth from Madison schools as well as students from Drew University, residents, volunteers and Borough employees will address issues on green activities in the schools and in the community.

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, that the Borough of Madison supports the Madison Environmental Commission's Green Vision Forum and authorizes courtesy use of the Madison Community Arts Center for this purpose.

**R 53-2020 RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING USE OF COMMUNITY POOL PUBLIC PARKING LOT BY THE NORTH STAR SOCIAL CLUB OF MADISON FOR A CAR SHOW EVENT ON MAY 9, 2020**

**WHEREAS**, the North Star Social Club of Madison has requested permission to use the public parking lot at the Madison Community Pool on Saturday, May 9, 2020, between the hours of 10:00 a.m. and 3:00 p.m. for a car show; and

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**WHEREAS**, the Borough Administrator has recommended that upon submission of an application and insurance such permission be granted; and

**WHEREAS**, the Borough Council agrees with this recommendation.

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, that the North Star Social of Madison is hereby given permission to hold a car show at the Madison Community Pool public parking lot on May 9, 2020, between the hours of 10:00 a.m. and 3:00 p.m. subject to such safety requirements as may be directed by the Madison Police Department and/or Fire Department.

R 54-2020 RESOLUTION OF THE BOROUGH OF MADISON AWARDING A PROFESSIONAL SERVICES CONTRACT FOR DESIGN SERVICES FOR COMMUNICATIONS DESIGN/INTEGRATION TO V-COMM, L.L.C. IN THE AMOUNT OF \$16,250.00

**WHEREAS**, the Borough Administrator has recommended a professional services contract be awarded to V-COMM, L.L.C., for communications design services and related work for the Police, Fire Public Works, Electric Utility and additional Borough Services; and

**WHEREAS**, the Council has determined to award a contract to V-COMM, L.L.C. for professional services for communications design services, in an amount not to exceed \$16,250.00; and

**WHEREAS**, such services constitute a professional service for which a contract may be awarded without the need of competitive bidding pursuant to N.J.S.A. 40A:11-5-1(a); and

**WHEREAS**, the Chief Financial Officer has attested to the availability of funds in an amount not to exceed \$16,250.00 for this purpose, which funds were appropriated by Ordinance 16-2019.

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the Borough of Madison, in the County of Morris and State of New Jersey, as follows:

1. The Mayor and Borough Clerk are hereby authorized to execute, on behalf of the Borough, a professional services contract with V-COMM, L.L.C. for professional design communication services in an amount not to exceed \$16,250.00 in a form acceptable to the Borough attorney.

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2. The Borough Clerk is hereby directed to publish notice of the adoption of this resolution in the official newspaper of the Borough of Madison within ten (10) days of its adoption pursuant to N.J.S.A. 40A:11-5.

**R 55-2020 RESOLUTION OF THE BOROUGH OF MADISON AUTHORIZING EAGLE SCOUT PROJECT AT THE MADISON PUBLIC LIBRARY**

**WHEREAS**, Kian Deane, a member of Boy Scout of America Troop 25 located in Madison, has offered to build and install a pedestrian shelter at the Madison Public Library in support of his Eagle Scout project; and

**WHEREAS**, the Council wishes to approve such request.

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the Borough of Madison in the County of Morris in the State of New Jersey that the installation of a pedestrian shelter at the Madison Public Library as described herein by Kian Deane is hereby approved, subject to any safety requirements of the Madison Borough Engineer and any other governmental approvals and concurrence by the Madison Environmental Commission.

***UNFINISHED BUSINESS*** - None

***APPROVAL OF VOUCHERS***

On motion by Mrs. Vitale, seconded by Ms. Baillie and carried, the following vouchers of the Borough of Madison were approved for payment, and the supporting documentation of said vouchers was made part of the Supplemental Minute Book.

Current Fund	\$1,016,824.03
General Capital Fund	140,965.91
Electric Operating Fund	485,054.97
Electric Capital Fund	95,110.08
Water Operating Fund	9,269.26
Water Capital Fund	87,807.91
Trusts	<u>7,085.12</u>
Total	<u>\$1,842,117.28</u>

The following roll call vote was recorded approving the aforementioned vouchers:

Yeas: Mrs. Vitale, Ms. Baillie, Ms. Byrne,  
Mr. Hoover, Ms. Coen, Mrs. Ehrlich  
Nays: None

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**NEW BUSINESS**

Mayor Conley announced the following appointment and requested Council confirmation:

MADISON AREA YMCA  
**Debra J. Coen**, Council Liaison

BOARD OF HEALTH  
**Benjamin LaFerriere**, Alt. #2 member, 29 Myrtle Avenue, unexpired two-year term through December 31, 2020

HISTORIC PRESERVATION COMMISSION  
**Max Hart**, 81 Ridgedale Avenue, unexpired two-year term through December 31, 2020

OPEN SPACE, RECREATION AND HISTORIC PRESERVATION COMMITTEE  
**Christine Boyle**, 9 Buckingham Drive, through December 31, 2022

PATRIOTIC CELEBRATIONS COMMITTEE  
**Bruce Simmons**, 42 Rosedale Avenue, through December 31, 2020

SUSTAINABLE MADISON COMMITTEE  
**Stephen Tindall**, Board of Education Rep, through December 31, 2020

MASTER PLAN COMMITTEE  
Annual Appointment through December 31, 2020

**Astri Baillie**, Council Member  
**Rachel Ehrlich**, Council Member  
**Ann Huber**, Planning Board Member  
**Tom Lewis**, Planning Board Member  
**Joseph Santoro**, Zoning Board Member  
**Kathleen Caccavale**, MEC/Sustainable Member  
**Dave Luber**, HPC member  
**Melissa Honohan**, OSRHPA Member  
**John Morris**, DDC Member  
**Pat Rowe**, At Large

Mrs. Vitale moved confirmation of the foregoing appointments. Ms. Baillie seconded the motion, which passed with a unanimous voice call vote recorded.

**ADJOURN**

There being no further business to come before the Council, the meeting was adjourned at 9:15 p.m.

Respectfully submitted,

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Elizabeth Osborne  
Borough Clerk  
Approved January 27, 2020 (EO)