

Social Affairs Permits Online Submission Instructions

As of 11/16/2015, all Social Affairs Permits for event dates more than 21 days away must be submitted electronically via the Posse Online System. Through the use of this new system, notifications detailing your application will be sent directly to town officials for review and approval.

Please note that applicants will have the ability to upload all associated application documents, and that there is a “Save Draft” feature which can be used to add documents at a later date.

The following steps are being provided to assist you with the process:

- 1. Type the following into your browser:
<http://www.nj.gov/oag/abc/posse/login.html>**
- 2. Select the “Licensee/Public User” tab. This will take you to the “ABC Login Page.”**
- 3. First time users will need to register by clicking the “here” link, which is located below the “Registration” line. This will bring you to the “Online Registration Page.”**
- 4. Complete the Registration Page as prompted. Record the login information that you just created for future reference.**
- 5. Click on “finish registration” at the bottom of the form.**
- 6. Log into the Posse System using your new password.
Note: “Help Videos” are available on the main menu to help familiarize and assist you in navigating within the new system.**
- 7. Select the “Social Affair Online Permit Application” and complete as prompted.**

For questions or assistance regarding the above please call:

**State of New Jersey
Division of Alcoholic Beverage Control
(609) 984-2830.**