

MINUTES
PLANNING BOARD OF THE BOROUGH OF MADISON
REORGANIZATION VIRTUAL MEETING JANUARY 17, 2023

A reorganization meeting of the Planning Board of the Borough of Madison was held on the 17th day of January 2023 at 7:30 P.M., by virtual zoom meeting.

The meeting was called to order by Mayor Robert Conley, Class I member.
Mayor Conley requested the reading of the Public Meeting Notice.

The Secretary read the following statement in accordance with the Open Public Meetings Act.

“Let the minutes reflect that adequate notice of this meeting has been provided in the following manner: At the reorganization meeting of the Board held on January 18, 2022 the Board by Resolution adopted a schedule of meetings.

On January 19, 2022, a copy of the schedule of meetings was posted at the bulletin board at the entrance to the Borough of Madison, was sent to the Madison Eagle and the Daily Record, and filed with the Borough Clerk all in accordance with the “Open Public Meetings Act”.

Beginning in **April 2020**, in response to public safety considerations and legal authorization, the Planning Board began conducting its monthly meetings on the previously noticed dates remotely using the Zoom platform, and subsequently separate notices have been published each month advising of this change and indicating that the procedures and requirements for monitoring such meetings and for making public comment, along with an explanation of the audio muting function of the electronic communications platform being utilized, is provided with detailed information on “How to Use Zoom and Participate” found on the Rosenet Webpage Communications / Virtual Meetings at [HTTP://www.rosenet.org/1273/Virtual-Meetings](http://www.rosenet.org/1273/Virtual-Meetings).

Mayor Conley, Class I Member announces the appointments/reappointments to the Planning Board

NEW APPOINTMENTS –

Melissa Honohan, Class II, Regular Member, for a one-year term through December 31, 2023

RE-APPOINTMENTS

John Forte, Class IV Regular Member, Four Year Term through December 31, 2026

George Limbach, Class IV Regular Member for a four-year term through December 31, 2026

Oath of Office was administered by Mayor Conley, to all members listed above. A group oath was administered.

The following roll call was recorded:

Present: Astri Baillie, John Forte, Ann Huber, Mayor Robert Conley, Peter Flemming, Melissa Honohan, George Limbach and Eric Range.

Excused: Tom Harris, and Frances Boardman, Board Secretary

Also Present: Vince Loughlin, Board Attorney

Susan Blickstein, Board Planner

Dennis Harrington, Board Engineer

Resolution to appoint Planning Board Attorney – Mr. Vincent Loughlin, Esq. as Planning Board Attorney for year 2023; motion was made by Ms. Baillie, seconded by Mr. Range. A voice vote of “aye” was heard by all members present and recorded in favor of the resolution.

Resolution to publish the appointment of Vince Loughlin, Esq. as Planning Board Attorney without competitive bidding for year 2023; motion was made by Ms. Baillie, seconded by Mr. Range. A voice vote of “aye” was heard by all members present and recorded in favor of the resolution.

Planning Board
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Mr. Forte nominated Ms. Baillie as Chairwoman of the Madison Planning Board for the year 2023; the nomination was seconded by Mr. Range. A voice vote of “aye” was heard by all members present and recorded in favor of the resolution.

At this time, the Mayor relinquished chair to Ms. Baillie.

A motion was made by Mr. Flemming to nominate Mr. Forte, as Vice Chair of the Madison Planning Board for the year 2023; the nomination was seconded by Ms. Baillie. A voice vote of “aye” was heard by all members present and recorded in favor of the resolution.

Resolution to appoint Frances Boardman, as Certified Administrative Official/Board Secretary to the Madison Planning Board for the year 2023; motion was made by Mr. Range seconded by Ms. Huber. A voice vote of “aye” was heard by all members present and recorded in favor of the resolution.

Resolution to appoint Susan Blickstein, as Planning Consultant to the Madison Planning Board for the year 2023; motion was made by Mr. Forte seconded by Mr. Limbach. A voice vote of “aye” was heard by all members present and recorded in favor of the resolution.

Resolution to appoint Dennis Harrington as Planning Board Engineer to the Planning Board for the Year 2023; motion was made by Mr. Range, seconded by Mr. Forte. A voice vote of “aye” was heard by all members present and recorded in favor of the resolution.

Resolution to publish the appointment of Susan Blickstein without competitive bidding for the year 2023; motion was made by Ms. Huber, seconded by Mr. Flemming. A voice vote of “aye” was heard by all members present and recorded in favor of the resolution.

Resolution designating the Planning Board meeting date schedule for the year 2023; motion was made by Mr. Range, seconded by Mr. Forte. A voice vote of “aye” was heard by all members present and recorded in favor of the resolution.

Resolution designating the Planning Board site walk schedule for year 2023; motion was made by Mr. Flemming, seconded by Mr. Limbach. A voice vote of “aye” was heard by all members present and recorded in favor of the resolution.

Resolution regarding the notification of meetings of the Madison Planning Board for the year 2023; motion was made by Mr. Range, seconded by Mr. Forte. A voice vote of “aye” was heard by all members present and recorded in favor of the resolution.

Resolution for the continuation of Technical Coordinating Committee meetings for the year 2023; motion was made by Mr. Forte, seconded by Mr. Range. A voice vote of “aye” was heard by all members present and recorded in favor of the resolution.

Resolution for adoption of the Planning Board By-Laws for the year 2023; motion was made by Mr. Range seconded by Mr. Limbach. A voice vote of “aye” was heard by all members present and recorded in favor of the resolution.

Since there was no further business to come before the Planning Board at the reorganization meeting Ms. Baillie made a motion to adjourn the reorganization meeting at 7:45 pm, and moved directly into the regular Planning Board meeting.

Respectfully submitted,
Frances Boardman
Board Secretary