



# MADISON POLICE DEPARTMENT

## RECRUITMENT PLAN

### GOALS & OBJECTIVES:

The goal of the Madison Police Department Recruitment Plan is to attract qualified individuals to pursue a career with the Madison Police Department. The objective is to achieve an overall racial and gender composition of the department in comparison to the service population of the Borough through the departments recruiting activities. This agency will make a good faith effort to meet specific goals for recruiting a diverse workforce, in terms of people of color and gender diversity. The goals and objectives will be accomplished through various recruitment activities listed in the Recruitment Activities section of this plan.

### GENERAL:

The Madison Police Department is subject to the provisions of New Jersey Statutes Annotated 40A:14-118, et seq. and municipal ordinance in all facets of the recruitment and selection process. The Chief of Police is responsible for the Recruitment Plan.

The Borough of Madison is an equal opportunity employer in all facets of the personnel process. Job opportunities are posted at <https://www.rosenet.org/Jobs.aspx>; interested candidates can complete an application at <https://www.rosenet.org/1314/Job-Application>.

### CURRENT DEMOGRAPHICS:

The demographics composition of the service area and agency are represented in the following table:

Data is based on 2020 Census RACE / ETHNICITY	POPULATION		CURRENT SWORN OFFICERS TOTAL		CURRENT SWORN FEMALE OFFICERS	
	#	%	#	%	#	%
White	12,482	74%	25	83%	1	3%
Black   African American	464	3%	0	0%	0	0%
Hispanic [any race]	2,004	12%	4	14%	0	0%
American Indian   Alaska Native	11	<1%	0	0%	0	0%
Asian	1,262	7%	0	0%	0	0%
Native Hawaiian   Pacific Islander	7	<1%	1	3%	0	0%
Some Other Race Alone	84	<1%	0	0%	0	0%
Population of two or more races	624	4%	0	0%	0	0%
<b>TOTAL:</b>	<b>16,937</b>	<b>100%</b>	<b>30</b>	<b>100%</b>	<b>1</b>	<b>3%</b>

## **RECRUITMENT ACTIVITIES:**

### **Activity #1:**

Identify and maintain contact with local minority organizations and social support groups including, but not limited to educational, religious, ethnic, racial, and gender-based organizations.

Activities include, but are not limited to:

- Provide recruitment brochures and materials to educational, religious, ethnic, racial, and gender-based organizations.
- Attend career fairs in the Morris County School District.
- Print, and distribute informational brochures that may attract qualified candidates to the agency.
- Make maximum use of the Madison municipal website to attract qualified candidates to the agency.
- The following information should prove useful when participating in recruitment activities:
  - Agency Organizational Chart
  - Current Contractual Agreements
  - Training Catalogs
  - Demographic Data
  - General Employment Applications

### **Activity #2:**

Solicit interested candidates from the local police academies who are enrolled or graduates of the Alternate Route or Class II Special Officer Training program.

### **Activity #3:**

Advertise on Policeapp.com, the Madison [municipal] Government *Facebook* page and other social media platforms, as well as any other appropriate media market, for persons meeting eligibility requirements.

#### **Activity #4:**

When applicable, contact the State of New Jersey Civil Service Commission and obtain the “Rice list” of eligible officers who were laid off from other jurisdictions.

Activities include, but are not limited to:

- Conducting interviews with eligible laid off officers in an effort to employ such officers as to meet the agency’s recruiting goals.

#### **ANNUAL REVIEW, EVALUATION AND REPORTING**

- The Chief of Police, or designee, shall conduct an annual review of the Recruitment Plan and shall include, but not limited to, performing an annual agency demographic review, determining whether any substantial disparities have been reduced, and if need be, revising the Recruitment Plan accordingly if the goals and objectives are not met.
- N.J.S.A. 52:17B-4.10 et seq requires that each law enforcement agency must report certain law enforcement applicant data annually by January 31<sup>st</sup> for the preceding year. The data required to be reported is listed in the New Jersey Attorney General Guideline “Promoting Diversity in Law Enforcement Recruiting and Hiring” in Paragraph III.

<https://www.nj.gov/oag/dcj/agguide/directives/ag-Guidelines-Diversity-in-LE-Recruiting-and-Hiring.pdf>