

**Shade Tree Management Board  
Madison, NJ 07940  
Minutes of May 21, 2020**

The Shade Tree Management Board held a 'virtual' meeting at 8:00AM on Thursday, May 21, 2020.

**Call to Order** by Chairman Gene Cracovia. Reading of the Sunshine Law.

*Members present:* Gene Cracovia, Judy Honohan, Brian Monaghan, Stephen Miller, Alan Andreas, Tom Salaki

*Members absent:* Alice Wade, Vince Licari, Nancy Bruce

*Liaisons present:* Maureen Byrne (Council), Joan Maccari (MEC), Ken O'Brien (DPW), Frank Russo

*Liaisons absent:* Paul Allocco (Parks Advisory)

*Borough Arborist present:* Rich Wolowicz

**Minutes:** April 2020 minutes approved as corrected.

**Public contacts/correspondence:** The ash tree on the Luke Miller property will be re-evaluated in June by the Arborist. The tree might benefit from feeding. Gene, Rich and Ken will inspect the zelkovas on Kings road near Borough Hall.

**Council Liaison:** No report.

**Borough Tree Status:** Spring planting: Sites have been listed by quadrant for marking. DPW or Honor will remove marked trees from Main St. Each quadrant team will mark sites at curb and on lawn and leave a Tree Care packet on the resident's door. Trees are expected for delivery in the next two weeks.

**Tree Protection Ordinance:** Rich has processed 8 permits for the removal of 9 trees, most of which should come down. Eight residents were mailed no-permit-issued notification letters. Three have filed retroactively. If a second letter is required it will be mailed certified followed by a fine levied for continued non-compliance. FAQs on the ordinance will be included in the June electric bill mailing. Rich continues to respond to requests received at DPW.

**TCC (Technical Coordinating Committee):** No applications.

**Financial Report:  
May 20, 2020**

2020 Budget	\$24,00 added for Arborist	\$154500
Expenditures-	Honor Tree	\$130.50
	ABC Printing	\$50.00
Total expended YTD		\$2,503.50
Encumbered		\$79,546.50
Unexpended		\$151,996.50
Remaining Balance		\$72,450

**Parks Advisory Committee:** Will provide an action list to Maureen and DPW for 2020. Committee has finalized details of the RFP for a Parks Master Plan consultant. DPW continues tornado clean up in Gibbons Pines. There is potential to upgrade the park to one more inviting to the neighbors. DOT has been notified of tornado damage on Rosedale. All other borough tornado clean-up is complete.

**Friends of Madison Shade Trees (FMST):** No report

**Old/New Business:**

*Madison Environmental Commission:* no report

*FDU:* berm at east end of new turf field has been constructed and planted.

**Action Items:**

Gene, Rich and Ken: evaluate Luke Miller ash.

Maureen: Contact Fran Boardman to have spring planting letters sent.

Rich: Draft second permit reminder letter for attorney review. Once approved, send with note that a fine will be levied if permit requirement is ignored.

Ken and Tom: Will meet to review options to improve Gibbons Pines.

All: Mark tree planting sites in your quadrant.

Submitted by Judy Honohan