

Shade Tree Management Board
Madison, NJ 07940
Minutes of January 17, 2019

The Shade Tree Management Board held its regularly scheduled meeting at 8:00 AM on Thursday, January 17, 2019 in the Trustee's Room of the Hartley Dodge Memorial, 50 Kings Road, Madison, NJ.

Call to Order by Secretary Judy Honohan. Reading of the Sunshine Law.

Members Present: Stephen Miller, Vince Licari, Tom Salaki, Judy Honohan, Brian Monaghan, Alice Wade, Alan Andreas

Members Absent: Gene Cracovia, Nancy Bruce

Liaisons Present: Paul Allocco (Parks), Joan Maccari (Environmental), Maureen Byrne (Council)

Borough Staff Present: Frank Russo, Mike Pellessier, Lisa Ellis

Guests: Tom Crimmins

Minutes: December 2018 minutes approved as submitted.

Election of Officers for 2019: Chairman-Gene Cracovia, Vice Chair-Nancy Bruce, Secretary-Judy Honohan, Financial reporting-Steve Miller. Slate approved unanimously.

Public Contacts/Correspondence: Tom Crimmins reported that an ash tree on borough property adjoining the Luke Miller property needs attention. Its removal in spring was recommended. Vince is following up on DPW requests. While current on calls there is a slight delay on completing some work that will still be covered by 2018 encumbered funds. At Frank's request Alan Andreas will correct the wording on a TCC document to clarify that replacement trees be planted near, not on property lines.

Council Liaison report: Maureen Byrne expressed her pleasure at joining us and hopes to provide help in drafting and passing a tree ordinance.

Borough Tree Status:

- Waverly & Main St. trees: Cost to replace trees on Waverly and Main from Green Village to Prospect has been submitted as a capital budget item. Project will go to bid in 2019. Planting will likely wait till fall and can be done prior to sidewalk work.
- Spring Tree Planting: Requests for proposals have gone out for 108 trees.
- Main St. beyond Waverly: Vince and Alice will mark about 35 trees for removal. The replacement trees will come from the 108 ordered for spring planting.
- Vinton and Green tree removal: There was uncertainty regarding use of 2018 or 2019 funds.

Treasurer's Report:

2018 Budget	\$118,150.00
Expended this month (Honor Tree)	\$1,690
Total expended 2018 YTD	\$102,424.66
Encumbered 2018	\$11,693.75
Unexpended 2018	\$15,725.34
Remaining 2018 balance	\$4,031.59
Budget 2019	\$119,500.00

TCC (Technical Coordinating Committee): 36 Lathrop paperwork needs revision. 10 Elm St. paperwork needs completion.

Parks Advisory Committee: The Dog Park was unanimously supported at January 14, 2019 council meeting. Open Space Committee will be asked to help provide 20% funding needed for the park. Parks will work with DPW to develop grass field management plans in 2019. The Forge at Luke Miller House will be cleaned up and put to use in 2019. Parks has asked for more financial transparency from DPW as a result of some Parks funds being used for work on a ball field pitcher's mound.

FMST: No report.

Old / New Business:

- Construction/tree protection: Frank Russo verified that STMB should continue documenting any observed lack of protection to borough trees. Alice reminded members that if they observe a construction site tree under possible threat they should contact her with the information and she will take the appropriate reporting steps. Tom Salaki will work with Frank Russo on the Waverly project. Suggestion was made to include decorative protective barriers around the new plantings.
- Rutgers Tree Day: Brian reported trees need lifetime protection against emerald ash borer. A quarantine means no ash debris can leave its geographic area. A spotted lantern fly management plan may include work with ailanthus trees (common site for eggs).

Action Items:

- Maureen will look into money from Parks going to DPW field maintenance.
- Alan will correct wording on TCC document

Submitted by Judy Honohan