



**BOROUGH OF MADISON
BLOCK PARTY APPLICATION**

50 Kings Road
Madison, NJ 07940
Telephone Number: 973-593-3042
Fax Number: 973-593-0125
clerk@rosenet.org
Elizabeth Osborne, Borough Clerk

Important Notice

Please submit completed application to the Borough Clerk at least two (2) weeks prior to the date of the event.

Requestor Information – Please Print

First Name _____ MI _____ Last Name _____

E-mail Address _____

Mailing Address _____

City _____ State _____ Zip _____

Telephone _____

Date of Block Party _____ Rain Date of Block Party _____

Starting Time of Block Party _____ Ending Time of Block Party _____

Request Attendance of Mayor/Council Yes No

Request Attendance of Fire Department Yes No Please review the guidelines on the following page.

Request Attendance of Police Department Yes No

Signature _____ Date _____

BOROUGH USE ONLY

Madison Police Chief	_____	Date	_____
Madison Fire Chief	_____	Date	_____
Madison DPW Supervisor	_____	Date	_____
Madison Traffic Safety Supervisor	_____	Date	_____
Notes			

Date Received

Madison Fire and Police Department Guidelines for Block Party Requests

The following guidelines should be followed when a resident requests Madison Fire and/or Police Departments attendance at a block party:

- The resident must understand that the fire apparatus and police vehicle is in service and that it may have to respond at a moments notice when/if an emergency arises.
 - The resident will be contacted, at the above contact information, when the Fire and/or Police Department is on its way, and will be responsible for meeting them upon arrival to the party. That person will also be responsible for moving any barricades so the vehicles can properly position.
- All children must be accompanied and supervised by parents at all times.
- Department will be present for approximately 20 to 30 minutes, or as available.
- If at anytime these guidelines cannot be followed, the vehicles will have to return to headquarters.