

MINUTES OF A REGULAR MEETING OF THE BOROUGH OF MADISON BOARD OF HEALTH

January 15, 2019 – 7:31 p.m.

CALL TO ORDER

The Regular Meeting of the Board of Health of the Borough of Madison was held on the 15th day of January 2019. Board of Health Secretary Joanne Grillo called the meeting to order at 7:31 p.m. in the main room of the Madison Health Department, 28 Walnut Street, Madison, New Jersey.

The Pledge of Allegiance was recited by all.

PLEDGE OF ALLEGIANCE

STATEMENT IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

The Secretary read the statement pursuant to the Open Public Meetings Act:
“In compliance with the Open Meetings Act of the State of New Jersey, adequate notice of this meeting of the Board was provided in the following manner: On January 25, 2018 notice of this meeting was emailed January 25, 2018 on the bulletin board at the Borough Hall and filed with the Municipal Clerk.”

ROLL CALL

The Board Secretary called the roll and the following acknowledged their presence:

Board Members:

Eric Range
Joann Burke
Constance Stober
Sandra Lascari Alt #1
Dana Bogojevic Alt #2

Absent

Vivian Gil-Botero
Sharon Harris
Marianne McConnell
Debra Coen, Council Liaison

Also Present:

Carmela Vitale, Council Member
Joanne Grillo, Board Secretary
F. Michael Fitzpatrick, Health Officer
Peter J. King, Board Attorney
Marlene Dolan, Public Health Nursing Supervisor

Board Attorney, Peter King administered Oath of Office to new board member, Dana Bogojevic

Mrs. Grillo opened the floor to nominations for President of the Board of Health
 Ms. Burke nominated Eric Range and all voted in favor.
 Mr. Range then nominated Mrs. Sharon Harris for Vice President and all present voted in favor.

At this time, Mr. Range conducted the remainder of the meeting and suggested all present introduce themselves around the table for the benefit of our new member.

AGENDA REVIEW:

Mr. Range gave an overview of the agenda.

APPROVAL OF MINUTES

Mrs. Stober made a motion to accept Ms. Burke seconded: The recorded vote was as follows:

	Ayes	Nayes	Abstain
Mr. Range	x		
Ms. McConnell	absent		
Mrs. Gil-Botero	absent		
Ms. Burke			x
Mrs. Harris	absent		
Ms. Lascari Alt#1			x
Dr. Bogojevic			x
Ms. Coen	absent		
Mrs. Stober			x

REPORTS:

PUBLIC HEALTH NURSING SUPERVISOR

Mrs. Dolan outlined points from her monthly report. She shared numbers from her statistics and mentioned that the STI cases are always high. She spoke of flu shots and the fact that children under 5 years old cannot attend pre school without having had the vaccine. Pediatricians are running low on supply. The Health Department has a supply on hand.

Mrs. Dolan reported that most cases of flu now are Strain A.

HEALTH OFFICER:

Mr. Fitzpatrick addressed the board and proposed a campaign that would allow for the health department (through grant money) to distribute free lead testing kits. He provided a brochure that the Township of Bloomfield Health Department has had created to accompany these lead kits. It is strictly for homeowners to use for their own information. Certainly concerns about the results would be directed to the health department for further investigation if warranted, action or guidance. The board discussed pros and cons. Ms. Vitale suggested JIF (Joint Insurance Fund) be queried as to any insurance/legal concerns. Mr. King advised that he is on the Environmental JIF board. Mr. Range suggested that Madison Health Department should be represented in print somewhere on the brochure. It was agreed that going forward with

this initiative should be done incrementally utilizing social media, website. Perhaps prioritizing households with children. Mr. Fitzpatrick then presented another informational brochure with lead testing for water. There was discussion and it was decided to hold off on the water testing for a while. There was more discussion amongst the members about remediation for lead, cost and training.

Mr. Fitzpatrick then spoke on the topic of Radon testing, as January is “Radon Awareness Month” and requested Board support for a Mayor and Council Proclamation stating same. Also a NJDEP Grant became available which provides Health Departments with free radon testing kits for residents. The Board approved this request and canisters will be available until April 15, 2019.

Mr. Fitzpatrick spoke of the State Department of Health Audit follow up earlier in January and a final audit date planned for March 19, 2019. Some of the open audit items that are in process include annual report to be submitted to Board in a written and verbal form and distributed to the Mayor and Council and dissemination to the Public; the Board of Health member training; updated Performance Evaluations. The Health Officer informed the Board that a Board of Health Member Orientation Manual from the Local Boards of Health Association is a useful tool for member orientation and asked that the secretary send it electronically to the members of the board. Each new board member should read the entire document to familiarize themselves as an introduction and understanding of Board of Health Member responsibilities. As part of ongoing training it is recommended that longer serving members review this manual but focus on a few areas such as: the responsibility of board members and the responsibility of the health officer to each other. It is also recommended to review the “Public Health Practice Standards for Local Boards of Health in New Jersey”. Throughout the year additional training opportunities will be identified and presented to the board, as they become available similar information is being provided to recipient communities to their local boards of health.

Mr. Fitzpatrick spoke of a program that Health Educators provided to the Township of Springfield on Saturday January 12th which was well received. It was for parents and addressed youth mental health. There were 24 people in attendance. The idea was discussed and the board agreed that Mr. Fitzpatrick should bring information to the board next month for further discussion about setting up a date in Madison for this program.

Mr. Fitzpatrick then addressed the issue of a replacement REHS. There was discussion whether or not Madison wants to hire in house or if the board agrees to Bloomfield supplementing with an REHS for 21 hours a week. The board felt that the Bloomfield option was the best and asked Mr. Fitzpatrick to supply the contract update to the administrator and CFO which would include a fee of \$46 per hour for the REHS position. Peter King advised that a resolution will be provided next month.

Ms. Lascari queried about the Springfield contract and was advised that the Township Committee will be meeting on the 22nd of January and will be voting on that contract.

COMMUNICATIONS AND PETITIONS: NONE

ORDINANCES FOR HEARING: NONE

INVITATION FOR PUBLIC COMMENT: Mr. Range opened floor for public comment at seeing no one come forward closed meeting to the public.

Resolutions 2019-1 through 2019-9

- 2019-1 Meeting Dates and official newspapers
- 2019-2 Appointment of Health Officer
- 2019-3 Appointment Medical Director
- 2019-4 Appointment Board of Health Attorney
- 2019-5 Appointment Public Health Nursing Supervisor
- 2019-6 Appointment Sr. REHS
- 2019-7 Appointment Registrar/Admin/Board of health Secretary
- 2019-8 Appointment Deputy Registrar/Board Secretary
- 2019-9 Appointment PT Public Health Nurse

Ms. Lascari moved to approve Resolutions 2019-1 through 2019-9, Mrs. Stober seconded and the recorded vote was as follows:

	Ayes	Nays	Abstain
Mr. Range	x		
Ms. McConnell	absent		
Mrs. Gil-Botero	absent		
Ms. Burke	x		
Mrs. Harris	absent		
Ms. Lascari Alt#1	x		
Dr. Bogojevic	absent		
Ms. Coen	absent		
Mrs. Stober	x		

UNFINISHED BUSINESS:

- Employee handbook: Mr. King advised it is a work in process and hopes to have ready for next meeting.

ADJOURNMENT: 8:45 p.m.

Motion was made to adjourn by Mrs. Stober and seconded by Ms. Burke
All present voted in favor.

Respectfully submitted,

Joanne Grillo, Secretary